

**CITY OF SAN ANTONIO
AVIATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Mark H. Webb, Interim Aviation Director

SUBJECT: Professional Services Agreement Amendment-Environmental Impact Statement Phase 3 at San Antonio International Airport

DATE: March 9, 2006

SUMMARY & RECOMMENDATION

An Ordinance amending the Professional Services Agreement with the firm of Booz Allen Hamilton for preparation of an Environmental Impact Study at the San Antonio International Airport to narrow the scope of work and provide for additional planning services, in connection with the completion of an Environmental Assessment and an associated FAA mandated update to the Noise Compatibility Program for San Antonio International Airport, from previously appropriated funds.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

In its Five Year Capital Program, the City has planned certain airfield improvement projects, which are required to enhance airfield capacity. These projects include the extension of Runway 3/21, the reconstruction of Runway 12L/30R to air carrier standards and the construction of taxiways supporting these runway improvements. The need for these projects was predicated on Federal Aviation Administration's ("FAA") 2003 forecasted operations at SAIA. In order to implement these projects an Environmental Impact Study (EIS) was to be conducted which included the evaluation of noise impacts.

During Phase 2 of the EIS process, the FAA published new forecasts which were considerably lower than those published in 2003. As such the need for capacity improvements for one runway, the upgrade to Runway 12L to air carrier standards, is no longer necessary to meet the capacity demands within the determination validity period of 3 to 5 years and has therefore been removed from further consideration in this process. Due to required changes in the planning schedule, the EIS (highest assessment level) process is no longer required and the ensuing environmental determination will be conducted under the Environmental Assessment (EA) (medium assessment level) process, with a corresponding reduction in work effort and cost.

A program determination will be initiated for the revised projects which have been removed from this process when actual operations and forecasts dictate. The EA is projected to be completed by Fall of 2006.

Additionally, all noise related projects are governed by an approved Noise Compatibility Program (NCP) and any updates thereto. The revised aircraft operation forecasts in conjunction with amendments to the Federal Aviation Regulations (FAR) Part 150 NCP relating to aircraft mix and departure times anticipate the reduction of the noise exposure contours sufficient to require an update to the NCP. Under the rules and regulations governing environmental determinations, findings from an EIS process can not be used to support changes within a noise program. An approved, updated NCP must be conducted to address changes in the noise program. As such, an update to the NCP is required for the continuation of the Acoustical Treatment Program.

An updated NCP can be accomplished in one of two ways, either through the City's A/E selection procedure to award this work to a new consultant or as an amendment to the Booz Allen Hamilton ("BAH") contract. The time to complete the NCP Update using the services of a new consultant is expected to take 15 months at an estimated cost of \$150,000.00. The time to complete the NCP Update with an amendment to the contract with BAH is expected to take 7 months at a cost of \$35,598.00. Funding for the NCP would be paid by the City since the FAA was not involved in the selection of BAH for the NCP Program.

The NCP Update is projected to be complete and approved by Fall of 2006. The following is a summary of the EIS budget, BAH contract and amendments including this action:

	<u>FAA Grant</u>	<u>City's Share</u>	<u>Total</u>
EIS Budget Paid to Date	\$1,274,349.00	\$424,783.00	\$1,699,132.00
Negotiated EA Fee	\$216,620.25	\$72,206.75	\$288,827.00
Negotiated NCP Fee	\$0.00	\$35,598.00	\$35,598.00
Original A/E Contingency	\$90,000.00	\$30,000.00	\$120,000.00
Total	\$1,580,969.25	\$562,587.75	\$2,143,557.00

POLICY ANALYSIS

This action continues the policy of improving facilities at San Antonio International Airport and utilizing federal funding when available.

FISCAL IMPACT

This project is funded by the FAA Grant No. 3-48-0192-44-02 in the amount of \$750,000.00 and Grant No. 3-48-0192-46-03 in the amount of \$1,500,000.00, General Airport Revenue Bonds 2001 Construction Fund (\$250,000.00) and the Airport Improvement and Contingency Fund (\$500,000.00) for a total budget of \$3,000,000.00.

The \$35,598.00 for the updated NCP will be funded by the City from the 2001 Construction Fund (\$11,866.00) and the Airport Improvement and Contingency Fund (\$23,732.00). The revised total budget to complete the EA and NCP is estimated to be \$2,143,557.00, of which \$1,580,969.25 is FAA grant funds and \$562,587.75 is the City's matching share. There is no negative fiscal impact for this

action. With the reduced scope of work, there remain excess funds from previous appropriations which are sufficient to fund this amendment.

COORDINATION

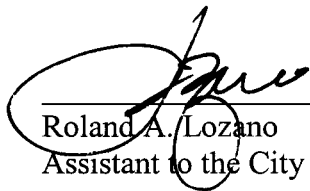
This request for ordinance has been coordinated with the following departments: Public Works, Finance, Management and Budget and the City Attorney's Office.

SUPPLEMENTARY COMMENTS

The Discretionary Contract Disclosure signed by Booz Allen Hamilton is attached.




Mark H. Webb
Interim Aviation Director



Roland A. Lozano
Assistant to the City Manager

Approved for Council Consideration:



Sheryl Sculley
City Manager

City of San Antonio Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity that is a **party** to the discretionary contract.

Booz Allen Hamilton, Inc.

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1).

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☐ No subcontractor(s); or

List subcontractors:

Barnard Dunkelberg & Co.
Mestre Greve Associates
Adams Environmental, Inc.

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3).



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

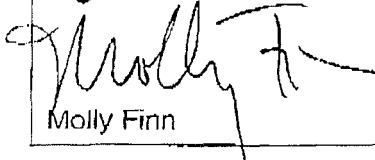


Party not aware of facts which would raise a "conflicts-of-Interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:


Molly Finn

Title:

Vice President

Company or D/B/A:

Booz Allen Hamilton, Inc.

Date:

February 2, 2006

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.