

Agenda Item 9

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Thomas G. Wendorf, P.E., Director of Public Works

SUBJECT: Library Improvements

DATE: May 18, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance accepts the proposal and amends a professional service agreement in an amount not to exceed \$204,374.00, payable to The Arizpe Group, Inc., a SBE/DBE/MBE firm, for professional architectural services, authorizes \$20,437.40 for project contingency, and authorizes \$15,736.80 for capital administrative costs, for a total ordinance amount of \$240,548.20 in connection with the Library Improvements for Bazan Branch Library located at 2200 W. Commerce St. in Council District 5, Carver Branch Library located at 3350 E. Commerce St. in Council District 2, Cody Branch Library located at 11441 Vance Jackson in Council District 8; Cortez Branch Library located at 2803 Hunter Blvd. in Council District 4; Forest Hills Branch Library located at 5245 Ingram Rd. in Council District 7; Johnston Branch Library located at 6307 Sun Valley Drive in Council District 4; McCreless Branch Library located at 1023 Ada St. in Council District 3; Memorial Branch Library located at 3222 Culebra Rd. in Council District 5; Pan American Branch Library located at 1122 West Pyron Ave. in Council District 4, and Westfall Branch Library located 6111 Rosedale Court in Council District 1.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

This ordinance accepts the proposal, amends the professional services agreement with The Arizpe Group, Inc., and authorizes additional compensation in an amount not to exceed \$204,374.00 for professional architectural services necessary to perform environmental testing for the ten libraries listed in the summary, an evaluation study of under-floor drainage at the McCreless Branch Library, and the preparation of construction documents and construction administration services for four libraries (Bazan, Carver, Memorial, Westfall). This ordinance also authorizes \$20,437.40 for project contingency.

The initial architectural and assessment services for the Library Improvement project which included six libraries (Cody, Cortez, Forest Hills, Johnston, McCreless, Pan American) was approved by City Council through Ordinance No. 99433 dated June 24, 2004 in the amount of \$42,018.00. An amended professional services agreement with the Arizpe Group, Inc. to provide for the preparation of construction documents and construction administration services for six libraries (Cody, Cortez, Forest Hills, Johnston, McCreless, and Pan American) and initial

architectural and assessment services for four libraries (Bazan, Carver, Memorial, Westfall) were approved by City Council through Ordinance No. 100982 dated June 2, 2005 in the amount of \$190,428.50. This action will increase the total contract amount with the Arizpe Group, Inc. to \$436,820.50.

POLICY ANALYSIS

Approval of this ordinance will be a continuation of City Council policy to implement previously approved 2003-2007 General Obligation Library Improvement Bond; Community Development Block Grant (CDBG) Funds, and General Obligation Library System Improvement Bond funded projects.

FISCAL IMPACT

This is a one-time capital improvement expenditure within budget, and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$24,834.70 are available from 2003-2007 General Obligation Library Improvement Bond funds, \$138,274.55 from General Obligation Library System Improvement Bonds, and \$77,438.95 from Community Development Block Grant (CDBG) funds for a total of \$240,548.20 authorized payable as follows:

\$ 204,374.00	payable to The Arizpe Group, Inc. for additional architectural services
\$ 20,437.40	for Project Contingency
\$ 15,736.80	for Capital Administrative Costs

COORDINATION

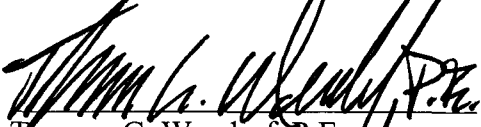
This request for ordinance has been coordinated with the Finance Department, Office of Management and Budget, the Library Department and the Housing and Community Development Department.

SUPPLEMENTARY COMMENTS


The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.


ATTACHMENTS

1. Project Maps
2. Discretionary Contracts Disclosure Form


Thomas G. Wendorf, P.E.
Director of Public Works


Jelynn LeBlanc Burley
Deputy City Manager

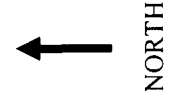

Ramiro Salazar
Library Director


Frances A. Gonzalez
Assistant City Manager

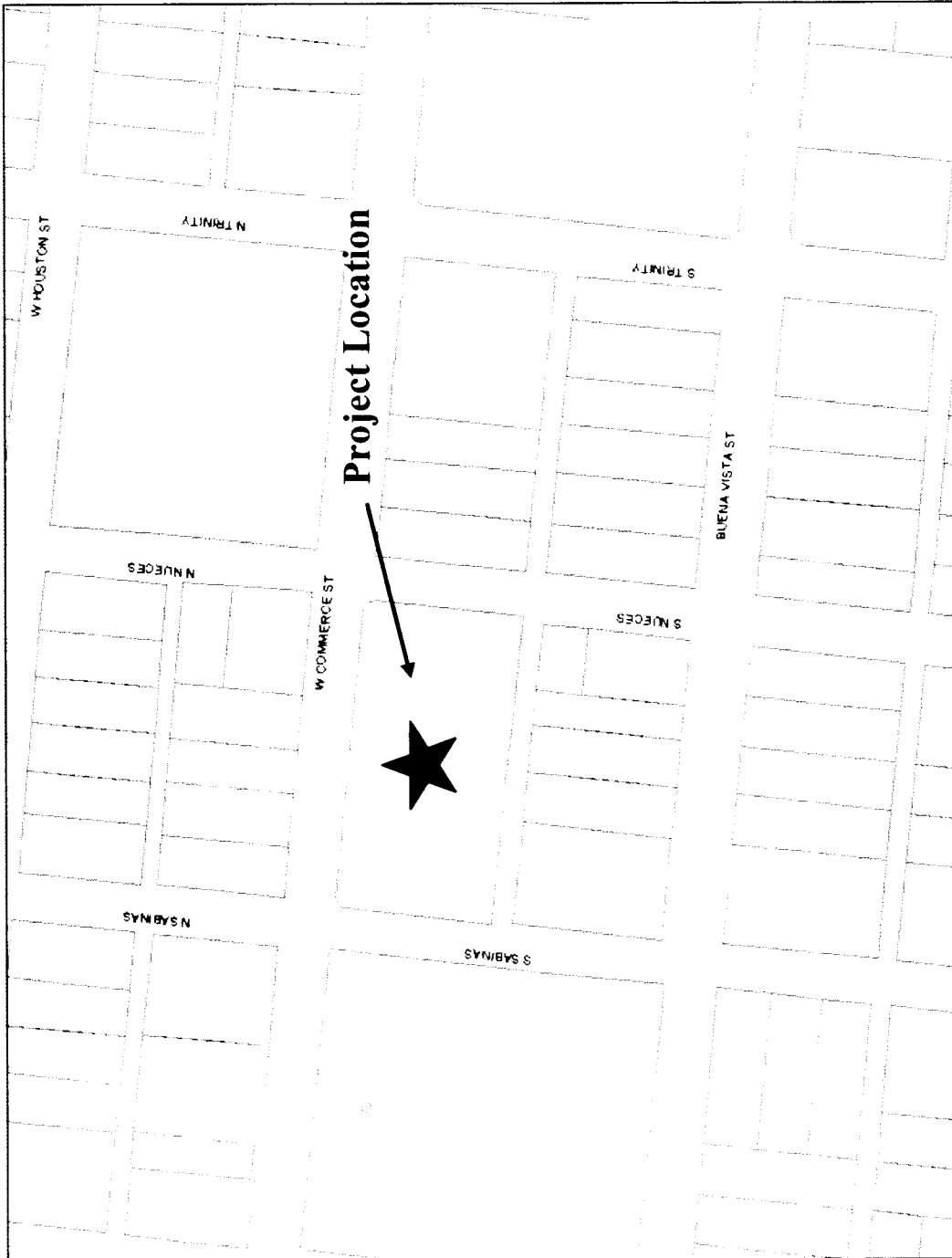
Approved for Council Consideration:


Sheryl Sculley
City Manager

Attachment 1
Location Map

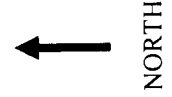


G.I.S. Location Map

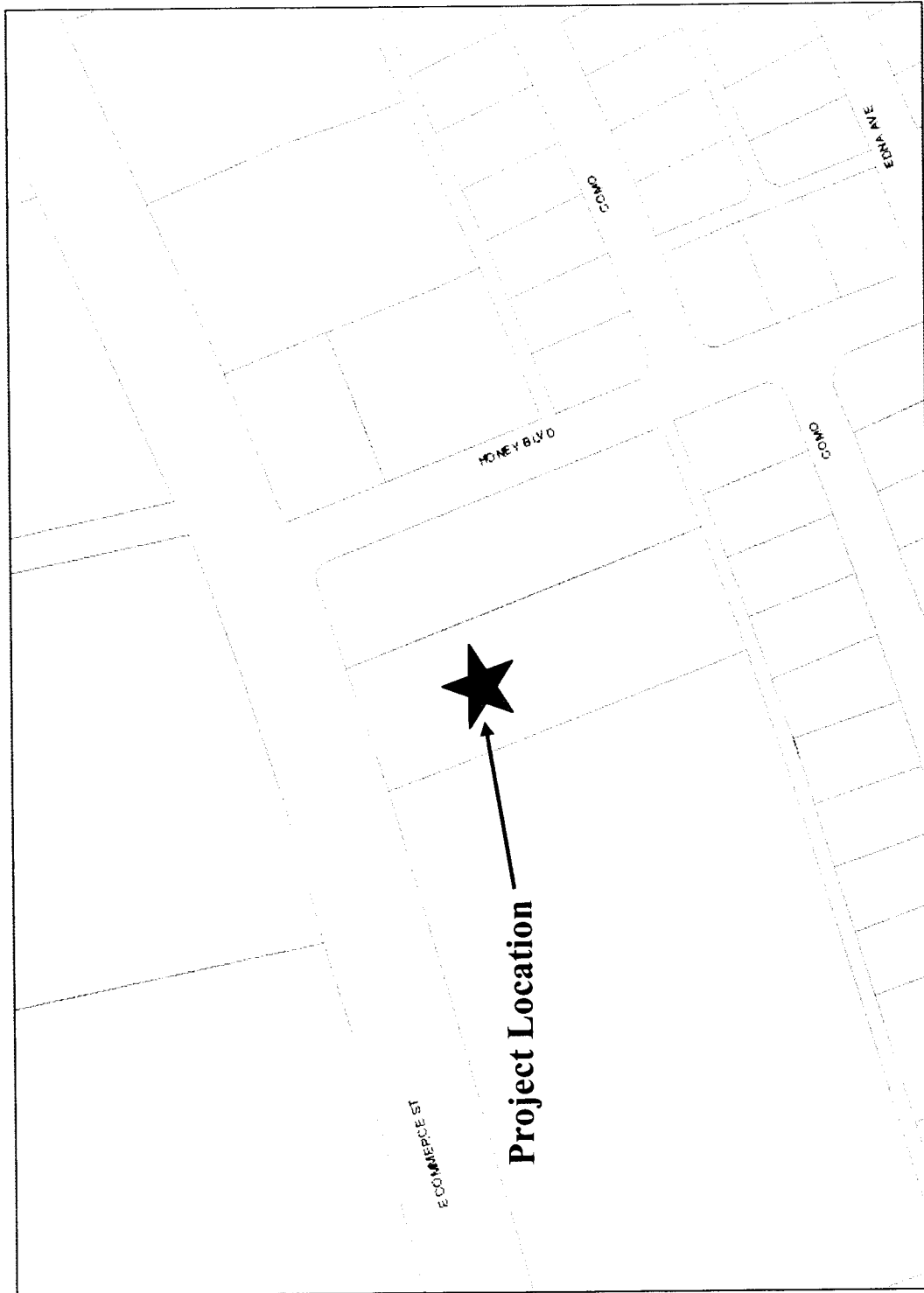


Bazan Branch Library
2200 W. Commerce Street
Council District No. 5

Attachment 1
Location Map

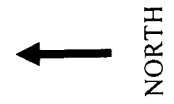


G.I.S. Location Map

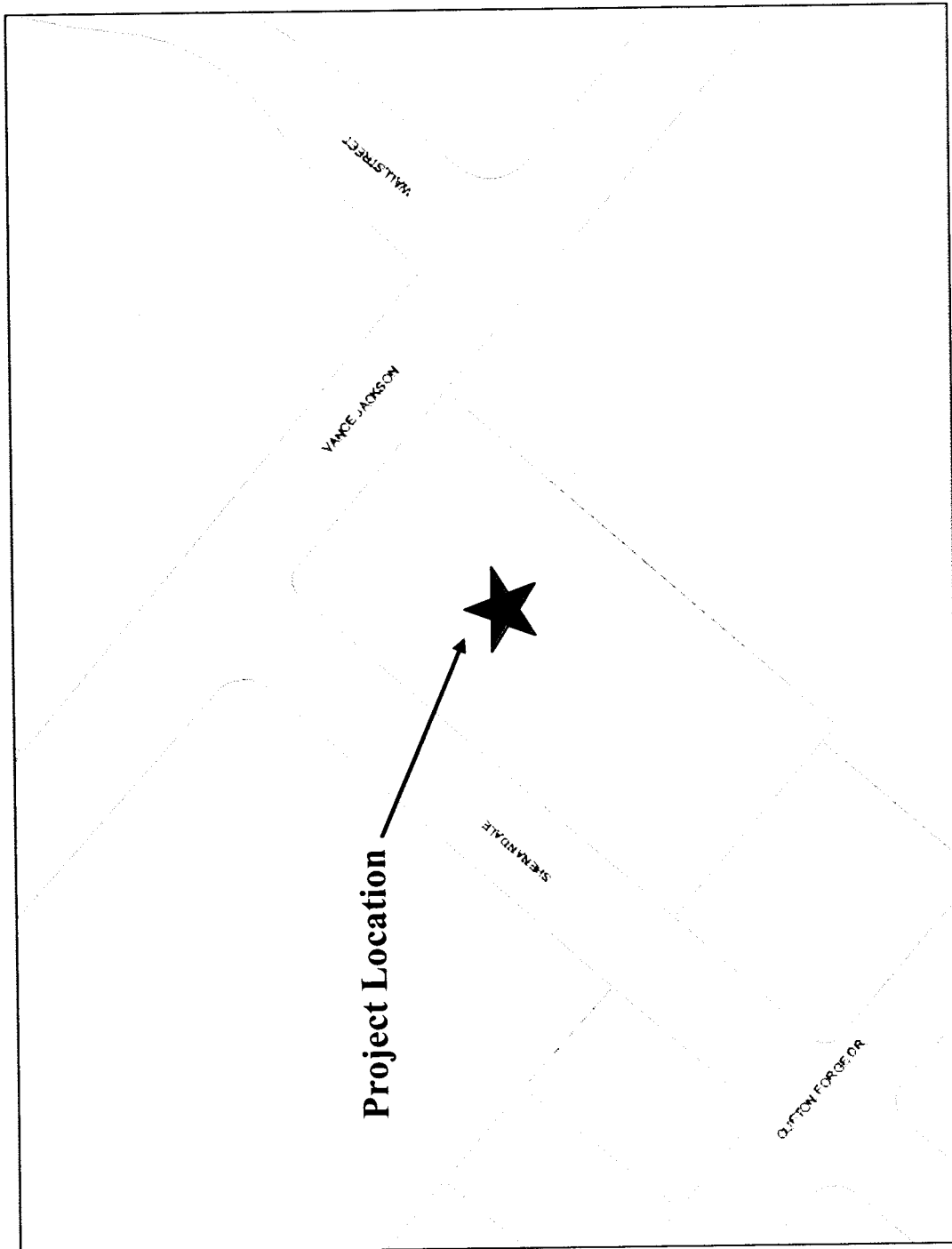


Carver Branch Library
3350 E. Commerce Street
Council District No. 2

Attachment 1
Location Map

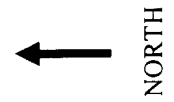


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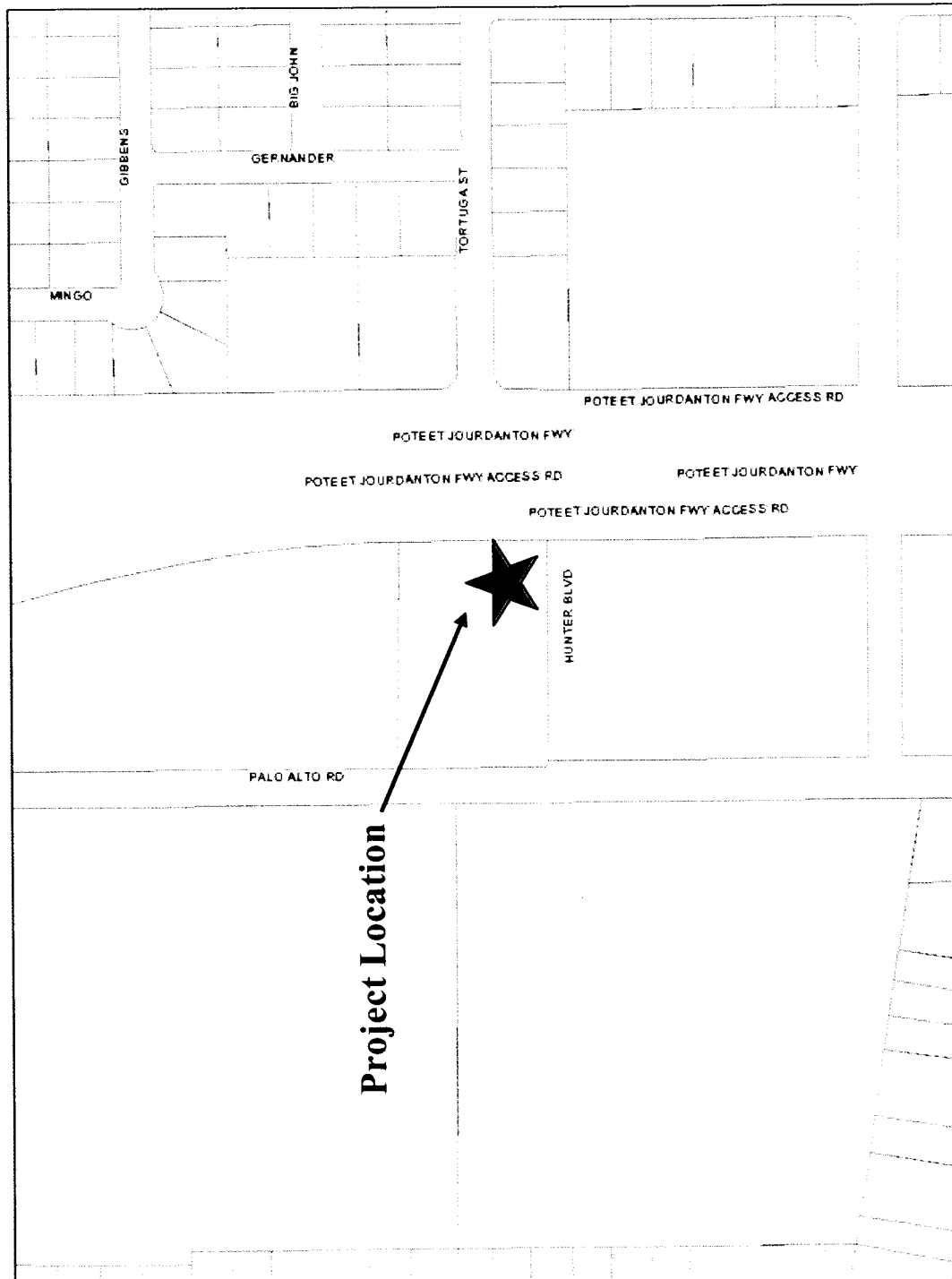


Cody Branch Library
11441 Vance Jackson
Council District No. 8

Attachment 1
Location Map



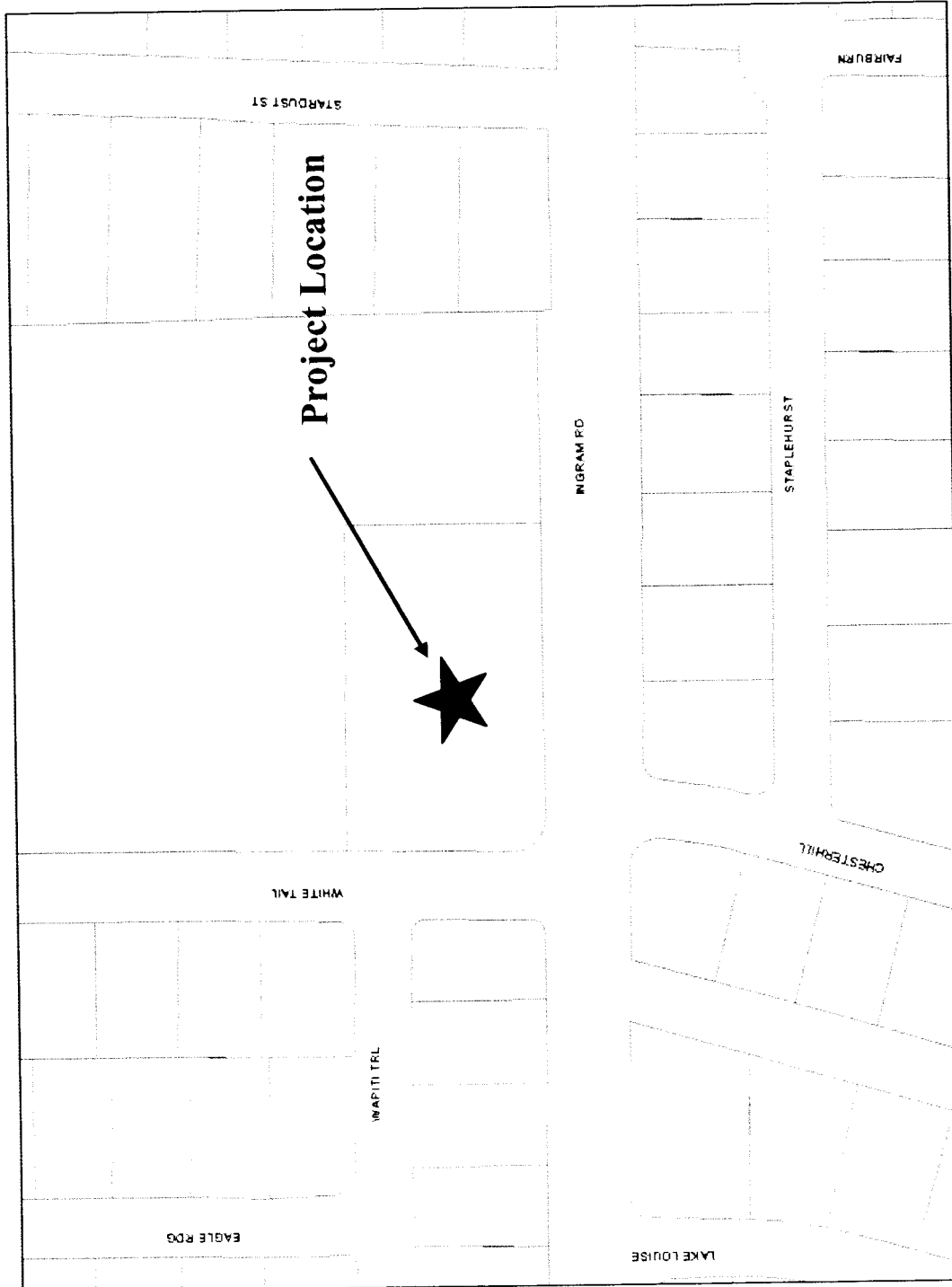
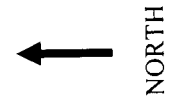
G.I.S. Location Map



Project Location

Cortez Branch Library
2803 Hunter Boulevard
Council District No. 4

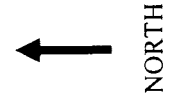
Attachment 1
Location Map



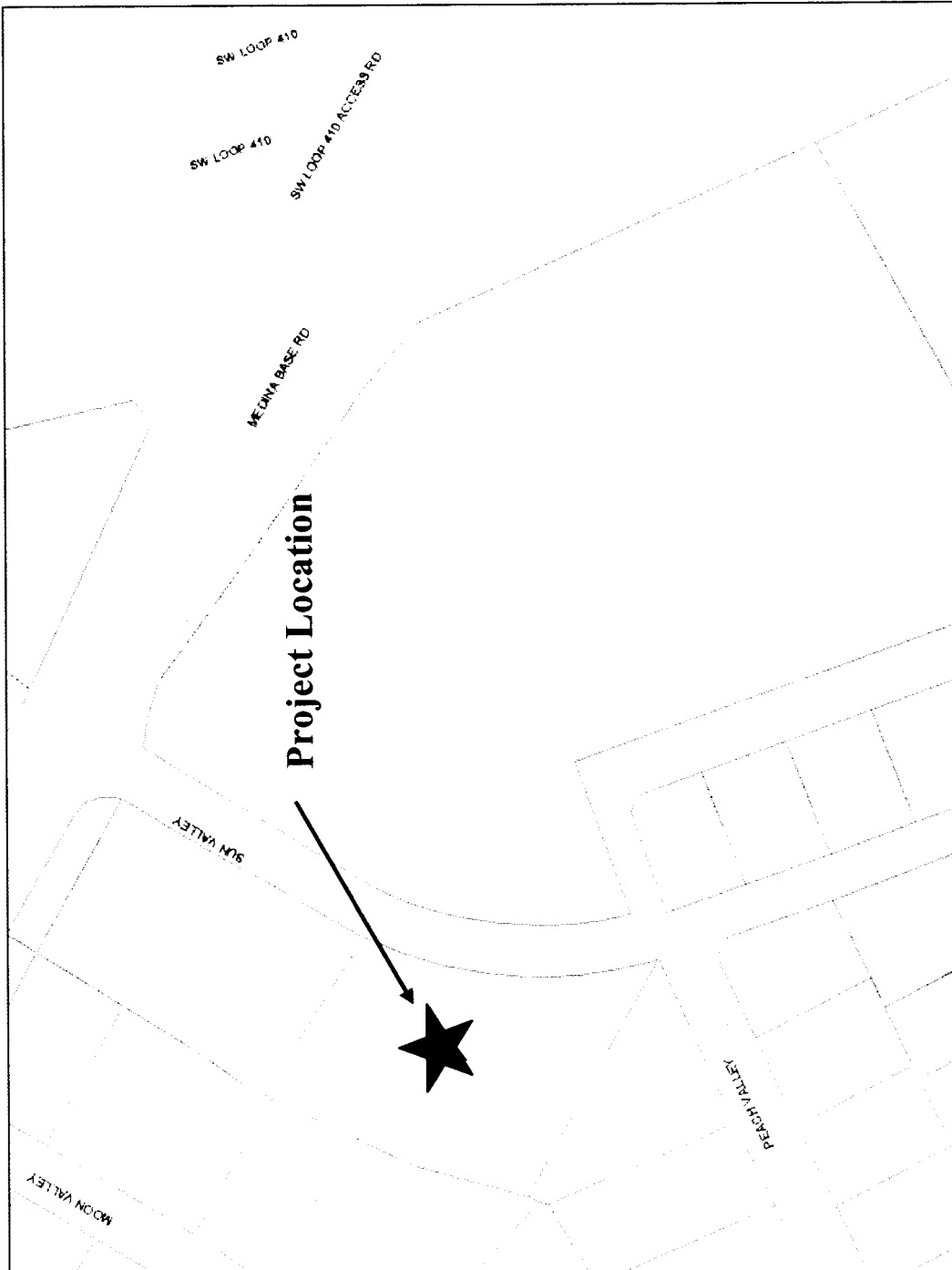
Forest Hills Branch Library
5245 Ingram Road
Council District No. 7

G.I.S. Location Map

Attachment 1
Location Map

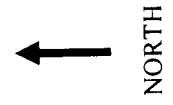


G.I.S. Location Map

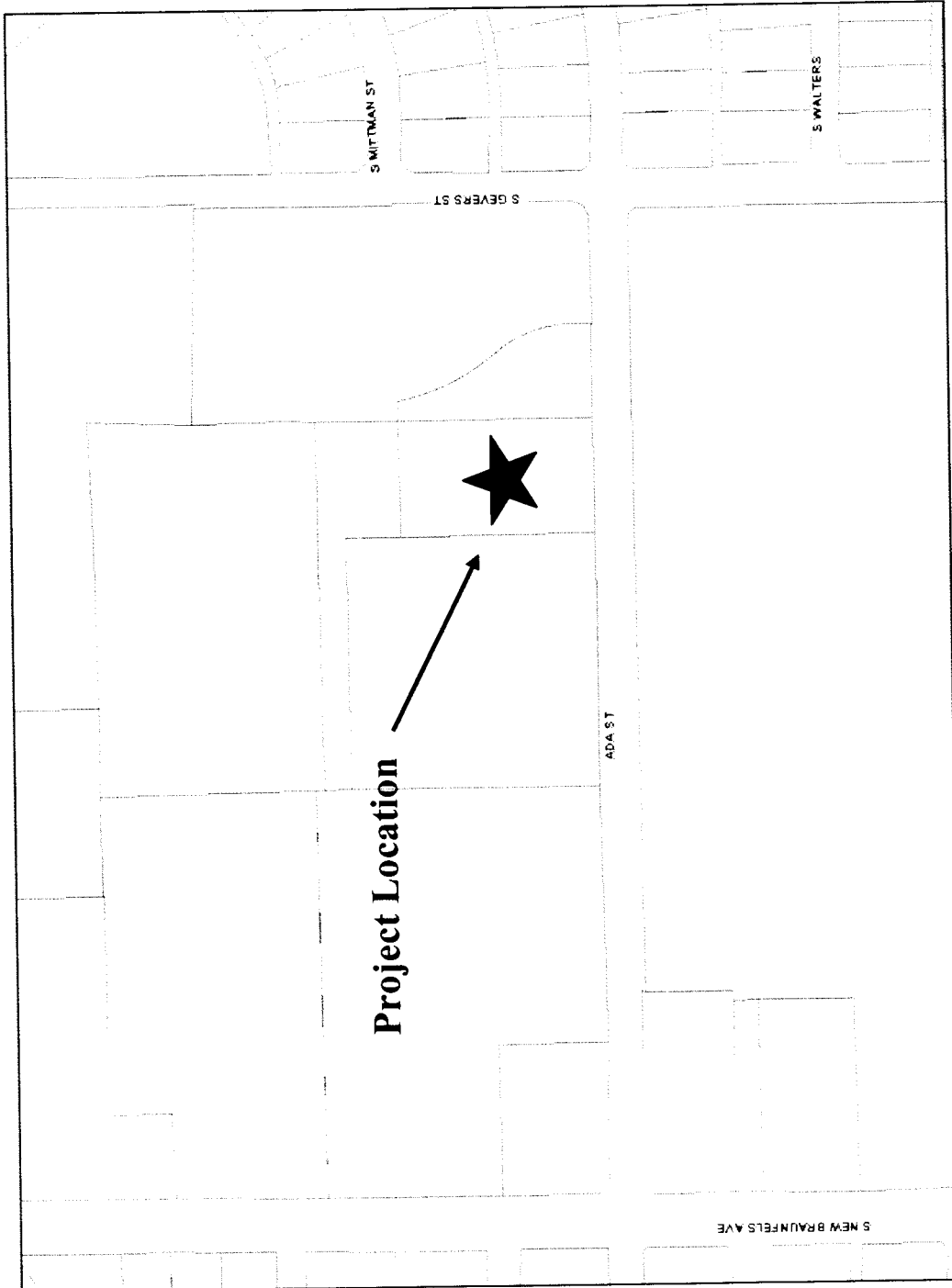


Johnston Branch Library
6307 Sun Valley Drive
Council District No. 4

Attachment 1
Location Map

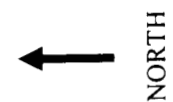


G.I.S. Location Map

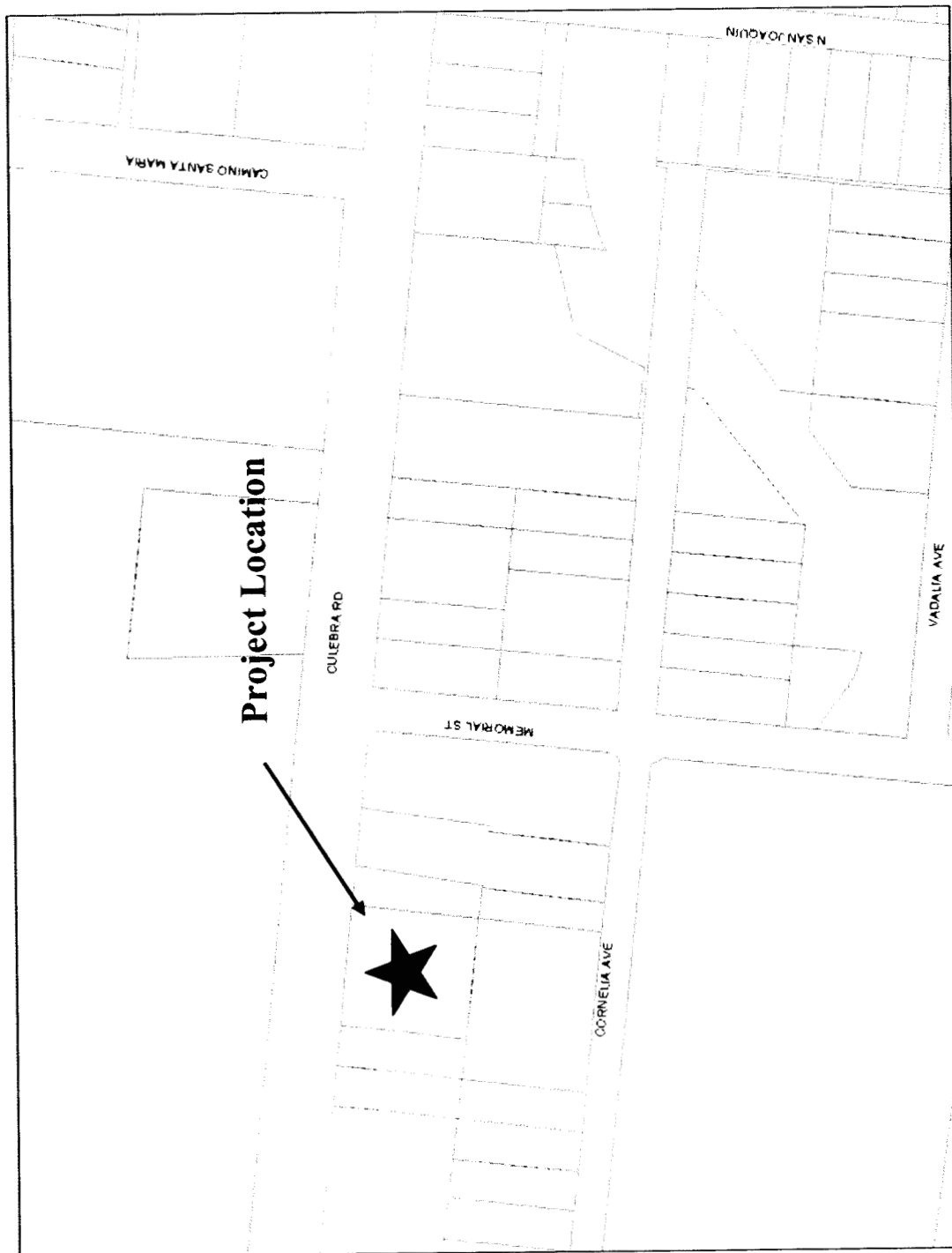


McCreless Branch Library
1023 Ada Street
Council District No. 3

Attachment 1
Location Map



G.I.S. Location Map

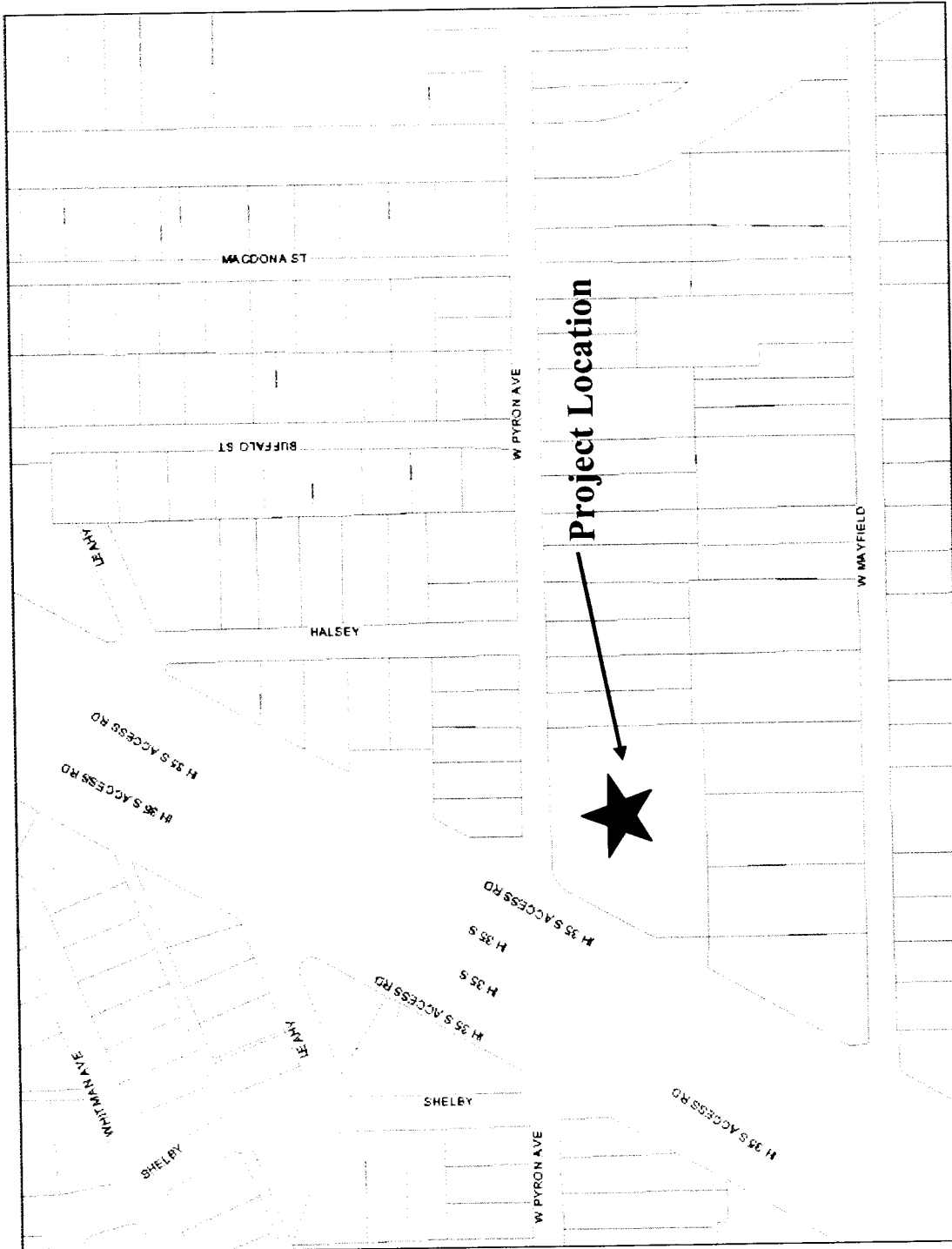


Memorial Branch Library
3222 Culebra Road
Council District No. 5

Attachment 1
Location Map



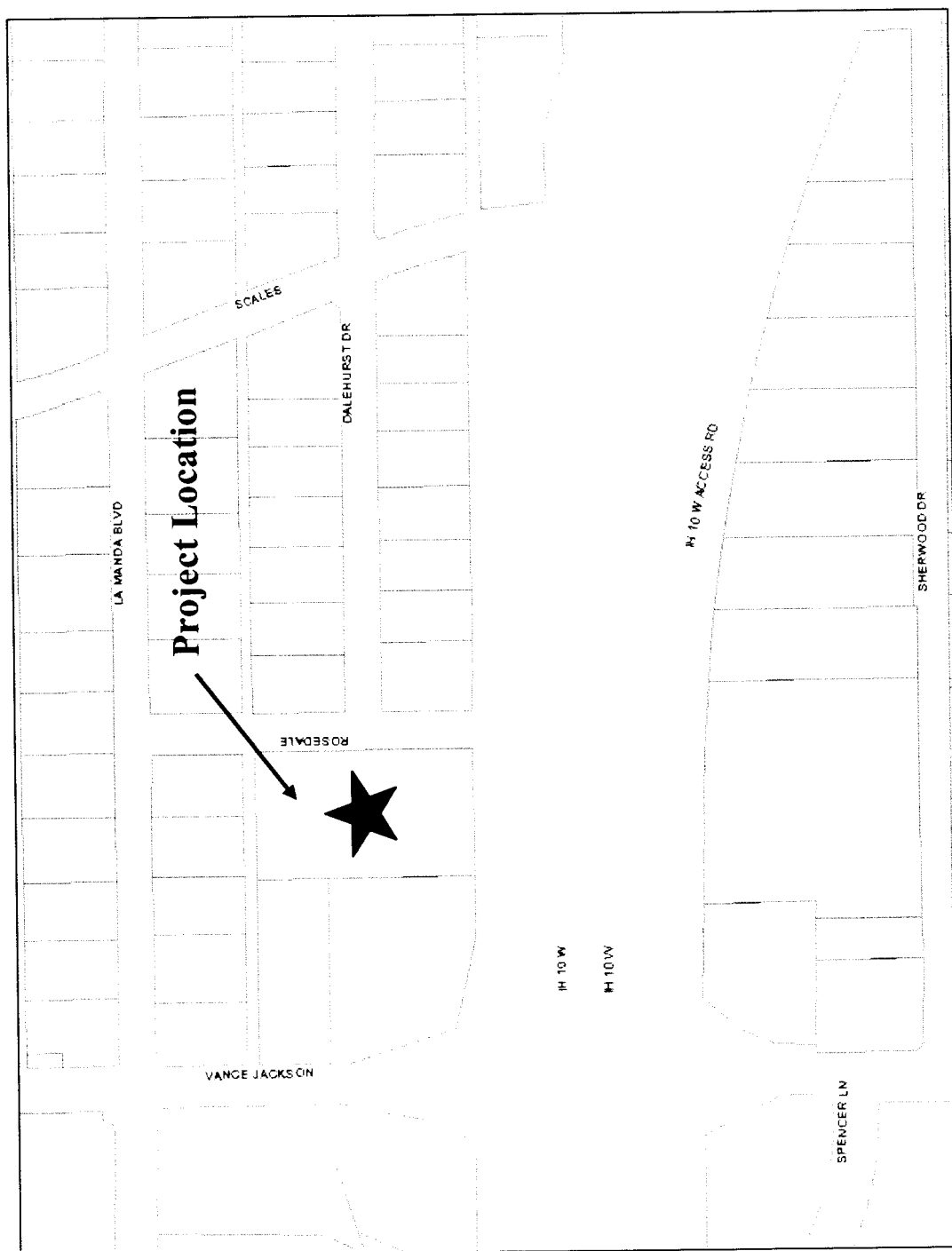
G.I.S. Location Map



Pan American Branch Library
1122 West Pyron Avenue
Council District No. 4



G.I.S. Location Map



Westfall Branch Library
6111 Rosedale Court
Council District No. 1

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

None

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☐ No partner, parent or subsidiary;

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☐ No subcontractor(s)

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☐ No lobbyist or public relations firm employed

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

City of San Antonio

Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☐ No contributions made


By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
N/A			

(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☐ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: President/CEO Company or D/B/A: The Arizpe Group, Inc.	Date: April 7, 2006
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.