

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Annual Contracts for Fiscal Year 2005-2006

DATE: March 23, 2006

SUMMARY & RECOMMENDATION

The attached tabulation of bids is hereby submitted for council consideration and action. Annually at this time, bids are requested for various materials, parts and services. This ordinance includes contracts for pharmaceuticals and vaccines; printers, print servers and scanners; maintenance of Aviation Department parking and revenue control system; and roll out carts.

Many bids are on a firm, non-escalating basis, while others such as petroleum related items and certain other commodities require escalation of prices during the contract period. Generally, bids reflect small increases over recent prior years, but in many cases reflect decreases.

It is recommended these contracts be approved.

SECTION I: The bids in this section are low bids in which award is recommended to the lowest bidder. (4 contracts)

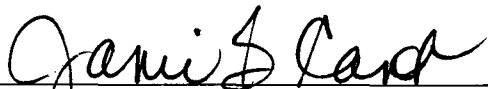
SECTION II: The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids did not meet City specifications. (1 contract)

POLICY ANALYSIS

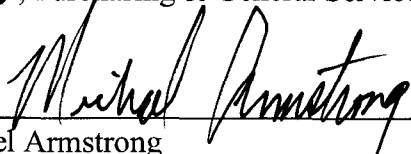
Annual contracts are an efficient method of securing the best prices through volume purchasing and by reducing large amounts of work related to the bid process. This group of contracts represents a portion of approximately 250 annual contracts that will be brought before City Council throughout the remainder of the fiscal year.

FINANCIAL IMPACT

Funds are not expended by this ordinance. All expenditures will be in accordance with the FY 2006 budget approved by City Council. The combined estimated total for contracts listed on this ordinance is approximately \$2,414,452.

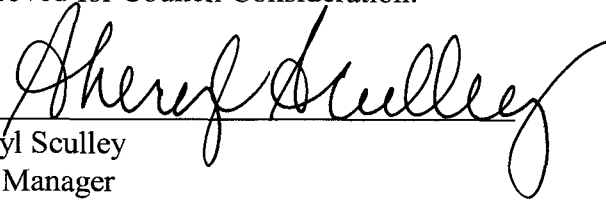


Janie B. Cantu, C.P.M.
Director, Purchasing & General Services



Michael Armstrong
Assistant City Manager/Chief Information Officer

Approved for Council Consideration:



Sheryl Sculley
City Manager

City of San Antonio

Contract Summary Sheet

Date 3-23-06

Agenda Item:

Name/Title (Caption as shown on agenda):

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for FY 2006 for an estimated combined annual cost of \$2,414,452.00 including: pharmaceuticals and vaccines; printers, print servers and scanners; maintenance of Aviation Department parking and revenue control system; and roll out carts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide the City medications and contraceptives for the SAMHD. These medications and contraceptive supplies are required to meet the FY 2005-2006 projected needs of clients seeking preventative health care at the SAMHD clinics.

Estimated Total \$106,752.00 annually

Bid Number and Title	A762-06-DS Pharmaceuticals and Contraceptives
Contract Period	Upon Award through 6-30-06
Method of Procurement	State of Texas Bldg and Procurement Commission
Price Trend	This procurement is being made through a State Contract.

Contract Info: Formal X Annual/Service Support/Maintenance Lease

Contractor(s):	Ortho-McNeil Pharmaceuticals, Inc., P O Box 41, Raritan, NJ 08869
	Pfizer Pharmaceutical, 1855 Shelby Oaks Dr. North, Memphis, TN 38134

Previous Related Council Action(s):

Date:	
Agenda Item #:	
Action:	
Date	
Agenda Item	
Action	
Date:	
Agenda Item #:	
Action:	

Anticipated Future Requirements and Actions:

Comments:

Using **Health Department**
Department:

City of San Antonio

Contract Summary Sheet

Date 3-23-06

Agenda Item:

Name/Title (Caption as shown on agenda):

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for FY 2006 for an estimated combined annual cost of \$2,414,452.00 including: pharmaceuticals and vaccines; printers, print servers and scanners; maintenance of Aviation Department parking and revenue control system; and roll out carts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide ITSD with printers, print servers and scanners to meet the needs of the City.

Estimated Total \$353,050.00

Bid Number and Title	A1007-06-AW Printers, Print Servers, and Scanners
Contract Period	Upon Award through 10-28-06
Method of Procurement	DIR Go Direct Program, Contract No. DIR-VPC-03-007
Price Trend	34.85% decrease compared to costs for the same equipment models purchased during previous contract term.

Contract Info: Formal X Annual Support/Maintenance Lease

Contractor(s): Hewlett Packard, 2410 Cadara Woods, San Antonio, TX 78259

Previous Related Council Action(s):

Date:	1-27-05
Agenda Item #:	10
Action:	Ord No. 100336 accepting the bid from Commonwealth Computer Co. Items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10A-J Est Amount \$325,446 annually And Austin Ribbon & Computer, Items 11A-H Est Amount \$33,110 annually for Personal Computers, Servers, Printers and Scanners
Date	
Agenda Item	
Action	
Date:	
Agenda Item #:	
Action:	

Anticipated Future Requirements and Actions:

Comments:

Using ITSD
Department:

City of San Antonio

Contract Summary Sheet

Date 3-23-06

Agenda Item:

Name/Title (Caption as shown on agenda):

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for FY 2006 for an estimated combined annual cost of \$2,414,452.00 including: pharmaceuticals and vaccines; printers, print servers and scanners; maintenance of Aviation Department parking and revenue control system; and roll out carts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide the Aviation Department with maintenance of parking and revenue control system.

Estimated Total \$261,700 annually

Bid Number and Title	A1058-06-AW Maintenance of Aviation Department Parking System
----------------------	---

Contract Period	Upon Award through 9-30-07 with one year option to extend
-----------------	---

Method of Procurement	Competitively Bid
-----------------------	-------------------

Price Trend	This is the first procurement that includes maintenance and repair due to an expiring warranty.
-------------	---

Contract Info: Formal X Annual Support/Maintenance Lease

Contractor(s):	Federal ADP, 42775 Nine Mile Road, Nove, MI 48375
-----------------------	---

Previous Related Council Action(s):

Date	
------	--

Agenda Item	
-------------	--

Action	
--------	--

Anticipated Future Requirements and Actions:

Comments:

Using **Aviation Department**
Department:

City of San Antonio

Contract Summary Sheet

Date 3-23-06

Agenda Item:

Name/Title (Caption as shown on agenda):

An ordinance accepting the bids of various companies to provide the City with various types of commodities and services on an annual contract basis for FY 2006 for an estimated combined annual cost of \$2,414,452.00 including: pharmaceuticals and vaccines; printers, print servers and scanners; maintenance of Aviation Department parking and revenue control system; and roll out carts.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

This contract will provide the Environment Services Department Solid Waste Division with 35,000 roll out carts annually to be utilized for the City's automated garbage collection program.

Estimated Total \$1,692,950.00 annually

Bid Number and Title	A1092-06-JH Roll Out Carts
Contract Period	Upon Award through 3-31-07 with two year options to extend
Method of Procurement	Competitively Bid
Price Trend	19% Increase for the purchase of the 96 gallon size containers purchased in the FY03-04 Budget.

Contract Info: Formal X Annual Support/Maintenance Lease

Contractor(s): Toter Incorporated, 841 Meacham Road, Statesville, NC 28677

Previous Related Council Action(s):

Date:	4-1-04
Agenda Item #:	5
Action:	Ord No. 99019 submitted by Toter, Inc. utilizing the State of Texas contract to provide the Environmental Services Solid Waste Division with 96 gallon and 64 gallon sized refuse carts to be utilized for the Automated Refuse Collection pilot program for a total of \$339,944.29
Date	
Agenda Item	
Action	
Date:	
Agenda Item #:	
Action:	

Anticipated Future Requirements and Actions:

Comments:

This is a new contract. Previous council related action on Ord. No. 99019 pertained to the initial direction by City Council to purchase roll out carts for the automated garbage collection pilot program. The program covered all 10 council districts and approximately 7,800 homes.

Using **Environmental Services**
Department:

SECTION I
COUNCIL, MARCH 23, 2006
LOW BIDS

SECTION I: LOW BIDS

The bids in this section are low responsive bids in which award is recommended to the lowest bidder.

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Pharmaceuticals and Vaccines A762-06-DS Upon Award through 6-30-06 Utilizing the State of Texas Contract This contract will provide the City of San Antonio Health Department with medications and contraceptives for the clients seeking preventative health care. This purchase will meet the needs of the SAMHD through fiscal year 2005-2006.		Ortho-McNeil Items 1 and 2 Est Amount \$72,312 annually Pfizer Pharmaceutical Item 3 Est Amount \$34,440 annually
2. Printers, Print Servers and Scanners A1007-06-AW Upon Award through 10-28-06 This contract will provide the City of San Antonio Information Technology Services Department with printers, print servers, and scanners to meet the requirements and needs of City departments.		Hewlett Packard Utilizing the DIR Go Direct Program Contract No. DIR-VPC-03-007 Entire Bid Est Amount \$353,050 annually
3. Maintenance of Aviation Department Parking System A1058-06-AW Upon Award through 9-30-07 With one year option to extend This contract will provide the City of San Antonio Aviation Department with preventative maintenance and repair service for the parking and revenue control system located at the San Antonio International Airport.		Federal APD Inc. Entire Bid Est Amount \$261,700 annually

CITY OF SAN ANTONIO
BID TABULATION

ANNUAL CONTRACT FOR: PHARMACEUTICAL AND VACCINES

State Of Texas Automated Term Contract (272-A1)
Upon Award through June 30, 2006

Ortho-McNeil
Pharmaceutical, Inc.
P. O. Box 401
Raritan, NJ 08869-0602

1.	Commodity Code: 272-55-15300-2 Ortho-McNeil 0.180 Mg. Norgestimate, 0.025 Mg. Ethinyl Estradiol- Ortho Tri-Cyclen Lo-NDC # 00062-1251-20-144 Cycles/Cs 100 Cases	Price per case \$460.80	\$46,080.00
2.	Commodity Code: 272-65-01005-1 Ortho-Evra Contraceptive Patch, Norelgestrom/Ethinyl Estradiol Transdermal System NDC # 00062-1920-24-3, 48 Cycles/Cs 50 Cases	Price per case \$524.64	\$26,232.00
	Total		\$72,312.00

TERMS

Net 30

Pfizer Pharmaceutical
1855 Shelby Oaks Dr. North
Memphis, TN 38134

3.	Commodity Code: 272-30-10077-1 Depo-Provera-Medroxyprogesterone Acetate Suspension Syringe With Safety Glide Needle Based NDC # 0009-7376-04, 24 Syringes/Cs 40 Cases	Price per case \$861.00	\$34,440.00
	TOTAL		\$106,752.00
	TERMS		Net 30

Contract Period: upon award and terminated 12/31/2006
This purchase is made utilizing Co-Op 340B Drug and Prime Vendor Program

A762-06-DS

CITY OF SAN ANTONIO
BID TABULATION

PRINTERS, PRINT SERVERS, AND SCANNERS

HEWLETT PACKARD
2410 CADARA WOODS
SAN ANTONIO, TX 78259

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>DISCOUNT MSRP</u>
1	BUSINESS COLOR LASER	29%
2	BUSINESS MONO LASER	29%
3	PERSONAL LASER MONO	29%
4	PERSONAL LASER AiO	29%
5	PERSONAL LASER COLOR	29%
6	SCANNERS	29%
7	IPG CONNECTIVITY	29%
8	PRINTER BASED MFP'S	28%
9	COPIER BASED MFP'S	28%
10	INJET BUSINESS PRINTER	27%
11	PERSONAL INKJET PRINTER	27%
12	ALL-IN-ONE DIVISION	27%
13	PHOTO PRINTING	27%
14	DIGITAL PROJECTION	27%
15	WIDE FORMAT PRINTING	25%
16	DIGITAL CAMERAS & VIDEO	25%
17	CONSUMER SERVICES & SUPPORT	17%
18	IPS SUPPORT & SERVICE	17%

ESTIMATED ANNUAL COST \$353,050.00

DIR CONTRACT #DIR-VPC-03-007

CONTRACT PERIOD – UPON AWARD AND TERMINATING OCTOBER 28, 2006

TERMS Net 30

A1007-06-AW

AW/arw

This contract will provide the Information Technology and Services Department with printers, print servers, and scanners to meet the requirements and needs of City departments. These items will be purchased using the DIR-GoDirect Cooperative Purchasing Program.

City of San Antonio Bid Tabulation

Opened: November 7, 2005

For: Maintenance of Aviation Department Parking System

A1058-06-AW

AW/arw

Federal APD, Inc.

Accutronics, Inc.

42775 Nine Mile Road

1429 W. Hildebrand
Avenue

Novi,
MI 48375

San Antonio,
TX 78201

Item	Description		
1	Maintenance Period Upon Award - 09/30/2007 Regular Business Hours Labor Cost		
	Price per Month	\$8,900.00	\$8,750.00
	Price Total	\$151,300.00	\$148,750.00
2	After Hours Labor Cost		
	Price per Hour	\$127.50	\$112.50
3	Weekend Labor Cost		
	Price per Hour	\$127.50	\$150.00
4	Holiday Labor Cost		
	Price per Hour	\$170.00	\$150.00
5	Parts Discount	25%	14.5%
1	Maintenance Period 10/01/2007 - 09/30/2008 Regular Business Hours Labor Cost		
	Price per Month	\$9,200.00	\$10,215.00
	Price Total	\$110,400.00	\$122,580.00
2	After Hours Labor Cost		
	Price per Hour	\$127.50	\$120.00
3	Weekend Labor Cost		
	Price per Hour	\$127.50	\$160.00
4	Holiday Labor Cost		
	Price per Hour	\$170.00	\$160.00
5	Parts Discount	25%	14.5%
	Terms	2%-10	Net 30
Estimated Annual Award		\$261,700.00	\$271,330.00

SECTION II
COUNCIL, MARCH 23, 2006
LOW RESPONSIVE BIDS

SECTION II: LOW RESPONSIVE BIDS

The bids in this section are low responsive bids in which award is recommended to bidders other than the lowest bidders because the lowest bids did not meet City specifications. (2 contracts)

<u>COMMODITY</u>	<u>MBE</u>	<u>VENDOR</u>
1. Roll Out Carts A1092-06-JH Upon Award through 3-31-07 With two one year options to extend		Toter Incorporated Entire Bid Est Amount \$1,692,950 annually

This contract will provide the City of San Antonio Environmental Services Department with 35,000 roll out carts annually to be utilized for the City's automated garbage collection program.

City of San Antonio Bid Tabulation

Opened: January 27, 2006			Bid 1		Bid # 1	Bid # 2
For: Annual Contract For Roll Out Carts			Toter Incorporated	Ameri-Kart	Otto Environmental Systems (AZ), LLC	Otto Environmental Systems (AZ), LLC
A1092-06 TC TC			841 Meacham Road	8918 W. 21st St. N., Ste 200	901 N. Tweedy Road	901 N. Tweedy Road
			Statesville, NC 28677	Wichita, KS 67205	Eloy, AZ 85231	Eloy, AZ 85231
Item	Description	EST.QTY.				
1	Roll Out Cart	35,000				
	Price per Each		\$45.72	\$47.93	\$48.29	\$48.79
	Price Total		\$1,600,200.00	\$1,677,550.00	\$1,690,150.00	\$1,707,650.00
	Make		Toter EVR II	Ameri-Kart	Otto	Otto
	Model		79296 Granite Finish	Mega-Kart	MSD-95C	MSD-95C Granite Finish
	Cart Size		96 Gal	96 Gal	95 Gal	95 Gal
2	Assembly & Household Delivery Charge	35,000				
	Price per Each		\$2.65	\$3.15	\$2.95	\$2.95
	Price Total		\$92,750.00	\$110,250.00	\$103,250.00	\$103,250.00
3	Deleted					
	Delivery		30 Days	75 - 90 Days	45 Days	45 Days
	Terms		2% - 10	1% - 10	3% - 10/ 2% - 20	3% - 10/ 2% - 20
Total Estimated Award			\$1,692,950.00			

City of San Antonio Bid Tabulation

Opened: January 27, 2006			Bid # 1		Bid # 2		Bid # 2		Bid # 3	
For: Annual Contract For Roll Out Carts			Rehrig Pacific Company		Rehrig Pacific Company		Toter Incorporated		Toter Incorporated	
A1092-06 TC TC			625 West Mockingbird Lane Dallas, TX 75247		625 West Mockingbird Lane Dallas, TX 75247		841 Meacham Road Statesville, NC 28677		841 Meacham Road Statesville, NC 28677	
Item	Description	EST.QTY.								
1	Roll Out Cart	35,000					NAS		NAS	
	Price per Each		\$47.73		\$50.73		\$44.22		\$43.72	
	Price Total		\$1,670,550.00		\$1,775,550.00		\$1,547,700.00		\$1,530,200.00	
	Make		Rehrig Pacific		Rehrig Pacific		Toter EVR		Toter EVR	
	Model		ROC95U		ROC95U Granite Finish		79596 Granite Finish		79596	
	Cart Size		95 Gal		95 Gal		96 Gal		96 Gal	
2	Assembly & Household Delivery Charge	35,000								
	Price per Each		\$3.75		\$3.75		\$2.65		\$2.65	
	Price Total		\$131,250.00		\$131,250.00		\$92,750.00		\$92,750.00	
3	Deleted									
	Delivery		30 - 45 Days		30 - 45 Days		30 Days		30 Days	
	Terms		3% - 10		3% - 10		2% - 10		2% - 10	
Total Estimated Award										