

**CITY OF SAN ANTONIO  
COMMUNITY INITIATIVES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Sheryl Sculley, City Manager

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives  
Janie B. Cantu, Director, Purchasing and General Services

**SUBJECT:** Selrico Services, Inc. Contract Renewal for the Comprehensive Nutrition Project.

**DATE:** May 4, 2006

**SUMMARY AND RECOMMENDATION**

This ordinance authorizes a meal preparation and delivery service contract renewal with Selrico Services, Inc. contract, authorized by Ordinance No. 100661, dated April 7, 2005, for a period of two years effective October 1, 2006, through September 30, 2008, for an approximate cost of \$5,008,852.

Staff recommends approval of this ordinance. The Urban Affairs Committee has reviewed this recommendation and has approved it for consideration by Council.

**BACKGROUND INFORMATION**

The Comprehensive Nutrition Project (CNP) was established in 1973, as an integral part of the Senior Services Division's continuum of services. Today, the City's CNP project is the largest senior nutrition congregate setting meal program in the State. The Department of Community Initiatives serves up to 4,000 daily meals to seniors.

DCI operates the CNP using General Funds and Title III-C federal funds awarded in grants by the Texas Department of Aging and Disability Services (DADS) through the Alamo Area Council of Governments (AACOG). Grant funds in the amount of \$1,677,092 were awarded to the City to fund the period beginning October 1, 2005 to September 30, 2006. The contract with Selrico, which began on June 1, 2005 and terminates on September 30, 2006, has a two-year renewal option based upon City Council approval.

Inspections by Metro Health, AACOG and DCI's Quality Assurance Division document that Selrico has exceeded the provisions of the contract. Further, the random Food Quality Surveys from all of the centers have shown continuing improvement and wide acceptance and appreciation for services provided.

**POLICY ANALYSIS**

This ordinance addresses the core issue of safety net services and reflects a continuation of existing City policy to provide services that improve the quality of life of senior residents in San Antonio. DCI's goal is to establish a minimum of five senior nutrition sites in every council district by December 2007, to serve the increasing number of seniors 60 years of age and older.

## FISCAL IMPACT

Under the terms of the renewal contract, the cost per meal will increase from \$2.25 to \$2.31 in FY 07 and from \$2.31 to \$2.37 in FY 08. The City currently purchases an average of 3,870 meals per day at 78 sites. For FY 07, we estimate that up to 4,050 meals per day will be ordered to meet the expansion needs of new sites in underserved council districts. The additional costs for FY 07 and FY 08 can be covered within the current projected CNP budgets.

## COORDINATION

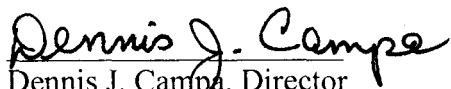
The Department of Community Initiatives coordinated activities with the City Council's Urban Affairs Committee, AACOG, City Attorney's Office, Office of Budget and Management, Purchasing and General Services, and the Finance Department.

## SUPPLEMENTARY COMMENTS

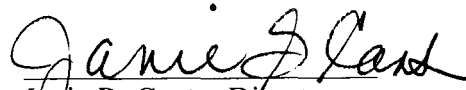
The City of San Antonio Discretionary Contracts Disclosure Form is attached.

Attachment:

- Attachment A: List of the City's 78 Nutrition sites

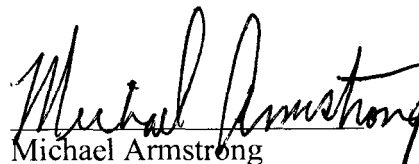


Dennis J. Campa, Director  
Department of Community Initiatives

  
Janie B. Cantu, Director  
Purchasing and General Services



Frances A. Gonzalez  
Assistant City Manager

  
Michael Armstrong  
Assistant City Manager

Approved for Council Consideration:



Sheryl L. Sculley  
City Manager

**Comprehensive Nutrition Project (CNP) Sites  
FY 2005-2006**

<b>Center</b>	<b>Address</b>	<b>Council District</b>
1. Casa de Amistad Apartments	155 De Chantle	1
2. Granada Senior Center	311 S. St. Mary's St.	1
3. House of Neighborly Center	407 N. Calavares	1
4. Immacualte Heart of Mary Church	617 S. Santa Rosa	1
5. <b>Kenwood Community Center</b>	305 Dora St.	1
6. Madonna Apartments	7710 Madonna	1
7. OP Schnabel Apartments	919 S. Main	1
8. <b>Our Lady of Sorrows Church</b>	3107 N. St. Mary's St.	1
9. <b>Sacred Heart Church</b>	2123 W. Commerce St.	1
10. <b>Salvation Army- Hope Center</b>	515 W. Elmira St.	1
11. St. Henry's Catholic Church	1619 S. Flores	1
12. <b>St. Mary Magdalen Church</b>	1710 Clower	1
13. Walnut Apartments	3822 West Ave.	1
14. *West End Park Senior Center	1226 N. W. 18th St.	1
15. Bethany United Methodist	4102 Eisenhower	2
16. *Claude W. Black Center	2805 E. Commerce	2
17. <b>Comanche Park #2 (Aldersgate)</b>	2600 Rigsby	2
18. <b>Ella Austin Community Center</b>	1023 N. Pine	2
19. Mt. Zion Sheltering Arms Apartments	3238 Martin Luther King	2
20. Roseville Apartments	4139 E. Houston St.	2
21. Salvation Army Homeless Shelter	226 Nolan	2
22. Villa O'Keefe Apartments	2106 S WW White Rd.	2
23. Fair Avenue Apartments	1215 Fair Ave.	3
24. Good Shepherd Lutheran Church	1630 Goliad Rd.	3
25. * <i>Harlandale Senior Center</i>	115 W. Southcross	3
26. * <i>Hope of Glory</i>	339 W. Hutchins	3
27. Matt Garcia Apartments	6114 Pecan Valley Dr.	3
28. <b>Mission San Jose</b>	701 E. Pyron	3
29. <b>Presa Senior Center</b>	3721 S. Presa St.	3
30. <b>St. Margaret Mary's Church</b>	1314 Fair Ave.	3
31. Centro del Barrio	123 Ascot	4
32. <b>Our Lady of Angels Catholic Church</b>	1212 Stonewall	4
33. * <i>South San Senior Center</i>	503 Lovett	4
34. * <i>St. Bonaventure Catholic Church</i>	1918 Palo Alto Rd.	4
35. <b>St. Vincent de Paul</b>	4222 SW Loop 410	4
36. Virginia Gill Community Center	7902 Westshire	4
37. <b>Christ the King Church</b>	2610 Perez St.	5
38. Good Samaritan Center	1600 Saltillo St.	5
39. <b>Jardin de St. James</b>	420 Nunes	5
40. <b>Our Lady of Guadalupe Catholic Church</b>	1321 El Paso	5
41. <b>Palacio del Sol</b>	400 N. Frio	5

Center	Address	Council District
42. San Juan De Los Lagos Church	3231 El Paso St.	5
43. St. Alphonsus Church	1200 S. Rosillo	5
44. St. Timothy Catholic Church	1515 Saltillo	5
45. Bethel Senior Center	227 S. Acme Rd	6
46. O'Keefe Gardenbrook Apartments	8734 Gardenbrook	6
47. St. Jude's Catholic Church	130 S. San Augustine Ave.	6
48. Villa Alegre Apartments	6902 Marbach	6
49. Casa de Esperanza Apartments	8886 Abe Lincoln	7
50. Frio Crossing Apartments	3500 Camino Real	7
51. Holy Family Catholic Church	152 Florencia	7
52. Legacy @ Ingram	5803 Ingram	7
53. Nueces Bend Apartments	3503 Camino Real	7
54. Pin Oak	7190 Oaklawn	7
55. Salvation Army- Peacock Center	2810 W. Ashby St.	7
56. Oxford Methodist Church	9655 Huebner Rd.	8
57. St. Matthews Catholic Church	10703 Wurzbach	8
58. University Baptist Church	6465 Babcock Rd.	8
59. Pecan Hill Apartments	1600 W. Lawndale	9
60. St. Anthony de Padua	102 Lorenz	9
61. Legacy @ O'Connor	13842 O'Connor	10
62. MacArthur Park Lutheran Church	2903 Nacogdoches Rd.	10
63. *Rolling Oaks Baptist Church	6401 Wenzel @ Toepperwein	10
64. *St. Andrew's United Methodist	722 Robinhood	10
65. Crestview Baptist	8101 Eaglecrest	County
66. *El Carmen Senior Center	18555 Leal Rd.	County
67. Meadowood Acres	12703 Cinco de Mayo	County
68. Somerset Senior Center	19375 "K" St., Somerset, TX	County
69. St. Anthony Catholic Church	16432 Kilowatt, Elmendorf, TX	County

\* Asterisk Sites - denote Senior Nutrition Centers operated by City Staff

**"BOLDED"** Sites - denote Senior Nutrition Centers with vendor agreements for site operations

*"Italicized"* Sites - denote Senior Nutrition Centers with lease agreements for use of facilities

SAHA Centers	Address	Council District
70. Blanco Apartments	906 W. Huisache	1
71. Parkview Apartments	114 Hickman St.	1
72. Victoria Plaza Apartments	411 Barrera	1
73. Villa Tranchese Apartments	307 Marshall St.	1
74. Sun Park Apartments	4523 Lavendar Lane	2
75. Sinkin William R. Apartments	1518 Amanda St.	2
76. George Cisneros Apartments	3003 Weir Ave.	5
77. Jewett Circle Apartments	425 SW 34 <sup>th</sup> St.	6
78. Sunshine Plaza Apartments	455 E. Sunshine	7

**City of San Antonio**  
**Discretionary Contracts Disclosure\***

*For use of this form, see City of San Antonio Ethics Code, Part D, Sections 1&2  
Attach additional sheets if space provided is not sufficient.  
State "Not Applicable" for questions that do not apply.*

*\* This form is required to be supplemented in the event there is any change in the information under (1), (2), or (3) below, before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed.*

**Disclosure of Parties, Owners, and Closely Related Persons**

For the purpose of assisting the city in the enforcement of provisions contained in the City Charter and the code of ethics, an individual or business entity seeking a discretionary contract from the city is required to disclose in connection with a proposal for a discretionary contract:

(1) the identity of any individual who would be a party to the discretionary contract;

John R. Aleman

(2) the identity of any business entity<sup>1</sup> that would be a party to the discretionary contract;  
and the name of: Selrico Services, Inc

(A) any individual or business entity that would be a *subcontractor* on the discretionary contract;

OSIRUS, INC

(B) any individual or business entity that is known to be a *partner*, or a *parent* or *subsidiary* business entity, of any individual or business entity who would be a party to the discretionary contract;

NONE

(3) the identity of any *lobbyist* or *public relations firm* employed for purposes relating to the discretionary contract being sought by any individual or business entity who would be a party to the discretionary contract.

None

**Political Contributions**

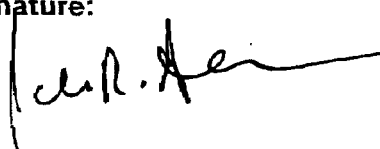
<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law.

Any individual or business entity seeking a discretionary contract from the city must disclose in connection with a proposal for a discretionary contract all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made directly or indirectly to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under (1), (2) or (3) above. Indirect contributions by an individual include, but are not limited to, contributions made by the individual's spouse, whether statutory or common-law. Indirect contributions by an entity include, but are not limited to, contributions made through the officers, owners, attorneys, or registered lobbyists of the entity.

<b>To Whom Made:</b> Julian Castro Ron Sepulveda Chip Hass	<b>Amount:</b> 500 <sup>00</sup> 500 <sup>00</sup> 500 <sup>00</sup>	<b>Date of Contribution:</b> April 2005 April 2005 April 2005
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#### Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city shall disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate Section 1 of Part B, Improper Economic Benefit, by participating in official action relating to the discretionary contract.

<b>Signature:</b> 	<b>Title: President/CEO</b>  <b>Company: Selrico Services, Inc.</b>	<b>Date:</b>  4/13/06

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.