

**CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager
FROM: Malcolm Matthews, Director, Parks and Recreation Department
SUBJECT: Grant Application for Continuation of the Summer Food Service Program and the Acceptance of the Grant if Awarded
DATE: May 11, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the submission of an application to the Texas Health and Human Services Commission for \$909,196.00 to fund the 2006 Summer Food Service Program for the period June 5, 2006 through July 28, 2006 and authorizes acceptance of the grant if it is awarded.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

This application will allow the continuation of the Summer Food Service Program that has provided nutritional meals to children age eighteen and below in our community during the summer months since 1969. The program will enable service to over 6,530 children each day, providing 262,725 lunches and 261,030 snacks throughout the summer in conjunction with Summer Recreation programs and other city-wide non-profit organization programs at over 94 sites.

In addition to authorizing the grant application, if the grant is awarded this ordinance allows the establishment of a fund, budget and 17 temporary employee positions to coordinate the food program. The positions will meet all applicable guidelines regarding temporary employees. Finally, this ordinance allows the City to accept any additional Texas Health and Human Services Commission funds for food services awarded during the term of this grant.

POLICY ANALYSIS

This ordinance follows City policy in utilizing State and Federal funds to provide health, social and recreational support services to the community.

FISCAL IMPACT

In addition to the \$909,196.00 grant, remaining funds from the 2005 program of \$115,252.00 will be added for a total program budget of \$1,024,448.00. This will provide for all project costs, including personnel and support services. Over 80% is allocated for the purchase of food, with the remainder utilized for support services, including personnel, transportation and fees. The food service purveyor bids, funded through this grant, will be accepted in a separate ordinance. This action will place no demands on the City's general fund.

COORDINATION

Project services are coordinated each summer with the Health Department and the Community Initiatives Department.

SUPPLEMENTARY COMMENTS

A Discretionary Contracts Disclosure Form is not required.




Malcolm Matthews
Director of Parks and Recreation



Frances A. Gonzalez
Assistant City Manager

Approved for Council Consideration:



Sheryl Sculley
City Manager

Attachment I

CITY OF SAN ANTONIO
PARKS AND RECREATION DEPARTMENT
Summer Food Service Program 2006
Fund No. 26-017000

Budget for period June 5, 2006 to July 28, 2006

COST ELEMENTS		AMOUNT
REVENUES		
4501110	Texas Department of Human Services Grant	\$909,196
6101100	Trf. From 26-017104	\$115,252
Total Revenues:		\$1,024,448
EXPENDITURES		
5101015	Temporary Employees Salaries	\$67,579
5103007	Temporary Employees Social Security	\$5,170
Total Personnel:		\$72,749
5205010	Mail & Parcel Post	\$239
5205020	Rental of Equipment	\$12,500
5103055	Car Expense Allowance	\$8,120
5203060	Binding and Printing	\$2,500
Total Contractual:		\$23,359
5302010	Office Supplies	\$1,965
5303010	Janitor Supplies	\$600
5304010	Food	\$905,823
530450	Tools & Apparatus	\$4,839
5304075	Computer Software	\$7,936
Total Commodities:		\$921,163
5406530	Indirect Costs @ 10.62% (x Salaries only)	\$7,177
Total Other:		\$7,177
5501000	Computer Equipment	\$0
5501065	Furniture	\$0
Total Capital		\$0
Total Expenditures:		\$1,024,448

Organization Code: 26-14-09

PERSONNEL COMPLEMENT (TEMPORARY EMPLOYEES)

<u>Class No.</u>	<u>Title</u>	<u># of Positions</u>
0445	Program Coordinator	1
0451	Senior Recreation Specialist	13
0871	Account Technician	3
Total Personnel:		17