CITY OF SAN ANTONIO INTERDEPARTMENTAL MEMORANDUM DEPARTMENTS OF COMMUNITY INITIATIVES AND HOUSING AND COMMUNITY DEVELOPMENT

TO:

Sheryl Sculley, City Manager

FROM:

Dennis J. Campa, Director, Department of Community Initiatives and, Andrew

Cameron, Director, Department of Housing and Community Development

SUBJECT:

FY2007 Consolidated Human Development Services Funding Recommendations

DATE:

June 1, 2006

SUMMARY AND RECOMMENDATIONS

This Public Hearing and Ordinance designates and appropriates FY 2006-2007 ESG Funds (Attachment I) and FY 2006-2007 HOPWA Funds (Attachment II); appropriates an additional \$634,008 in In-Kind Matching Funds in accordance with the FY 2006-2007 Proposed ESG Annual Plan Budget; establishes accounts; delineates program responsibilities; authorizes personnel classifications and pay ranges (Attachment III); authorizes the City Manager or her designee or the Director of Housing and Community Development or the Director of Community Initiatives to execute the required contracts (Attachment IV) and other related documents for these grants.

This Public Hearing and Ordinance also authorizes the reallocation and re-appropriation of \$17,762.36 in HOPWA funds (Attachment V); authorizes the Directors of Community Initiatives or Housing and Community Development to close-out the affected projects and project budgets, revise the appropriate project budgets and execute the contracts and other documents as necessary in connection with this action.

This Public Hearing and Ordinance also authorizes the reallocation and re-appropriation of \$17,495.33 in ESG funds (Attachment VI); authorizes the Directors of Community Initiatives and Housing or Community Development to close-out the affected projects and project budgets, revise the appropriate project budgets and execute the contracts and other documents as necessary in connection with this action.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The City Council approved Consolidated Human Development Services Funding priorities for FY2007 and FY2008 through Ordinance Number 2006-01-05-0002 as follows: Family Strengthening 32%, Youth Development 29%, Workforce Development 15%, and Community Safety Net 24%.

The City's Consolidated Human Development Services Funding process includes Federal, State, and local funds for human development and public services. The period for delegate agency contracts is for one year beginning October 1, 2006 with an option to renew for an additional one-year period, based on agency performance, funding availability, and City Council approval.

The procurement and evaluation followed the standard City process. The City provided conferences and workshops to assist respondents in developing proposals. On March 7, 2006, the City Clerk received 122 proposals requesting over \$21 million, with only \$9,884,179 projected to be available from all sources. Evaluation committees consisting of city staff, volunteers from the various city boards and commissions as well as other grantors who reviewed and scored the proposals.

The Directors of the Departments of Community Initiatives (DCI) and Housing and Community Development (HCD) reviewed the Evaluation Committees' rankings, program consistency with City Council goals and objectives, need for the service by underserved populations and Council Districts, potential duplication, availability of funds, and agency past performance, in order to formulate recommendations.

On May 8, 2006, the City Council's Urban Affairs Committee reviewed the recommendations and approved presenting the recommendations to full City Council. A list of the all delegate agency funding recommendations by category is included as Attachment VII. This council action approves the CDBG, ESG and HOPWA contracts. General Fund and Child Care Development Fund Grant Match funded contracts will be approved with the FY 2007 Budget Adoption. All contracts will begin October 1, 2006.

The Directors of DCI and HCD will ensure that no agency receives more than 50% of its overall revenues that are budgeted to be expensed from the City. Contracted agencies will have until December 31 of each contract period to secure revenues of 50% from non-City sources. DCI and HCD staff will verify documentation of revenues and expenses and recommend de-obligation of funds for agencies that are not in compliance.

FISCAL IMPACT

The Fiscal Year 2007 ESG and HOPWA allocations from HUD are as follows:

Emergency Shelter Grant	\$ 634,008.00
In-Kind Matching ESG Funds	\$ 634,008.00
Housing Opportunities for Persons with AIDS (HOPWA)	\$ 971,000.00
HOPWA Reprogramming Funds	\$ 17,762.48
ESG Reprogramming Funds	\$ 17,495.03

The City Manager or any of her designated representatives are authorized to approve budget adjustments within project allocations to conform with actual expenditures if line item cost overruns occur or are anticipated.

SUPPLEMENTAL COMMENTS

None

Community Initiatives

Drew Cameron, Director

Housing and Community Development

Assistant City Manager

Jelynne LeBlanc Burley Deputy City Manager

2006 - 2008 Emergency Shelter Grant October 1, 2006 - September 30, 2008

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5204050 Maintenance & Repair - Building 5204060 Cleaning Services 5204070 Rental of Field Equipment	5,000
5204060 Cleaning Services 5204070 Rental of Field Equipment	38,650
5204070 Rental of Field Equipment	750
<i>,</i> ,	500
5204080 Maintenance & Repair - Mach & Equip	1,500
5205050 Freight & Storage	500
5208530 Alarm & Security Service	75,000
5301010 Maintenance & Repair Materials - Buildings	3,000
5301030 Maintenance & Repair Materials - Mach & Equip	15,000
5302010 Office Supplies	2,000
5303010 Janitorial Supplies	5,000
5304005 Clothing & Linen Supplies	1,000
5304040 Chemicals, Medical & Drugs	250
5304050 Tools, Apparatus & Accessories	3,000
5304080 Other Commodities	3,000
5403010 Communications	3 500
5403030 Pagers	3,500 400
5405030 Liability, Hazard & Fidelity 5501065 Cap <5000 - Furniture & Fixtures	400
5501065 Cap <5000 - Furniture & Fixtures	-

2006 - 2008 Emergency Shelter Grant October 1, 2006 - September 30, 2008

	Internal Order 138000000xxx 2006-2008 ESG Dwyer SRO Essential Services	
5101010	Regular Salaries & Wages	\$19,550
	FICA & Medicare Expense	1,500
-	Life Insurance	30
	Personal Leave Buy Back	1,000
	Transportation Allowance	270
	Flex Benefits	3,252
	TMRS	2,435
	DW Clothing	1,000
	DW Food	300
5407027		500
	DW Personal Hygiene	750
	DW Tools & Supplies	500
5407031		500
0107001		\$31,587
	Internal Order 138000000xxx 2006-2008 ESG Homeless Program - Prevention	
5407021	DW Deposits	\$13,000
5407037	·	5,474
		\$18,474
		_
	Internal Order 138000000xxx 2006-2008 ESG Homeless Program - Essential Se	rvices
5101010	Regular Salaries & Wages	\$44,531
5103005	FICA & Medicare	3,370
5103010	Life Insurance	70
5103035	Personal Leave Buy Back	1,000
5103056	Transportation Allowance	705
5104030		8,460
5105010		5,480
5407026	DW Furniture & Fixtures	2,250
5407027	DW ID's	500
5407031	DW Transportation	2,250 \$68,616
		\$00,010
	LA LOUIS ADDOCUDE DOCUMENTO DOCUMENTO DE LA COMPANIO DEL COMPANIO DE LA COMPANIO DE LA COMPANIO DEL COMPANIO DE LA COMPANIO DEL COMPANIO DE LA COMPANIO DE LA COMPANIO DE LA COMPANIO DE LA COMPANIO DEL COMPANIO DE LA COMPANIO DEL COMPANION DEL COMPANION DEL COMPANIO DEL COMPANIO DEL COMPANIO DEL COMPANION D	
	Internal Order 138000000xxx 2006-2008 ESG CAP - Homeless Prevention	\$30,650
5101010	<u> </u>	2,350
	FICA & Medicare Expense	2,330 50
	Life Insurance	1,000
	Personal Leave Buy Back	540
5103056	·	6,504
5104030		3,825
5105010		7,500
	DW Utility Assistance	20,000
5407037	DW Rental Assistance	\$72,419
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2006 - 2008 Emergency Shelter Grant October 1, 2006 - September 30, 2008

	Internal Order 138000000xxx 2006-2008 ESG Delegate Agencies	
5202025	Family Violence Prevention Services	\$8,812
5202025	SAMMinistries - SAMM Shelter (Commerce)	100,000
5202025	Food Services for Dwyer	90,000
	·	\$198,812
	Internal Order 138000000xxx 2006-2008 ESG CAD - Administration	
5101010	Regular Salaries	\$14,625
	Language Skill Pay	360
	FICA & Medicare Expense	1,120
5103010	Life Insurance	25
5103035	Personal Leave Buy Back	1,000
	Transportation Allowance	325
5104030	Flex Benefits	3,905
5105010	TMRS	1,825
5203040	Advertising & Publication	8,515
		\$31,700
	Internal Order 138000000xxx 2006-2008 ESG In-Kind	
6602020	Project WARM In-Kind	\$61,020
	Project REAP In-Kind	51,366
	G.F. 38-12-22 In-Kind	106,147
	CSBG In-Kind	86,663
	Dwyer Trust In-Kind	130,000
	Family Violence Prevention Services In-Kind	8,812
	SAMM on Commerce In-Kind	100,000
	Food Services for Dwyer	90,000
		\$634,008
	TOTAL APPROPRIATIONS	\$1,268,016

2006 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

October 1, 2006 - September 30, 2009

		BUDGET
	REVENUE	
4501100	Grants Federal - Operating TOTAL REVENUE	\$971,000.00 \$971,000.00
	APPROPRIATIONS	
	Internal Order 138000000XXX 2006 HOPWA Program	
	Regular Salaries	\$21,266.00
	FICA & Medicare Expense	1,627.00
	Life Insurance	32.00 305.00
	Transportation Allowance Flex Benefits Contr	3,252.00
	Retirement Exp	2,648.00
0100010		\$29,130.00
	Internal Order 138000000XXX 2006 HOPWA Agencies	
5202025	Alamo Area Resource Center - Resource & Referral	\$102,859.00
5202025	Alamo Area Resource Center - Transportation	133,640.00
5202025	San Antonio AIDS Foundation - Operations	284,784.00
5202025	San Antonio AIDS Foundation - TBRA	352,325.00
5202025	Hope Action Care	50,500.00
5202025	Beat Aids	17,762.00 \$941,870.00
		φ σ4 1,070.00
	TOTAL APPROPRIATIONS	\$971,000.00

2006 - 2008 EMERGENCY SHELTER GRANT

October 1, 2006 - September 30, 2008
PERSONNEL COMPLEMENT

POSITIONS

JOB CLASS NO.

CURRENT No. OF POSITIONS

POSITIONS	JOB CLASS NO.	No. OF POSITIONS					
138000000xxx 2006-2008 ESG Dwyer SRO Essential Services							
CASEWORKER II	0971	1					
TOTALS - 138000000xxx		1					
138000000xxx 2006-2008 ESG Homeless Program E	Essential Services						
CASEWORKER II	0971	1					
TOTALS - 138000000xxx		1 1					
138000000xxx 2006-2008 ESG CAP Homeless Preven	ention						
CASEWORKER II	0971	1					
TOTALS - 138000000xxx	u Luis Luis Luis Luis Luis Luis Luis Lui	1. 1.					
138000000xxx 2006-2008 ESG CAD Administration							
Secretary I	0017	1					
TOTALS - 138000000xxx							
TOTAL POSITIONS FOR 2006-2008 ESG		4					

2006 - 2009 HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS

October 1, 2006 - September 30, 2009
PERSONNEL COMPLEMENT

POSITIONS	JOB CLASS NO.	CURRENT No. OF POSITIONS
138000000xxx 2006-2009 HOPWA CAD Adr	ministration	
SPECIAL PROJECTS OFFICER	0865	1
TOTALS - 138000000xxx		1 .

CDBG Public Service

Delegate Agencies	
Boys & Girls Clubs - PYD	385,648.00
Code Compliance	164,312.00
Joven - CARE	34,107.00
Joven - Creando La Vision	77,130.00
Joven - Por Los Ninos	34,163.00
Parks Community Center (Cool it)	70,811.00
Parks Roving Leader	163,559.00
Parks Swimming Pool Program	74,892.00
Parks Teen Connection	34,850.00
Respite Care - Davidson House	66,846.00
Respite Care - Daycare	110,552.00
SA Urban Ministries - ASK	126,621.00
SA Urban Ministries - Fairweather Lodge	25,710.00
YMCA - Active Older Adults	167,476.00
YMCA - Child Care	630,974.00
YMCA - Youth Devel.	<u>59,280.00</u>
Total Public Services	\$2,226,931.00

HOPWA

Delegate Agencies

Alamo Area Resource Ctr-Greater SA Housing Work	102,859.00
Alamo Area Resource Ctr-Transportation Program	132,782.00
BEAT AIDS - Hudson St. Project	17,762.00
Hope Action Care - Hope Recovery Program	50,500.00
San Antonio AIDS FdtnOperations	284,784.00
San Antonio AIDS FdtnTBRA	352,325.00
Total Delegate Agencies	\$ 941,012.00

ESG

Delegate Agencies

Total Delegate Agencies	\$ 108,812.00
San Antonio Metropolitan Ministries-Emerg. Shelter	100,000.00
Family Violence Prev. Svcs-Battered Women Shelter	8,812.00

HOWPA FY 04 - 05 Reprogramming to 06 - 07

Agency		Internal Order	Budget	Expensed	Balance
San Antonio AIDS Foundation	TBRA	4500000402	347,667.00	331,830.25	15,836.75
San Antonio AIDS Foundation	OPR	4500000401	229,734.00	229,734.00	-
Alamo Area Resource Center	Housing Works	4500001235	100,979.00	100,664.14	314.86
Alamo Area Resource Center	Transportation	4500001233	179,810.00	179,698.96	111.04
Hope Action Care		4500001225	38,000.00	36,500.27	1,499.73
		4500001226	12,000.00	12,000.00	-
		•	908,190.00	890,427.62	17,762.38

\$17,762.38 to be Reprogrammed to San Antonio AIDS Foundation (HOPWA Operations)

Agency	Program	Internal Order	Budget	Expensed	Balance
Association for the Advancement of Mexican Americans	Dwyer Ave. Center - Operations	4500005472	100,000.00	82,504.97	17,495.03
			100,000.00	82,504.97	17,495.03

\$17,7495.03 to be Reprogrammed to Dwyer Operations & Maintenance (ESG Operations)

ATTACHMENT ___ DELEGATE AGENCIES FY2006-2007

CITY SERVICE: Family Strengthening

CITY SERVICE: Family Strengthening											-
			General					HOPWA	500		Total
Agency Name	Program Name	_	Fund		CCDS	 CDBG	HOPWA	Reprogram	ESG		FY2007
Alamo Public Telecom. Council (KLRN)	Early On School Readiness	\$	40,000	\$	286,108					\$	326,108
Antioch CTN	VITA	\$	15,000	_						Þ	15,000
Avance - San Antonio	Early On School Readiness	_		\$	174,600					Þ	174,600
Avance - San Antonio	Parent-Child Education	\$	362,104	\$	22,666					\$	384,770
Avance - San Antonio	School Based Program	\$	88,887	\$	10,000					\$	98,887
Catholic Charities	EITC Program	\$	82,108							\$	82,108
Ella Austin Community Center	Early Childhood Devel.	\$	53,360							\$	53,360
Family Service Assoc.	FAST	\$	123,686							\$	123,686
Family Service Assoc.	Early On School Readiness			\$	201,328					\$	201,328
Family Service Assoc.	SMART START	\$	100,000							\$	100,000
JOVEN	CARE					\$ 34,107				\$	34,107
JOVEN	Por Los Ninos					\$ 34,163				\$	34,163
Madonna Neighborhood Center	Child Care Program	\$	32,485							\$	32,485
Madonna Neighborhood Center	Human Development Program	\$	10,000							\$	10,000
Mexican American Unity Council	Community School Model	\$	76,229	\$	20,000					\$	96,229
Neighborhood Housing Services	Low Income Lending	\$	185,233							\$	185,233
Northside Independent School District	Even Start Family Literacy			\$	116,400					\$	116,400
Positive Beginnings, Inc.	Early On School Readiness			\$	116,400					\$	116,400
Positive Beginnings, Inc.	Extended Day Afterschool	\$	16,777	\$	16,777					\$	33,554
Presa Community service Center	Comp.Financial Literacy	\$	30,000							\$	30,000
Respite Care of San Antonio, Inc.	Respite Care Daycare					\$ 110,552				\$	110,552
San Antonio Public Library Foundation	Little Read Wagon	\$	40,000							\$	40,000
San Antonio Urban Ministries, Inc.	After School Kare					\$ 126,621				\$	126,621
Seton Home	Infant Care for Teens	\$	26,742							\$	26,742
University of Texas at San Antonio	School Readiness Research	\$	100,609	\$	49,391					\$	150,000
YMCA of Greater San Antonio	Child Care Services					\$ 630,974				\$	630,974
YWCA	Kindergarten Readiness			\$	140,785					\$	140,785
YWCA	PACT	\$	50,235		•					\$	50,235
YWCA	VITA	\$	45,000							\$	45,000
	•	-\$	1,478,455	\$	1,154,455	\$936,417				5	3,569,327

CITY SERVICE: Youth Development

·			General					HOPWA			Total
Agency Name	Program Name		Fund	CCDS		CDBG	HOPWA	Reprogram	ESG		FY2007
Big Brothers Big Sisters of South Texas	Big Brothers Big Sisters	\$	50,000							\$	50,000
Boys & Girls Clubs of San Antonio	Positive Youth Development				\$	385,648				\$	385,648
Brooks Aerospace Foundation, Inc.	Challenger Learning Center	\$	35,892							\$	35,892
COSA Parks and Recreation Dept.	Summer Outdoor Pool				\$	74,892				\$	74,892
COSA Parks and Recreation Dept.	Comm.Ctr.Summer Ext.Hours				\$	70,811				\$	70,811
COSA Parks and Recreation Dept.	Teen Connection				\$	34,850				\$	34,850
COSA Parks and Recreation Dept.	Roving Leader Program				\$	163,559				\$	163,559
Communities in Schools	Stay-in-School Program	\$	150,000							\$	150,000
Ella Austin Community Center	Youth and Family Services	\$	126,000							\$	126,000
Family Forward	Youth Solutions	\$	90,690							\$	90,690
Family Service Assoc.	Youth Against Gang Activity	\$	119,906							\$	119,906
Good Samaritan Center	Youth Development Program	\$	205,167							\$	205,167
Guadalupe Community Center	Youth Enrichment	\$	4,350							\$	4,350
Healy-Murphy Center, Inc.	Youth Training Project	\$	376,500							\$	376,500
Hispanas Unidas	Escuelitas	\$	72,090							\$	72,090
JOVEN	Creando la Vision				\$	77,130				\$	77,130
Madonna Neighborhood Center	Youth Development Program	\$	21,000							\$	21,000
Methodist Healthcare Ministries	Wesley Youth Development	\$	38,100							\$	38,100
Presa Community service Center	SKILLS	\$	55,100							\$	55,100
University of Texas at San Antonio	PREP	\$	38,892							\$	38,892
YMCA of Greater San Antonio	Y Super Sports				\$	59,280				\$	59,280
YWCA	Mi Carrera Program	\$	42,000							\$	42,000
YWCA	Positive Youth Development	\$	26,750							\$	26,750
YWCA	TVP	\$	46,116							\$	46,116
		\$ 1	1,498,553	\$	- \$	866,170	\$ -	\$ -	\$ -	\$ 2	2,364,723

CITY SERVICE: Workforce Development

		General				HOPWA		Total
Agency Name	Program Name	Fund	CCDS	CDBG	HOPWA	Reprogram	ESG	FY2007
ACCD/SAC Women's Center	Seguir Adelante	\$ 203,509						\$ 203,509
Antioch CTN	Each One Teach One	\$ 43,509						\$ 43,509
Goodwill Industries of San Antonio	Learn While You Earn	\$ 114,493						\$ 114,493
Project Learn to Read	Empowerment 2007	\$ 29,509						\$ 29,509
Project QUEST, Inc.	Project QUEST	\$ 598,413						\$ 598,413
San Antonio Urban Ministries, Inc.	Fairweather Lodge			\$ 25,710				\$ 25,710
YWCA	SEED	\$ 30,000						\$ 30,000
		\$ 1,019,433	\$ -	\$ 25,710	\$ -	\$ - :	5 -	\$ 1,045,143

ATTACHMENT __ DELEGATE AGENCIES FY2006-2007

		General						HOPWA						Total		
Agency Name	Program Name	Fund		Fund		(CDS		CDBG	НО	PWA	Rep	rogram	ES	G	FY2007
Catholic Charities	Foster Grandparent Program	\$	30,412											\$ 30,412		
Catholic Charities	RSVP	\$	66,744											\$ 66,744		
Christian Senior Services	Senior Companion Program	\$	50,000											\$ 50,000		
El Centro del Barrio	Activity Center-Frail & Elderly	\$	49,100											\$ 49,100		
OASIS	OASIS	\$	35,000											\$ 35,000		
Project MEND, Inc.	Workshop & Repair Program	\$	70,000											\$ 70,000		
YMCA of Greater San Antonio	Senior Services					\$	167,476							\$ 167,476		
YWCA	Senior Connection	\$	59,989											\$ 59,989		
		<u> </u>	361 245	\$		\$	167 476	s		s	- :	<u> </u>	_	\$ 528 721		

CITY SERVICE: Community Safety Net

cirr cannon community curvey rec			General					ŀ	IOPWA				Total
Agency Name	Program Name		Fund	C	CDS	CDBG	HOPWA	Re	program		ESG		FY2007
Alamo Area Rape Crisis Center	Sexual Assault Safety Net	\$	77,217									\$	77,217
Alamo Area Resource Center	Greater SA Housing Works						\$ 102,859					\$	102,859
Alamo Area Resource Center	Transportation Program						\$ 133,640					\$	133,640
Any Baby Can of San Antonio, Inc.	Case Management	\$	73,428									\$	73,428
Any Baby Can of San Antonio, Inc.	Prescription Assistance	\$	60,582									\$	60,582
BEAT-AIDS, Coalition Trust, Inc.	Executive Director						\$ 17,762					\$	17,762
Christian Assistance Ministery	CAM Day Center	\$	126,346									\$	126,346
COSA, Code Compliance	Neighborhood Cleanup					\$ 164,312						\$	164,312
Corazon Ministries, Inc.	Cong. Feeding/Health/Well.	\$	39,473									\$	39,473
Corazon Ministries, Inc.	Day Center	\$	248,428									\$	248,428
Family Violence Prevention Services	FVPS Overflow Shelter	\$	93,000									\$	93,000
Family Violence Prevention Services	Battered Women's Shelter	\$	137,095							\$	8,812	\$	145,907
Hispanic Religious Partner-Comm.Health	3	\$	62,754									\$	62,754
Hope Action Care	Hope Recovery Program	\$	19,000				\$ 50,500					\$	69,500
Respite Care	Davidson House Respite					\$ 66,846						\$	66,846
Roy Maas' Youth Alternatives, Inc.	The Bridge	\$	71,440									\$	71,440
San Antonio AIDS Foundation	HOPWA Operations						\$ 284,784	\$	17,762			\$	302,546
San Antonio AIDS Foundation	Long Term TBRA						\$ 352,325					\$	352,325
San Antonio Metropolitan Ministry, Inc.	Homeless Emergency Shelter									\$1	00,000	\$	100,000
St. Peter - St. Joseph Children's Home	Project Ayuda	\$	67,900									<u>\$</u>	67,900
		\$ 1	,076,663	\$	•	\$ 231,158	\$ 941,870	\$	17,762	\$ 1	108,812	\$:	2,376,265

TOTAL BUDGET AMOUNT \$ 5,434,349 \$ 1,154,455 \$ 2,226,931 \$ 941,870 \$ 17,762 \$ 108,812 \$ 9,884,179