

**CITY OF SAN ANTONIO  
COMMUNITY INITIATIVES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Sheryl Sculley, City Manager

**FROM:** Dennis J. Campa, Director, Department of Community Initiatives

**SUBJECT:** Grant Agreement Amendment with the U.S. Department of Housing and Urban Development

**DATE:** May 18, 2006

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the execution of two no-cost grant agreement amendments with the U.S. Department of Housing and Urban Development (HUD) to transfer funds from the HUD designated category of Supportive Services to Operations. This ordinance also authorizes contract amendments with the Center for Health Care Services to adjust their budgets.

**BACKGROUND INFORMATION**

The Center for Health Care Services, the sponsor agency, operates Safe Havens for homeless men and women who suffer with mental illness and substance abuse disorders. The Men's Safe Haven and the Women's Safe Haven each have capacity for 22 individuals. The Men's has been operating near 100% capacity, while the Women's Safe Haven has been operating at approximately 80% capacity.

The Center for Health Care Services requested a category re-designation of its Residential Specialist position. The position was originally designated as Supportive Services because the responsibilities included case management. A Case Manager position has since been added to each Safe Haven Program. The Residential Specialist has subsequently evolved into a position that better aligns with the Operations category, since the job responsibilities no longer involve direct services to the participants. Operations expenses deal with the physical day-to-day operations of the facility.

The proposed category change allows for funds to be shifted from Supportive Services to Operations. This shift will be reflected in the 2006 Supportive Housing Program Application, which will improve the City's scoring opportunities for the application.

### **POLICY ANALYSIS**

This ordinance will enable the Department of Community Initiatives to continue to purchase permanent and supportive housing for chronically homeless individuals through the Supportive Housing Program. These SHP permanent and transitional housing programs are integral parts of the City's 10 Year Plan to End Chronic Homelessness. The proposed amendment will have no additional costs as well as no impact on the delivery of services, but will facilitate the timely expenditure of the grant funds.

### **FISCAL IMPACT**

There is no fiscal impact as a result of this ordinance.

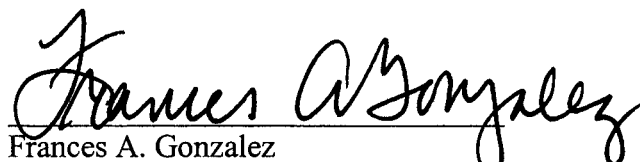
### **COORDINATION**

Coordination has occurred with the City Attorney's Office, Finance Department, Office of Management & Budget and the U.S. Department of Housing and Urban Development.

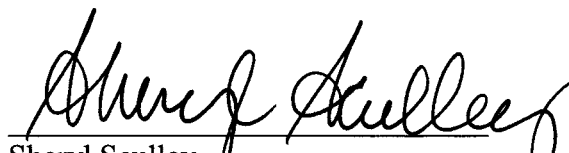
### **SUPPLEMENTARY COMMENTS**

A copy of the required Discretionary Disclosure Form is attached.

  
Dennis J. Campa  
Director, Department of Community Initiatives

  
Frances A. Gonzalez  
Assistant City Manager

Approved for Council Consideration:

  
Sheryl Sculley  
City Manager