

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Thomas G. Wendorf, P.E., Director of Public Works

SUBJECT: Julia Yates Semmes Branch Library – Change Order 19 (Final)

DATE: May 4, 2006

SUMMARY AND RECOMMENDATIONS

An ordinance approving Change Order 19 (final) in the amount of \$29,457.98 payable to FMG Constructing Co., L.L.C. and amending the professional architectural services agreement in the amount of \$21,272.60 with Rehler, Vaughn & Koone, Inc. and appropriating a total amount of \$50,730.58, in connection with the Julia Yates Semmes Branch Library project, an authorized 1999 General Obligation Library Systems Improvement Bond project, located in District 10.

Change Order 19 (final) is necessary to reconcile original material quantities versus the actual quantities used upon completion of the project. A previously executed contract with FMG Constructing Co., L.L.C. for the Julia Yates Semmes Branch Library at Comanche Lookout Park in the amount of \$3,220,315.00 was approved by City Council on May 13, 2004, through Ordinance No. 99195. Subsequent Change Orders have increased the contract amount by \$149,464.17. This Change Order will increase the total contract amount to \$3,399,237.15.

This ordinance also amends the professional services agreement with Rehler, Vaughn & Koone, Inc. and provides funds in the amount of \$21,272.60 for additional construction administration fees. A previously executed agreement with Rehler, Vaughn & Koone, Inc. for the Julia Yates Semmes Branch Library at Comanche Lookout Park in the amount of \$220,000.00 was approved by City Council on November 21, 2002, through Ordinance No. 96782. Subsequent Change Orders have increased the contract amount by \$75,000.00. This ordinance will increase the total authorized for this professional services agreement to \$316,272.60.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This project provides for the construction of a new 15,875 square foot Branch Library to include site development and the required utilities. This facility and related improvements are located on a 6.6-acre site with a portion of the Comanche Lookout Park fronting Judson Road at Nacogdoches. Project construction began in June of 2004 and will be completed in April of 2006.

This ordinance authorizes Change Order 19 (final), in the amount of \$29,457.98, which is a final reconciliation and calculation of the original material quantities versus the actual quantities used by FMG Constructing Co., L.L.C., to complete the project. Change Order 19 is incorporated herein as Attachment 2.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to complete previously approved 1999 General Obligation Library Improvement Bond, 1999 General Obligation Park Improvement Bond and Certificates of Obligation funded Capital Improvement Projects.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget not included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$50,730.58 are available from the project's previously appropriated funds and are payable as follows:

\$29,457.98 FMG Constructing Co., LLC for construction services

\$21,272.60 Rehler, Vaughn & Koone, Inc. for professional architectural services

COORDINATION

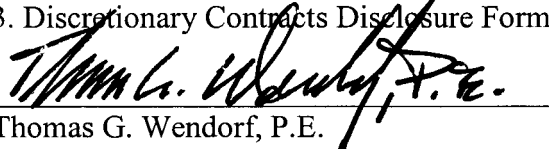
This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department.

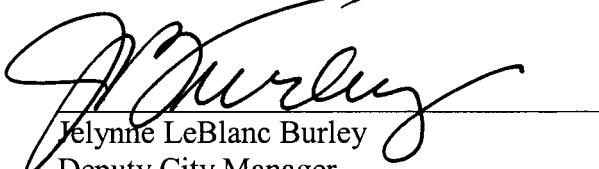
SUPPLEMENTARY COMMENTS

The required Discretionary Contracts Disclosure Form is attached.

ATTACHMENTS

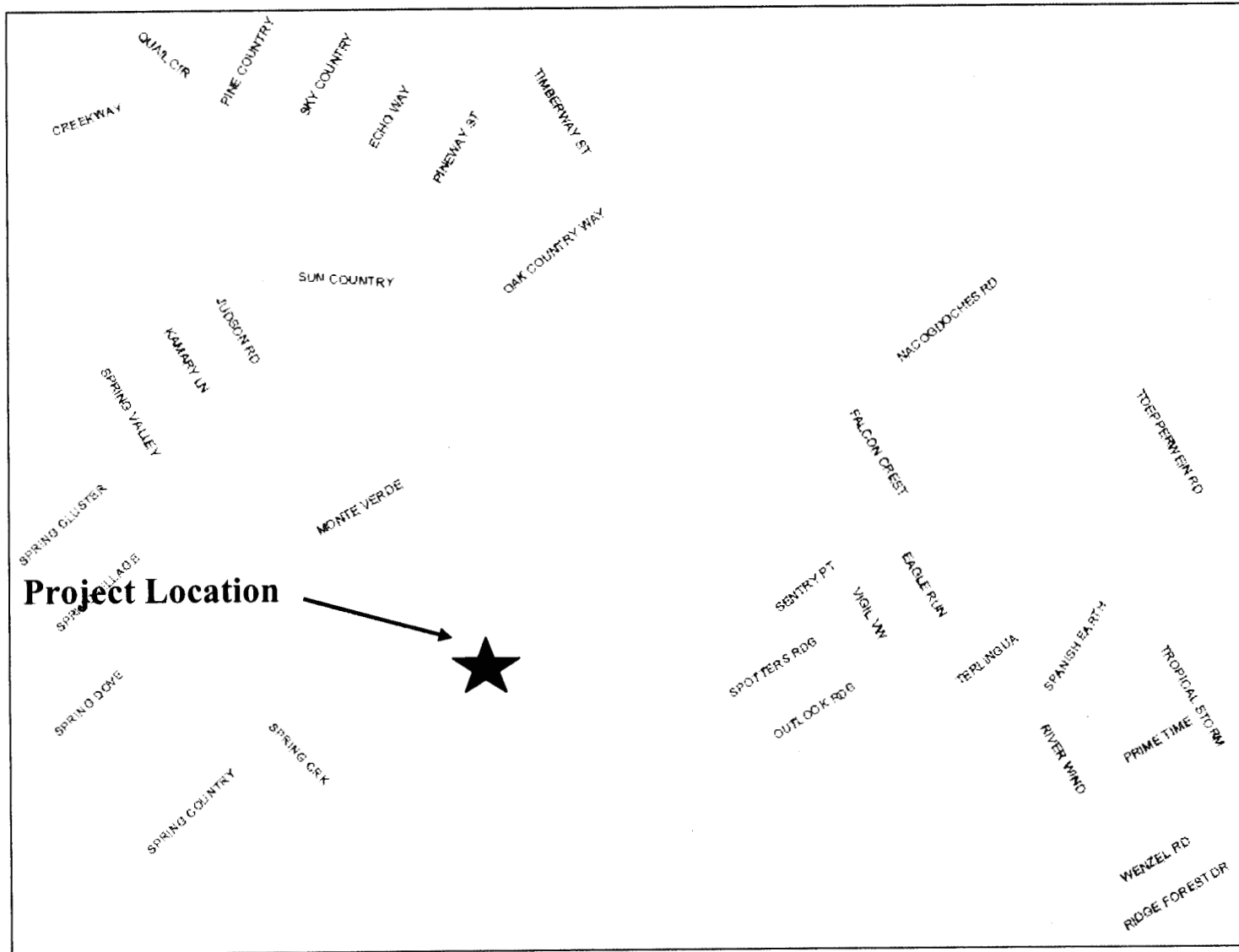
1. Project Map
2. Field Alteration Number 19 (Final)
3. Discretionary Contracts Disclosure Form


Thomas G. Wendorf, P.E.
Director of Public Works


Jelynn LeBlanc Burley
Deputy City Manager

Approved for Council Consideration:


Sheryl Sculley
City Manager



Julia Yates Semmes Branch Library
 15060 Judson Road
 Council District No.10

G.I.S. Location Map





CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
FIELD ALTERATION REQUEST

Form PW-15
Rev. 5/2005
(Submit 2 Originals)

Date Prepared: January 30, 2006 Field Alteration No. 19 Project No. 04-00104

Project Name: Julia Yates Semmes Branch Library
(Project Name as shown on the Work Project Authorization)

The revision or amendment described below is to the work originally or previously specified is hereby requested, including all changes in costs. (Describe work to be added or deleted, including SAP Material number. Attach a revised plan sheet affected or drawings.)
Please see Attachment "J"

Justification for Proposed Alteration (Describe in detail why this work is to be added or deleted. Use attachments if necessary.):
Please see Attachment "J"

Field Alteration will result in change to Contract Cost as: ☒ Increase ☐ Decrease \$ 29457.98
Field Alteration will result in change to Contract Days as: ☒ Increase ☐ Decrease # Days 21
(To be negotiated by the Contractor and the City.) ☐ Working Days ☒ Calendar Days

REQUESTED BY:

[Signature] 1/30/06
Date
Rehler, Vaughn & Koone, Inc.
745 E. Mulberry, Suite 601
San Antonio, Texas 78212+3186

[Signature] Date
Roland Garcia
Owner
FMG Contracting Company, L.L.C.

RECOMMENDED BY:

[Signature] 1/30/06
Date
Heath J. Wenrich-Architect
Rehler, Vaughn & Koone, Inc.

[Signature] 2/1/06
Date
Aubrey George-Assistant Director
Library Department

[Signature] 2/1
Date
William A. Hensley, Architect
CAO Project Manager

[Signature] Date
William E. Krause
Capital Program Manager

APPROVED BY:

[Signature] Date
Leopoldo P. Cervantes, P.E.
City Engineer

[Signature] Date
Thomas G. Wendorf, P.E. (If over \$25,000)
Director of Public Works

-----FOR CITY USE ONLY-----

Ordinance Required: ☐ Yes ☐ No ☐ FA Amount \$25,000 (+ or -) ☐ Additional funds required \$ _____

WBS Element: _____

WBS Element: _____

Original Contract Amount: \$ _____

Construction Contingency Fund: \$ _____

Previous Approved FAs: \$ _____

Previous Approved FA: \$ _____

This Field Alteration: \$ _____

This Field Alteration: \$ _____

Total: \$ _____

Total Field Alterations: \$ _____

Balance: \$ _____

Fund #: _____

Ordinance #: _____

Ordinance Date: _____

Purchase Requisition # _____

Contract # _____

Purchase Order # _____

NOTE: This form is a local government record and shall be retained in accordance with the provisions of the Local Government Code, Section 201. Provide two (2) originals with supporting documents.

OFFICE OF THE
CITY ARCHITECT
JAN 2006
0254

"The revision or amendment described below is to the work originally or previously specified is hereby requested, including all changes in costs. (Describe work to be added or deleted, including SAP Material number. Attach a revised plan sheet affected or drawings.)"

- 90% percent of utility costs for electrical power. See Attachment "A".
- Multiple changes made in the field. Refer to Attachment "B".
- Adding shading devices in Meeting Room 123 and Manager Room 106. Refer to Attachment "C".
- Delete 6' high galvanized chain link fence. Add 3' high vinyl coated chain link fence. Refer to Attachment "D".
- Install track lighting. Refer to Attachment "E".
- Add smoke detectors. Refer to Attachment "F".
- Haul of library trash from move in (negotiated price \$690.00.)
- Add brake metal in display case (negotiated price \$253.00.)
- Credit for incorrect counter installation (\$214.20.)
- Add wiring for water cistern sump pump. Refer to Attachment "G".
- Modify electrical supply to water cisterns. Refer to Attachment "H".

"Justification for Proposed Alteration (Describe in detail why this work is to be added or deleted. Use attachments if necessary.):"

- Library began to occupy space for move in. Refer to Attachment "A".
- Owner requested changes. Refer to Attachment "B".
- To allow room to darken. Refer to Attachment "C".
- Provide guardrail at retaining walls. Refer to Attachment "D".
- To light added art work. Refer to Attachment "E".
- Requested in field by inspector. Refer to Attachment "F".
- Library was not able to dispose of trash.
- To better direct light.
- Counter was installed incorrectly but excepted with credit.
- These items were not included in FA No. 15, which modified the water cistern system. Refer to Attachment "G" and "H".

IF YOU HAVE ANY QUESTIONS REGARDING YOUR ACCOUNT PLEASE WRITE CPS Energy P.O. BOX 2678, SAN ANTONIO, TEXAS 78289-0001 OR CALL
Customer Service (210) 353-2222 + Gas or Electric Trouble (210) 353-4357 + Visit us online at www.cpsenergy.com



DISCONNECTION NOTICE

ATTACHMENT 'A-1'

Please pay \$4,318.56 on or before December 07, 2005. Failure to make payment will result in your services being subject to disconnection without further notice. This due date will not be changed by later billings.

- *If your services are disconnected, you will be required to pay:
New or additional deposits equal to a two-month bill
Reconnect charges
Other charges and fees as appropriate
- *If a field trip is required, a collection fee will be charged.
- *If you dispute this bill, you are entitled to be heard. Call (210) 353-2222 or come to our offices for a review of your account. (See reverse side for office hours and locations).
- *If you have already paid this bill, please disregard this notice.

AVISO

Sus servicios seran suspendidos sin mayor aviso si usted no paga su recibo de \$4,318.56 antes del 07 de diciembre de 2005. Llame al (210) 353-2222 para ayuda en la explicación de este recibo.

90% = \$ 3,886.70

Next scheduled Meter Read Date: November 21, 2005

PAY-BY-PHONE 1-800-405-3521 PAY ONLINE www.cpsenergy.com

DETACH HERE

PLEASE PRESENT BOTH PORTIONS IF PAYING IN PERSON

DETACH HERE

CPS Energy

Customer Service (210) 353-2222

Balance Due

On or Before Dec 07, 2005 Pay \$4,318.56

Help your neighbors in need of utility assistance.

Enclosed donation for
REAP, Inc.

\$

Total Amount
Enclosed \$

Check here if your address or phone number has
changed. Make changes on the reverse side.

DO NOT WRITE BELOW THIS LINE

1 3001575639 5 000000000000 0000000431856 0000000431856 04 7 0

CPS ENERGY
PO BOX 2678
SAN ANTONIO TX 78289-0001

#3001575639 3#-04-1-1207
FMG CONTRACTING COMPANY, LLC
3401 S GEVERS ST STE 1
SAN ANTONIO TX 78210-5448



FMG CONTRACTING CO., LLC

3401 S. Gevers, Suite 1
San Antonio, TX 78210

Telephone: (210) 534-4504
Fax: (210) 534-1104
e-mail: fmgarcial@msn.c

Project: Julia Yates Semmes Branch Library
at Comanche Lookout Park
15060 Judson Rd.
San Antonio, TX 78247

Date: November 28, 2005

Owner: City of San Antonio
City Architect's Office
P.O. Box 839966
San Antonio, TX 78283-3966

Pending Change Orders per Field Directives

Following Items have been completed:

- 1) Relocate parking lot directional sign per Aubrey George. \$ 675.00
- 2) Paint previously painted exposed fire line at All Purpose room from white to beige per Jesse Fernandez. \$ 125.00
- 3) Install dead bolt at Door # 105 (SCHB360/612) per Rich Walker. \$ 245.00
OFFICE SECURITY
- 4) Drill granite tops with a 1 3/4" holes (x4) per Rich Walker. \$ 740.00
ADDITIONAL CONVENIENCE GRIMETS
- 5) Purchase and Install edging around mural \$ 550.00
PROTECT MURAL EDGING
- 6) Install vents at CPU stations \$ 444.00
ALLOW VENTILATION
- 7) Purchase and Install door stop at door # 112 (stop #fs452/us10) \$ 75.00
HOLD OPEN DOOR

\$ 2,854.00

15% OH/Profit \$ 423.10

Total ADD Change Order 3,277.10

ATTACHMENT "B"

FMG CONTRACTING CO., LLC

3401 S. Gevers, Suite 1
San Antonio, TX 78210

Telephone: (210) 534-4504
Fax: (210) 534-1104
e-mail: fmgarciat@msn.c

PROPOSAL REQUEST NO. 25

Project: Julia Yates Semmes Branch Library
at Comanche Lookout Park
15060 Judson Rd.
San Antonio, TX 78247

Date: November 28, 2005

Owner: City of San Antonio
City Architect's Office
P.O. Box 839966
San Antonio, TX 78283-3966

Description:**Architectural Items**

1. Provide two 9' x 10' double banded mechoshade, electroshade window treatment thermoveil 3000 series mounted at 18' A.F.F. in Meeting Room 123. Locate 3 way switch in field with owner.
2. Provide horizontal louver blinds in Meeting Room 123 mounted at 9' A.F.F.. Refer to Section 12512.

ATTACHMENT "C"

SERVICE SHADE SHOP

3613 S. GEVERS AVENUE

SAN ANTONIO, TEXAS 78210

TELEPHONE (210)533-5323 1-888-533-5338 FAX (210)533-2677

BID SHEET SUBMITTAL**BUSINESS: MANUFACTURER-RETAILER OF CUSTOM WINDOW COVERINGS**

PRESIDENT: LARRY J. YBARRA

FEDERAL ID # 74-2804358

TEXAS RESALE # 30119104401

MEMBERSHIPS: ABC, AGC, BXTX, HCA, WCAA GREATER CHAMBER OF COMMERCE

VICE PRESIDENT: AIDA J. YBARRA

STATE CORP. NUMBER: 1426320-00 TEXAS

CERTIFIED HUB, MBE, BY STATE OF TEXAS

AUTHORIZED DISTRIBUTOR: BALI/GRABER, HUNTER DOUGLAS, LEVOLOR, KIRSCH, TURNILS, VIMCO SHADE, AND OTHER MAJOR WINDOW COVERING FABRICATORS.

SERVICE SHADE SHOP PROVIDES THE FOLLOWING INSURANCE INCLUDED IN THE PRICE OF THIS BID.

GENERAL LIABILITY	\$1,000,000./2,000,000.
AUTOMOBILE INSURANCE	\$1,000,000.
NON-OWNERS AUTOMOBILE	\$1,000,000.
WORKMAN'S COMPENSATION	\$1,000,000.
INLAND/MARINE	\$75,000.

PROJECT TITLE: JULIA YATES LIBRARYDIVISION BID: 12500TYPE OF PRODUCT: ROLLER SHADES (MOTORIZED)NUMBER OF UNITS INCLUDED IN BID: 2 * MEERO-ELECTRO SHADES

BASE BID FURNISHED AND INSTALLED PRICE, EXCLUDING SALES TAX:

PRODUCT A: MEERO-ELECTRO SHADES 9'x10' PRICE: \$ 3350.00 ← PR#25

PRODUCT B: (1) Manager's Office Door Shade Bali 1/2" PRICE: \$ 185.00 > 621.50

ALTERNATE # Manager's Office (3) blinds Bali 1" PRICE: \$ 436.50 + 15% = 714.12

ALTERNATE # Alt Porpoze Room 1/2" Door 4 panels Blinds Bali 1" PRICE: \$ 1,171.00 ← PR#25

PLEASE CALL IF YOU HAVE ANY QUESTIONS OR UNCERTAINTIES ON OUR BID.

THIS BID WILL BE HONORED FOR 60 DAYS FROM BID DATE OPENING

TODAY'S DATE: 11/30/2005

→ 6C TO PROVIDE FINAL ELECTRICAL CONNECTIONS.

5-6 weeks for the removal 3000 series blinds

PR#25
Part Item #1
only

Cost Proposal as Follows:

1. mechoshade window treatment	\$3,350.00
2. horizontal louver blind	\$1,171.00
3. manager's blind & shade	\$ 621.50
4. electrical labor and materials	<u>\$2,460.43</u>
Total	\$7,602.93
15% OH/Profit	<u>\$1,140.44</u>
Total ADD Change Order	<u>\$8,743.37</u>

Adrian E. Garcia
FMG Contracting Co., LLC

ATTACHMENT "C"

FMG CONTRACTING CO., LLC

3401 S. Gevers, Suite 1
San Antonio, TX 78210

Telephone: (210) 534-4504
Fax: (210) 534-1104
e-mail: fmfgarcia1@msn.c

PROPOSAL REQUEST NO. 19R

Project: Julia Yates Semmes Branch Library
at Comanche Lookout Park
15060 Judson Rd.
San Antonio, TX 78247

Date: October 26, 2005

Owner: City of San Antonio
City Architect's Office
P.O. Box 839966
San Antonio, TX 78283-3966

Description:**Architectural Items:**

1. Install 3'-0" high black vinyl coated chain link fence as shown on Attachment "A"
2. Delete 6'-0" high chain link fence as shown on Attachment "B"
3. ~~Replace galvanized chain link fence with black vinyl coated chain link fence as shown on Attachment "B"~~

Item #1. install approx. 125 ln ft of 3 foot vinyl coated fence \$ 3,300.00

#2. delete approx. 320 ln ft of 6 foot galvanized fence (2,250.00)

#3. ~~replace galvanized as shown with vinyl coated~~ ~~1,627.50~~

Total	\$10,850.00	1,050.00
15% OH/Profit	1,627.50	157.50

Total ADD Change Order	\$12,477.50	1,207.50
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Adrian F. Garcia
FMG Contracting Co.,LLC

ATTACHMENT "D"

FMG CONTRACTING CO., LLC

3401 S. Gevers, Suite 1
San Antonio, TX 78210

Telephone: (210) 534-4504
Fax: (210) 534-1104
e-mail: fmgarcia1@msu.c

PROPOSAL REQUEST NO. Do not have PR # yet

Project: Julia Yates Semmes Branch Library
at Comanche Lookout Park
15060 Judson Rd.
San Antonio, TX 78247

Date: October 31, 2005

Owner: City of San Antonio
City Architect's Office
P.O. Box 839966
San Antonio, TX 78283-3966

Description:

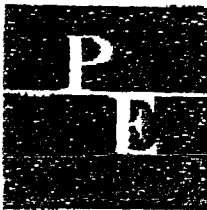
Electrical Items:

1. Furnish and install (5) alternate Halo 12' lighting tracks and (21) track lighting fixture heads.
2. Furnish and install all conduit and cabling for new lighting circuit LB-8 from panel "LB".
3. Furnish and install (1) 120v 1-pole circuit breaker in panel "LB" for new lighting circuit.

Total	\$5,432.00
15% Overhead and Profit	814.80
Total ADD to Contract	\$6,246.80

Adrian E. Garcia
FMG Contracting Co., LLC

Attachment "E"



Performance Electrical Services, Inc.

1001 N. FLORES
SAN ANTONIO, TEXAS 78212

(210) 212-4485 Tel
(210) 212-6681 Fax

ELECTRICAL CHANGE ORDER PROPOSAL

DATE: 10/28/05

TIME: 3:15 PM

NUMBER OF SHEETS INCLUDING THIS SHEET: 1

TO: FMG Contracting Co., LLC
ATTENTION: Adrian Garcia
FAX NUMBER: (210) 534-1104

FROM: Fred San Miguel
RE: New Julia Yates Semmes Library, City of San Antonio

REMARKS:

Adrian,

Please sign below to acknowledge acceptance of the additional work to be completed by our electricians as described below.

Our scope of work includes, but is not limited to:

- 1) Furnish and install (5) alternate Halo 12' lighting tracks and (21) track lighting fixture heads
- 2) Furnish and install all conduit and cabling for new lighting circuit LB-8 from panel "LB"
- 3) Furnish and install (1) 120v 1-pole circuit breaker in panel "LB" for new lighting circuit

TOTAL: **\$ 5,432.00**

Performance Electrical Services, Inc.
Fred San Miguel

FMG Contracting Co., LLC
Adrian Garcia

THIS QUOTE IS GOOD FOR THIRTY DAYS

Attachment "E"

/22/2005 12:48 7333549

RVK ARCHITECTS

PAGE 03

DEC-09-2005 10:03 FROM:FMG CONTRACTING

2105341104

TO:2107333549

P.2/3

From:PERFORMANCE ELECTRIC

2126681

12/09/2005 08:27 #042 P.001/002

Attachment "A"

Performance Electrical Services, Inc.

1001 N. Flores
San Antonio, Texas 78212
(210) 212-4484 Tel
(210) 212-6881 Fax

December 9, 2005

FMG CONTRACTING CO LLC
3401 S Gowan Suite #1
San Antonio TX 78210

Reference: Julia Yates Semmes Branch Library

Subject: Change Order for additional devices requested by the Fire Department.

To whom it may concern;

The following change order is for 4 additional smoke detectors requested by the Fire marshal
To secure a CofO from the city of San Antonio. The breakdown is as follows,

Material	\$ 295.00
Equipment cost	\$ 300.00
Permit and plan submittal	\$ 450.00

Labor	\$ 995.00
O.H.	\$ 336.15
Total	\$ 2977.15

FMG TOTAL

\$ 3,903.72

+ 15% (380.57)

If you have any questions or comments contact our office.

Thank You.

Michael Martinez

President

Attachment "F"



Performance Electrical Services, Inc.

1001 N. Flores
San Antonio, Texas 78212

(210) 212 - 4485 Tel

(210) 212 - 6681 Fax

November 25, 2005

FMG CONTRACTING CO LLC

3401 S Gevers Suite # 1

San Antonio TX 78210

Reference: Julia Yates Semmes Branch Library

Subject: Request for information

To whom it may concern;

This letter is to request information for the following items.

The first issue is to the installation of the water recovery system. Performance Electric
Supplied power to the controller as indicated on the drawings. The remaining portion of work is to
install the floats and misc. items. We need a change order and instructions to complete this
Process.

The other issue is to supply power for a sump pump below the floor. The electrical drawings
Do not show circuits or means of installation. Please forward the proper information.
If you feel we are in error please forward such concerns.

If you have any questions or comments contact our office.

Sincerely

Michael Martinecz

ADRIAN,
PLEASE MEET MIKE
AT LIBRARY TOWER
@ 6pm, WITH CHECK
FOR OCTOBER Pmt.
WILL FIX LIGHTS TODAY.

COPY

ATTACHMENT "6"

From: PERFORMANCE ELECTRIC

2126681

01/19/2006 11:46 #182 P.002/003



Performance Electrical Services, Inc.

1001 N. Flores
San Antonio, Texas 78212
(210) 212 - 4488 Tel
(210) 212 - 6881 Fax

December 28, 2005

FMG CONTRACTING CO LLC
3401 S Givers Suite # 1
San Antonio TX 78210

Reference: Julia Yates Semmes Branch Library
Subject: Cost Proposal for sump pumps

To whom it may concern;

The cost proposal submitted is for the extra installation for the sump pumps.

Material	\$ 97.00
Labor	\$ 335.00
OH	\$ 65.00
Total	\$ 497.00

If you have any questions or comments contact our office.

Thank You.

Michael Martinez

President



Performance Electrical Services, Inc.

1001 N. Flores
San Antonio, Texas 78212
(210) 212 - 4433 Tel
(210) 212 - 3651 Fax

January 20/2006

FMG CONTRACTING CO LLC
3401 S Gevers Suite # 1
San Antonio TX 78210

Reference: Julia Yates Library

Subject: Response to the request to justify the change orders sent 1/19/06

To whom it may concern:

This letter is to explain the reason or intent for the change order sent to FMG Contracting On 1/19/06. The landscape contractor is requesting the pump to be 230 volts single phase. The Plans indicate the power to come from a 480 volt panel at 3 phase. The contractor also needs two 20 amp single phase circuits for the controller box and the rain bird connection. There is a total Of three power sources to be supplied to the area indicated on the plans. More conduit and wire has to be run to make the system work. Also a buck boost transformer Has to be installed to supply the pump with the 230 volts needed to run properly. Currently the Voltage available is 208 volts single phase.

The change order for the sump pumps in the mechanical room is to run the conduit and wire From on side of the mechanical room to the other. The controller was moved because of the Lack of available wall space for the controller.

If there is any other questions or comments please contact our office.

Thank You,

Michael Martinez
President

Attachment "H"

From: PERFORMANCE ELECTRIC

2126681

01/19/2006 11:46 #132 P.003/003



Performance Electrical Services, Inc.

1001 N. Flores
San Antonio, Texas 78212
(210) 212 - 4485 Tel
(210) 212 - 6681 Fax

January 19, 2006

FMG CONTRACTING CO LLC
3401 S Geyers Suite # 1
San Antonio TX 78210

Reference: Julia Yates Serumes Branch Library
Subject: Change Order for the rain bird system and pumps for water tanks

To whom it may concern:

This change order is for the added circuits for the controller.

Material	\$ 629.00
Labor	\$ 1025.00
O.H.	\$ 248.00
Total	\$ 1902.00

If you have any questions or comments contact our office.

Thank You,

Michael Martinez

President

ATTACHMENT "H"

City of San Antonio Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity that is a party to the discretionary contract:

N/A RVK

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

City of San Antonio
Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.

(5) Political Contributions
List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3).

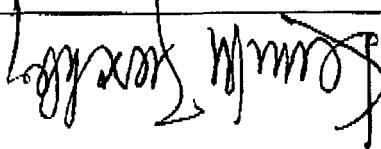
☒ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or
Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:	
Title:	Company or D/B/A: Rachel Vaughn & Assoc, Inc.
Date:	3-06-06

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require refusal or require careful consideration of whether or not refusal is required.