

Agenda Item #4

**CITY OF SAN ANTONIO  
PURCHASING & GENERAL SERVICES DEPARTMENT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Sheryl Sculley, City Manager

**FROM:** Janie B. Cantu, Director of Purchasing & General Services

**SUBJECT:** Fuel Monitoring Equipment and Installation

**DATE:** June 8, 2006

**SUMMARY & RECOMMENDATION**

This ordinance authorizes the Purchasing & General Services Department to accept the bid submitted by Petroleum Solutions, Inc. to provide the City of San Antonio with fuel monitoring equipment and installation for a total of \$32,842.00 from the Equipment Renewal and Replacement Fund. Staff recommends approval of this ordinance.

**BACKGROUND INFORMATION**

A request for sealed bids was issued for the purchase of fuel monitoring equipment and installation for the City of San Antonio. One bid was received. The bid was submitted by Petroleum Solutions, Inc. for a total of \$32,842.00. This bid was advertised in the Daily Commercial Recorder, La Prensa, the San Antonio Observer, the City of San Antonio Purchasing Website, Public Access Channel 21 and Demandstar.com.

This contract will provide the City of San Antonio Purchasing and General Services Fleet Division with enhanced fuel tank monitoring equipment that monitors the fuel storage tanks, fuel lines and dispenser operation for leaks and/or potential problems in the fuel lines. The upgraded work will be performed at the Southeast and Northeast Service Centers and the Patrol Northwest and South Police Substations. These upgrades are necessary in order to remain in compliance with the Environmental Protection Agency and the Texas Commission of Environmental Quality requirement for automated leak detection and other fuel inventory tracking or reporting.

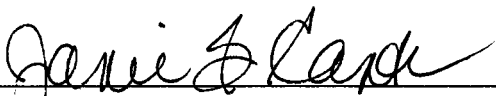
In addition, this work will provide a more accurate centralized monitoring of tank level measurements and further help to electronically alert the City of potential leaking of underground storage tanks and possible catastrophic contamination of water supplies. The Fleet Operations Division currently operates fourteen (14) fuel tank sites located throughout the City. This purchase will complete phase two of the fuel management system upgrades to automate all fourteen (14) fuel tank locations.

**POLICY ANALYSIS**

This contract will provide the Purchasing and General Services Fleet Operations Division with enhanced fuel tank monitoring equipment at the Southeast and Northeast Service Centers and the Patrol Northwest and South Patrol Substations. The contractor will provide labor, materials and equipment for the installation and connection to the existing systems. The contractor will provide a (1) year manufacturer's warranty on parts only and a (1) year labor warranty for work performed.


**FINANCIAL IMPACT**

The total cost of this contract is \$32,842.00. Funding will be from the Equipment Renewal and Replacement Fund. All expenditures will be in accordance with the FY2005-2006 Budget approved by City Council.



Janie B. Cantu, C.P.M.

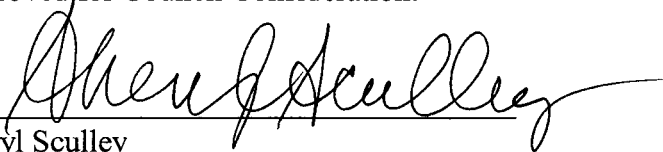
Director, Purchasing & General Services



Michael Armstrong

Assistant City Manager/Chief Information Officer

Approved for Council Consideration:



Sheryl Sculley

City Manager

**City of San Antonio**  
**Contract Summary Sheet**

Date     **6-8-06**

Agenda Item:

SUMMARY OF ORDINANCE

An ordinance accepting the low bid submitted by Petroleum Solutions, Inc. to provide the City of San Antonio with fuel monitoring equipment and installation for the Equipment Renewal and Replacement Fund.

**Description of Item(s) and Use:**

This contract will provide the City of San Antonio Purchasing and General Services Fleet Division with enhanced fuel tank monitoring equipment that monitors the fuel storage tanks, fuel lines and dispenser operation for leaks and/or potential problems in the fuel lines. The upgraded work will be performed at the Southeast and Northeast Service Centers and the Patrol Northwest and South Police Substations. These upgrades are necessary in order to remain in compliance with the Environmental Protection Agency and the Texas Commission of Environmental Quality requirement for automated leak detection and other fuel inventory tracking or reporting.

This enhancement of fuel tank monitoring equipment will allow the interface with the existing Veeder-Root wall unit that examines leaks in the fuel storage system. This purchase will complete phase two of the fuel management system upgrades to automate and centralize monitoring of all 14 fuel tank locations currently on line with the City's network.

**Total :     \$32,842.00**

Bid Number and Title	06-050-JH Fuel Monitoring Equipment and Installation
Contract Period	Upon Award – Completion Time Period is 60 Days.
Method of Procurement	Competitively Bid
Price Trend	No History.

**Contract Info:**            ☒ **X** **\_Formal**    ☐ **\_\_Annual**    ☐ **\_Support/Maintenance**    ☐ **\_Lease**

<b>Contractor(s):</b>	Petroleum Solutions, Inc. 9907 Iota, San Antonio, TX 78217
-----------------------	--

**Previous Related Council Action(s):**

Date:	
Agenda Item #:	
Action:	
Date:	
Agenda Item #:	
Action:	

**Anticipated Future Requirements and Actions:**

**Comments:**

**Using Department:**        **Purchasing Fleet Operations**

## City of San Antonio Bid Tabulation

Opened: March 10, 2006		
For: Fuel Monitoring Equipment and Installation		
06-050-MR	MR	Petroleum Solutions, Inc. 9907 Iota San Antonio, TX 78217
Item	Description	
1	Fuel Monitoring Equipment & Installation Southeast Service Center	\$6,035.00
2	Northeast Service Center	\$9,234.00
3	Patrol Northwest Police Substation	\$8,667.00
4	Patrol South Police Substation	\$8,906.00
	Delivery	60 Days
	Terms	Net 30
<b>Total Award</b>		<b>\$32,842.00</b>