

CONSENT AGENDA  
ITEM NO. 4

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Sheryl Sculley, City Manager

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Fertilizer

**DATE:** February 16, 2006

**SUMMARY & RECOMMENDATION**

This ordinance authorizes the Purchasing & General Services Department to accept the low bid submitted by BWI Schulenburg to provide the City of San Antonio Parks & Recreation Department with fertilizer for a total of \$79,236.00 from the Golf Special Revenue Fund. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

A request for sealed bids was issued to purchase fertilizer for the City of San Antonio Parks & Recreation Department. A total of three bids were received. The low bid was submitted by BWI Schulenburg for a total \$79,236.00. This bid was advertised in the Daily Commercial Recorder, La Prensa, the San Antonio Observer, the City of San Antonio Purchasing Website, Public Access Channel 21 and Demandstar.com.

This contract will provide the City of San Antonio Parks and Recreation Department with a contractor to supply and provide customized application of 111.6 tons of bulk fertilizer utilized for the annual fertilization of the City golf courses and driving ranges. The application of the fertilizer will begin in late February 2006 and run through September 30, 2006.

**POLICY ANALYSIS**

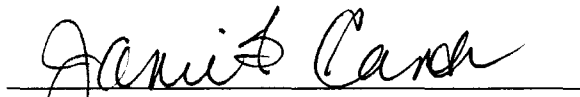
Annually, the City of San Antonio Parks and Recreation Department Golf Course Operations requests the services of a contractor to supply and apply bulk fertilizer needed to maintain the golf courses. These services are required as part of their annual maintenance program. The contractor will provide labor, equipment and fertilizer necessary to complete the application. The purchase is estimated to last through September 30, 2006.

**FISCAL IMPACT**

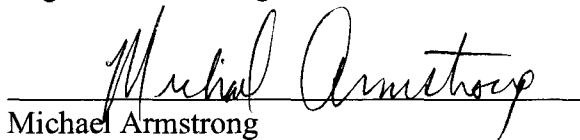
The total cost of this contract is \$79,236.00. The funding will be from the Golf Special Revenue Fund. All expenditures will be in accordance with the FY2005-2006 Budget approved by City Council.

**COORDINATION**

This ordinance has been coordinated with the City of San Antonio Parks and Recreation Department.

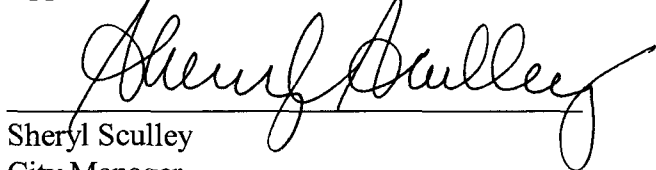


Janie B. Cantu, C.P.M.  
Director, Purchasing & General Services



Michael Armstrong  
Assistant City Manager/Chief Information Officer

Approved for Council Consideration:



Sheryl Sculley  
City Manager

# City of San Antonio

## Contract Summary Sheet

Date 2-16-06

Agenda Item:

**Name/Title (Caption as shown on agenda):**

An ordinance accepting the low bid submitted by BWI Schulenburg to provide the City of San Antonio Parks & Recreation Department with fertilizer for a total of \$79,236.00 from the Golf Special Revenue Fund.  
[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

**Description of Item(s) and Use:**

This contract will provide Parks Department with supplier to provide customized application of 111.6 of bulk fertilizer utilized for annual fertilization of golf courses and driving ranges.

**Total:** \$79,236.00

Bid Number and Title	06-052-DS Fertilizer
Contract Period	One Time Purchase
Method of Procurement	Competitively Bid
Price Trend	10% Increase

**Contract Info:**      ☒ **X** **Formal**    ☐ **Annual/Service**    ☐ **Support/Maintenance**    ☐ **Lease**

**Contractor(s):** BWI Schulenburg, P O Box 459, Schulenburg, Texas – Entire Bid

**Previous Related Council Action(s):**

Date:	
Agenda Item #:	
Action:	
Date	
Agenda Item	
Action	
Date:	
Agenda Item #:	
Action:	

**Anticipated Future Requirements and Actions:**

**Comments:**

Using      Parks Department  
Department: