

**CITY OF SAN ANTONIO  
COMMUNITY INITIATIVES DEPARTMENT  
CITY COUNCIL AGENDA MEMORRANDUM**

**TO:** Sheryl Sculley, City Manager

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**SUBJECT:** Contract Amendments with the American G.I. Forum – National Veterans Outreach Program

**DATE:** April 20, 2006

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the execution of two no-cost contract amendments with the American G.I. Forum – National Veterans Outreach Program (NVOP) to extend the term of their Supportive Housing Program contracts from May 31, 2006 to July 31, 2006 in order to operate the Residential Center's Permanent and Transitional Housing programs and to adjust their respective budgets to reallocate expenditures to appropriate line items.

**BACKGROUND INFORMATION**

The NVOP provides permanent and transitional housing predominantly for homeless veterans. The agency estimates that it will serve 30 clients through its Permanent Housing program and 200 clients through its Transitional Housing program during the grant term. The proposed contract amendments extend the term of the contracts from May 31, 2006 to July 31, 2006. The extension is required because of delays encountered during construction of the Residential Center. In addition to construction delays, NVOP also experienced challenges installing security and computer network systems.

Due to the construction delays, operations for the Residential Center began six months later than anticipated. Funding from the Department of Housing and Urban Development was designated for acquisition, rehabilitation, and one year of operation. The start date of actual operations was August 1, 2005 and, as per HUD regulations, may continue for one year from that date.

The proposed budget adjustments reallocate administrative, operations, and supportive service funds to facilitate twenty-four hour a day operations of the Residential Center. Administrative reallocation permits the inclusion of accounting and payroll positions. Operation changes afford the opportunity to consolidate and reclassify current positions and to retain four full-time security officers. Supportive service revisions allow for essential building maintenance and direct welfare assistance for clients to occur.

## **POLICY ANALYSIS**

This ordinance continues existing City policy to utilize grant funds to support the City's Human Development core issue of Community Safety Net by providing housing and supportive services to homeless residents of San Antonio. This ordinance will enable the Department of Community Initiatives to continue to purchase permanent and supportive housing for chronically homeless individuals through SHP. These SHP permanent and transitional housing programs are an integral part of the City's 10 Year Plan to End Chronic Homelessness. The NVOP Residential Center's permanent housing program serves 30 homeless single men, and 200 homeless men in its transitional housing program.

## **FISCAL IMPACT**

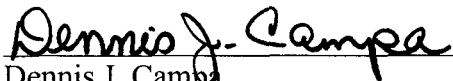
There is no fiscal impact as a result of this ordinance.

## **COORDINATION**

Coordination has occurred with the City Attorney's Office, Finance Department, Office of Management and Budget and the U.S. Department of Housing and Urban Development.

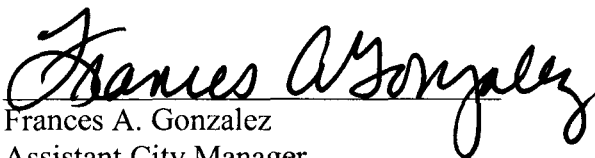
## **SUPPLEMENTARY COMMENTS**

A copy of the required Discretionary Disclosure Form is attached.



Dennis J. Campa

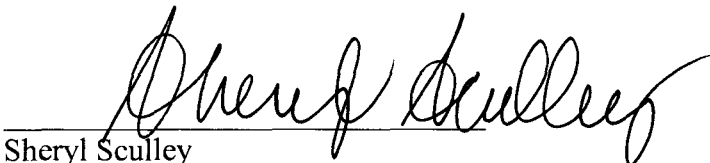
Director, Department of Community Initiatives



Frances A. Gonzalez

Assistant City Manager

Approved for Council Consideration:



Sheryl Sculley  
City Manager

**City of San Antonio**  
**Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)  
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity<sup>1</sup> that is a **party** to the discretionary contract:

American GI Forum National Veterans Outreach Program

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

**X No partner, parent or subsidiary; or**

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

**X No subcontractor(s); or**

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

**X No lobbyist or public relations firm employed; or**

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(5) Political Contributions**

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☒ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:


**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

<b>Signature:</b> 	<b>Title: President and CEO</b> <b>Company or D/B/A:</b> American GI Forum National Veterans Outreach Program, Inc.	<b>Date:</b> 4/17/06
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<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.