

Agenda item #10

**CITY OF SAN ANTONIO  
PUBLIC WORKS DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Sheryl Sculley, City Manager  
**FROM:** Thomas G. Wendorf, P.E., Director of Public Works  
**SUBJECT:** El Monte Phase I and III – Blanco to San Pedro  
**DATE:** June 8, 2006

**SUMMARY AND RECOMMENDATIONS**

An ordinance accepting a proposal and amending an existing professional engineering services agreement in the amount of \$73,111.50, payable to Hoyt Consulting Engineers, Inc., authorizes \$7,311.15 for Project Contingency, and authorizes \$2,000.00 for the construction phase advertising costs for a total ordinance amount of \$82,422.65, to be appropriated from Housing and Urban Development (HUD) 108 Loan Program funds, in connection with the El Monte Phase I and III – Blanco to San Pedro project, an authorized 2003-2007 General Obligation Street Improvement Bond project, located in Council District 1.

The professional services agreement for this project was approved by City Council on March 16, 1995 through Ordinance No. 81848 and initially authorized \$50,000.00 for professional engineering services. Subsequent amendments have increased the amount of this agreement to \$498,158.00. This ordinance will increase the total agreement amount to \$571,269.50. This item represents a portion of a total estimated project cost of \$2,902,506.00.

Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

This project provides for the reconstruction of El Monte from San Pedro to North Flores (Phase I) and from North Flores to Blanco (Phase III) and includes curbs, sidewalks, wheelchair ramps, driveway approaches, and a drainage system. The street will be designed to a standard residential street width of 30 feet (2 lanes) and 4-foot sidewalks against the curb. Phase II of this project has already been completed. The original fee for this project provided design services through Phase B as the project was not yet funded for construction.

This professional services agreement was originally approved by City Council on March 16, 1995 through Ordinance No. 81848 and initially authorized \$50,000.00 for services related to the Flores/Breeden/Beacon Outfall project. On March 16, 2000, Ordinance No. 91422 authorized the extension of the scope of the Flores/Breeden/Beacon project to include the El Monte from Flores to San Pedro project. By concurrently designing both projects the City was able to save time, advertising costs and reduced construction costs. Subsequently, the El Monte from Flores to San Pedro project was divided into three phases. Phase I would provide for the reconstruction of the intersection of North Flores at El Monte & El Monte from North Flores to San Pedro. Phase II of the project would provide for the reconstruction of North Flores from El Monte to La

Manda. Phase III would include the reconstruction of El Monte from Blanco to North Flores. This ordinance will bring the El Monte – Blanco to San Pedro Phase I and III plans through the Final Design phase and will provide for the remaining design services through the bidding phase and construction phase services. Subsequent action has increased the contract amount to \$498,158.00. This ordinance will increase the total amount approved for this contract to \$571,269.50. Phase I and III project construction is anticipated to begin in October 2006 and to be completed in October 2007.

### **POLICY ANALYSIS**

Approval of this ordinance will be a continuation of City Council policy to complete previously approved 2003-2007 General Obligation Street Improvement Bond projects.

### **FISCAL IMPACT**

This is a one-time capital improvement expenditure within budget and included in the FY 06-11 Capital Improvement Program Budget. Funds in the amount of \$82,422.65 are available from Housing and Urban Development (HUD) 108 Loan Program funds and are authorized to be appropriated and payable follows:

\$ 73,111.50	payable to Hoyt Consulting Engineers, Inc. for professional engineering services
\$ 7,311.15	for Project Contingency
\$ 2,000.00	for advertising expenses

### **COORDINATION**


This request for ordinance has been coordinated with the Office of Management and Budget and the Finance Department.

### **SUPPLEMENTARY COMMENTS**

The Discretionary Contracts Disclosure Form required by the Ethics Ordinance is attached.


## ATTACHMENTS

1. Project Map
2. Discretionary Contracts Disclosure Form

  
Thomas G. Wendorf, P.E.  
Director of Public Works

  
Jelynn LeBlanc Burley  
Deputy City Manager

Approved for Council Consideration:

  
Sheryl Sculley  
City Manager



# EL MONTE - BLANCO TO SAN PEDRO PHASE I & III



## City of San Antonio Discretionary Contracts Disclosure

For use of this form, see

Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity<sup>1</sup> that is a **party** to the discretionary contract:

HOYT CONSULTING ENGINEERS, INC.

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

<sup>1</sup> A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

**(6) Disclosures in Proposals**

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question<sup>2</sup> as to whether any city official or employee would violate , ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ **Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or**

**Party aware of the following facts:**

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

**Signature:**



**Title:**

**Company or D/B/A:**  
**HOYT CONSULTING**  
**ENGINEERS, INC.**

**Date:**

**4/3/06**

<sup>2</sup> For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.