

**CITY OF SAN ANTONIO  
PARKS AND RECREATION DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Sheryl Sculley, City Manager

**FROM:** Malcolm Matthews, Director, Parks and Recreation Department

**SUBJECT:** Alderete Park Walking Trail Project

**DATE:** April 6, 2006

**SUMMARY AND RECOMMENDATIONS**

This ordinance accepts the low, qualified bid by Cato Electric, a SBE/MBE firm, to perform lighting construction work in connection with the Alderete Park Walking Trail Project located in City Council District 5 for a total contract amount of \$86,180.00; authorizes the execution of a construction contract, allocates \$12,000.00 for lighting contract contingency, \$8,721.63 for park materials, \$6,500.00 for lighting design fees, and \$3,000.00 for bid advertising and printing; transfers \$10,500.00 from within the project budget; authorizes appropriations of \$105,901.63 from 2003-2007 Park Bond funds; and provides for payment.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

In 2003, voters approved Park Bond funds for the development of a walking trail in Alderete Park located in City Council District 5. With construction of the trail finished, lighting improvements will now be completed around the trail. These improvements will consist of the installation of 13 concrete light poles with metal fixtures.

The construction bid was advertised in January 2006 in the Commercial Recorder, San Antonio Informer, and La Prensa De San Antonio. Four qualified bids were received and Cato Electric was selected with a low bid of \$86,180.00. A summary is shown on Exhibit 1. A standard construction contract will be executed. The firm currently has no other City projects.

This construction contract is for seventy (70) calendar days, with work anticipated to begin in May 2006 and completion scheduled for August 2006. The large portion of the construction days is associated with ordering and delivering of the equipment.

**POLICY ANALYSIS**

This ordinance is consistent with the approved 2003 Park Bond Issue. The construction contract was advertised and selected in accordance with established bid procedures.

### FISCAL IMPACT

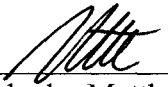
The proposed ordinance will appropriate \$105,901.63 from 2003-2007 Park Bond funds approved for the District 5 Alderete Park Walking Trail Project. This project is included in the FY2006-2011 adopted Capital Annual Budget. Funds were previously encumbered for design services and construction of the walking trail. This project will utilize \$86,180.00 for the lighting construction contract, \$12,000.00 for lighting contract contingency, \$8,721.63 for park materials, \$6,500.00 for lighting design fees, \$3,000.00 for bid advertising and printing, and transfers \$10,500.00 from within the project budget. There will be no impact to the General fund budget.

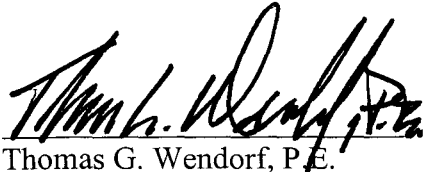
### COORDINATION

This action has been coordinated with community representatives, the Public Works Department, and the Office of Management and Budget.

### SUPPLEMENTARY COMMENTS

A Discretionary Contract Disclosure statement is not required.

  
\_\_\_\_\_  
Malcolm Matthews  
Director of Parks and Recreation

  
\_\_\_\_\_  
Thomas G. Wendorf, P.E.  
Director of Public Works

  
\_\_\_\_\_  
Frances A. Gonzalez  
Assistant City Manager

Approved for Council Consideration:

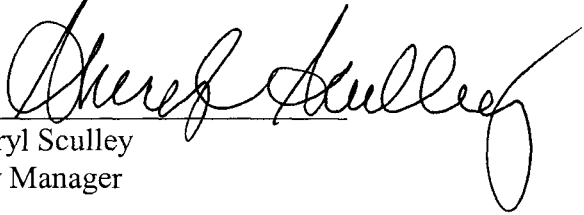
  
\_\_\_\_\_  
Sheryl Sculley  
City Manager

Exhibit I  
Construction Bids

Alderete Park Walking Trail Project

<u>Bidder</u>	<u>Base Bid</u>
Cato Electric	\$86,180.00
Saeco Electric	\$101,729.00
United Enterprises	\$111,700.00
PSE Contracting	\$112,730.00

# Site Map

## Alderete Park



City of San Antonio  
Parks and Recreation Department

# Site Map

## Alderete Park



Section 00300  
**BID FORM SUBMITTED TO THE  
CITY OF SAN ANTONIO, TEXAS  
FOR THE CONSTRUCTION OF**

**ALDERETE PARK LIGHTING IMPROVEMENTS**

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**IN SAN ANTONIO, TEXAS**

The undersigned, as Bidder, declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm, corporation; that Bidder has carefully examined the Project Manual and plans therein referred to, and has carefully examined the requirements of the proposed work; and agrees that the Bidder will provide all the necessary machinery, tools, apparatus, and other means of construction, and will do all the work and furnish all the materials called for in the Project Manual and plans in the manner prescribed therein and according to the requirements of the Director of Public Works as therein set forth.

It is understood and agreed that the work is to be completed in full on or before SEVENTY (70) calendar days.

Accompanying this Bid is a Bid Guaranty in the amount of five Percent (5%) percent of the greatest total amount of the Bid. Said Bid Guaranty, in the form of a Certified or Cashier's Check on a State or National Bank, or Bid Bond, is submitted as a guaranty of the good faith of the Bidder and that the Bidder will execute and enter into a written contract to do the work, if his bid is accepted. The Bidder by submitting this completed form hereby agrees that if he/she fails to execute the written contract and furnish satisfactory bond, within ten (10) calendar days after City Council award, the City of San Antonio shall, in any of such events, be entitled and is hereby given the right to retain said Bid Guaranty as liquidated damages. It is understood that the City of San Antonio reserves the right to reject any and all proposals whenever the City Council deems it in the interest of the City to do so, and also the right to waive any informalities in a bid.

In the event of the award of a contract to the undersigned, the undersigned will execute same on Construction Contract (General Form) and make bond for the full amount of the contract, to secure proper compliance with the terms and provisions of the contract, and to insure and guarantee the work until final completion and acceptance or the end of the guarantee period where so stipulated, and to guarantee payment of all lawful claims for labor performed and materials furnished in the fulfillment of the contract.

The work proposed to be done shall be accepted when fully completed and finished to the entire satisfaction of the Director of Public Works. The undersigned certifies all prices contained in this bid have been carefully checked and are submitted as correct and final.

The Bidder by submitting this bid acknowledges that they have received  
Addenda/Addendum number(s) 1 dated Feb. 7, 2006

The Bidder is:

☐ A sole proprietorship;

☐ A partnership composed of \_\_\_\_\_

and \_\_\_\_\_

☒ A corporation chartered under the laws of the State of Texas, acting by its  
officers pursuant to its by-laws or a resolution of its Board of Directors.

(Affix Corporate Seal here)

CATO Electric Company

Official Business name

By: Guy J. Morrison, Pres.

Type or print name/title of representative

Attest:

Edgar Hetcher

By: Guy J. Morrison 2/15/06  
Signature Date

**I. BASE BID**

Amount of Base Bid (Insert Amount in Words and Numbers):

Eighty Six Thousand One Hundred Eighty \$ 86,180.00

CATO Electric Co.

(210) 333-3060

Official Name of Company (legal)

Telephone No.

P.O. Box 200441

(210) 333-2035

Address

San Antonio, Tx. 78220

Fax No.

catoco@sbcglobal.net

City, State and Zip Code

E-mail Address

Proposal Form Attachment

**Certification of Non-Collusion**

"The undersigned affirms that they are duly authorized to execute the proposed contract, that this company, corporation, firm, partnership or individual has not prepared this Bid in collusion with any other Bidder, and that the contents of this Bid as to prices, terms or conditions of said Bid have not been communicated by the undersigned nor by any employee or agent to any other person engaged in this type of business prior to the official opening of this Bid.

By: Guy J. Morrison

(Print or Type Name)

President

(Print or Type Title/Position with Business)

Guy J. Morrison

(Signature)

February 15, 2006

(Date )

End of Section 00300



Alderete Park Walking Trail  
Project 26-00120

**REVENUES:**

<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
2003 Park Bond Funds (\$200,000.00)	<u>\$94,098.37</u>	<u>\$8,000.00</u>	<u>\$102,098.37</u>
	\$94,098.37	\$8,000.00	\$102,098.37

**EXPENDITURES:**

<u>Description:</u>	<u>Current Budget:</u>	<u>Revisions:</u>	<u>Revised Budget:</u>
26-00120-05-08      Transfer to Park Specifications Project	\$918.37	\$0.00	\$918.37
26-00120-05-08      Construction Contract	\$78,580.00	\$0.00	\$78,580.00
26-00120-05-07      Construction Contingency	\$10,000.00	(\$10,000.00)	\$0.00
26-00120-01-08      TDLR Fees	\$800.00	\$0.00	\$800.00
26-00120-01-18-03-01      Drainage Fees	\$800.00	(\$500.00)	\$300.00
26-00120-01-10      Printing/Bid Advertisement Fees	\$3,000.00	\$3,000.00	\$6,000.00
26-00120-05-07-01      Lighting Contract Contingency	\$0.00	\$12,000.00	\$12,000.00
26-00120-05-08-01      Lighting Contract	\$0.00	\$86,180.00	\$86,180.00
26-00120-05-08-02      Park Materials	\$0.00	\$8,721.63	\$8,721.63
26-00120-01-19-01      Lighting Design Fee	<u>\$0.00</u>	<u>\$6,500.00</u>	<u>\$6,500.00</u>
Total:	\$94,098.37	\$105,901.63	\$200,000.00