

Agenda item #16

**CITY OF SAN ANTONIO
PURCHASING & GENERAL SERVICES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Janie B. Cantu, Director of Purchasing & General Services

SUBJECT: Passenger Buses

DATE: June 29, 2006

SUMMARY & RECOMMENDATION

This ordinance authorizes the Purchasing & General Services Department to accept the bid submitted by Southwest Bus Sales, a WBE, to provide the City of San Antonio Community Initiatives Elderly and Disabled Services Division with 4 passenger buses for a total of \$162,640.00 from the Equipment Renewal and Replacement Fund.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

A request for sealed bids was issued to purchase 4 passenger buses for the Community Initiatives Elderly and Disabled Services. Two bids were received. The low bid was submitted by Southwest Bus Sales, a WBE, for a total of \$162,640.00. This bid was advertised in the Daily Commercial Recorder, La Prensa, the San Antonio Observer, the City of San Antonio Purchasing Website, Public Access Channel 21 and Demandstar.com.

The Elderly and Disabled Services Division has administered the Supportive Services for the Elderly Project (SSEP) since 1975. The program provides essential transportation for senior citizens (ages 60 years and older) for medical appointments. While the current VIA Trans Program provides similar curb-to-curb transportation services, it does so only for disabled individuals regardless of age, living within VIA Metropolitan Transit catchment area. Whereas, the SSEP transportation service is specifically designed to support the City's senior population.

It is intended that these units will be used for medical trips which include but are not limited to doctor appointments (including optometry and audiology), dentist appointments, prescription pick-up/drop-off, dialysis and/or cancer treatment, therapy, etc.

The SSEP currently has a fleet of ten vehicles including eight that are wheelchair lift-equipped. This contract will replace four units that are scheduled for replacement in accordance with the City's vehicle replacement program.

POLICY ANALYSIS

This contract will provide the City's Department of Community Initiatives with four Ford E350 passenger buses in accordance with the City's vehicle replacement program. Vehicles, in particular buses, which have acquired 100,000 miles or are 4 years old, become eligible for replacement. In continuation of the City's commitment to a cleaner environment, all diesel engine vehicles purchased under this contract are certified to be low emission.

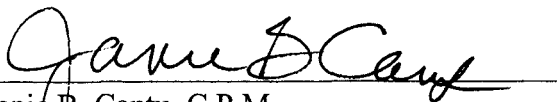
It is estimated that the units purchased under this contract will be replaced in 48 months. Retired units will be traded in as new equipment is placed into service. All units being purchased are covered by a three year warranty for parts and labor. The contract also allows for the purchase of additional units through December 31, 2006, depending on availability of funds.

FINANCIAL IMPACT


The total cost of this contract is \$162,640.00. Funding will be from the Equipment Renewal and Replacement Fund. All expenditures will be in accordance with the FY2005-2006 Budget approved by City Council.

COORDINATION

This item has been coordinated with the City of San Antonio Community Initiatives Department.

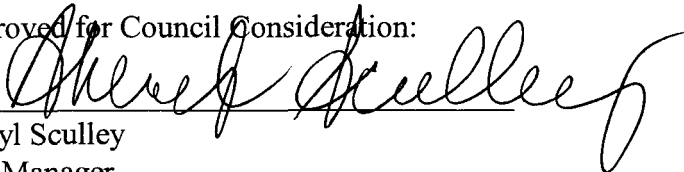


Janie B. Cantu, C.P.M.
Director, Purchasing & General Services



Michael Armstrong
Assistant City Manager/Chief Information Officer

Approved for Council Consideration:



Sheryl Sculley
City Manager

Date **6-29-06**

**City of San Antonio
Contract Summary Sheet**

Agenda Item:

SUMMARY OF ORDINANCE

An ordinance accepting the bids submitted by Southwest Bus Sales, a WBE, to provide the City of San Antonio Community Initiatives Elderly and Disabled Services Division with 4 passenger buses for a total of \$162,640.00 from the Equipment Renewal and Replacement Fund.

[Presented by Janie B. Cantu, Director, Purchasing & General Services; Michael Armstrong, Assistant City Manager/Chief Information Officer]

Description of Item(s) and Use:

The Elderly and Disabled Services Division has administered the Supportive Services for the Elderly Project (SSEP) since 1975. The program provides essential transportation for senior citizens (ages 60 years and older) for medical appointments. While the current VIA Trans Program provides similar curb-to-curb transportation services, it does so only for disabled individuals regardless of age, living within VIA Metropolitan Transit catchment area. Whereas, the SSEP transportation service is specifically designed to support the City's senior population.

It is intended that these units will be used for medical trips which include but are not limited to doctor appointments (including optometry and audiology), dentist appointments, prescription pick-up/drop-off, dialysis and/or cancer treatment, therapy, etc.

The SSEP currently has a fleet of ten vehicles including eight that are wheelchair lift-equipped. This contract will replace four units that are scheduled for replacement in accordance with the City's vehicle replacement program.

Total \$162,640.00

Bid Number and Title	A1120-06-DG Passenger Buses
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Contract Period	Upon Award through 12-31-06
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Method of Procurement	Competitively Bid
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Price Trend	13.41% Decrease compared to HGAC/BuyBoard
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Contract Info: **X - Formal Annual Support/Maintenance Lease**

Contractor(s):	Southwest Bus Sales, 10807 Jones Rd., Ste. 302, Houston, TX 77065
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Previous Related Council Action(s):

Date	
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Ordinance	
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Action	
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Date	
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Agenda Item	
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Action	
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Anticipated Future Requirements and Actions:

Comments:

Using Department: **Community Initiatives**

City of San Antonio Bid Tabulation

Opened: June 2, 2006				
For: Passenger Buses			FLWN	MLWN
A1120-06			Southwest Bus Sales	National Bus Sales
DG			10807 Jones. Rd #302	15578 Highway 14
Item	Description	QTY	Houston, TX 77065	Justin, TX 76247
1	Type II Transit Bus	4		
	Price per Each		\$45,960.00	\$49,086.00
	Price Total		\$183,840.00	\$196,344.00
	Make		Ford	Ford
	Model		E35	E350
	Less Trade-In Unit #3102		\$5,300.00	\$2,000.00
	Less Trade-In Unit #3117		\$5,300.00	\$2,000.00
	Less Trade-In Unit #3118		\$5,300.00	\$2,000.00
	Less Trade-In Unit #3119		\$5,300.00	\$2,000.00
	Total Less Trade-Ins		\$162,640.00	\$188,344.00
	Payment Terms		Net 30	Net 30
	Delivery		180 Days	120-150 Days
	Totals		\$162,640.00	\$188,344.00
	Estimated Total Award		\$162,640.00	