

Agenda item #27

**CITY OF SAN ANTONIO
AVIATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Mark H. Webb, Aviation Director

SUBJECT: Professional Services Agreement Amendment – Sky Place Boulevard Re-Alignment at San Antonio International Airport

DATE: June 29, 2006

SUMMARY AND RECOMMENDATIONS

An ordinance amending the Professional Services Agreement with Vickrey & Associates, Inc. in an amount not to exceed \$49,064.00, to provide additional engineering and surveying services in connection with the Sky Place Boulevard Re-Alignment Project at the San Antonio International Airport, appropriating funds and revising the budget.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

City Council awarded the firm of Vickrey & Associates a Professional Services Contract to provide professional engineering services in connection with two projects, the Sky Place Boulevard Re-Alignment and the Sky Place Boulevard Drainage Project at San Antonio International Airport in October 2003.

These two projects provide a new signalized access for current tenants and future development along Sky Place Boulevard and the construction of an underground drainage system to replace the existing drainage channel along Sky Place Boulevard. The drainage improvements will permit the recapture of approximately 10 acres of property for development. In addition, there is approximately 30 acres of property along Sky Place and Nakoma which combined with the reclaimed property will result in 40 acres of un-leased property suitable for tenant development once platted.

In order to provide suitable building sites for future tenants along Sky Place Boulevard, this area must be re-platted. Vickrey & Associates have presented a proposal in the amount of \$31,584.00 to perform this work.

During the original contract negotiations with Vickrey, it was decided to develop both projects as two separate contracts each with unique contract documents and have both bid, awarded and constructed concurrently. With this concurrent work effort, the consultant's fee during the bid

process and construction administration was to have been evenly distributed over the two projects.

Due to acceleration of the street project to accommodate tenant expansion (Sino Swearingen) and tenant relocation (Valero) the fees associated with the two phases of work can not be shared and therefore additional funds in the amount of \$3,654.00 for bidding and \$13,826.00 for construction administration are required.

Members of City staff have reviewed the scope of work and the fees outlined in the proposal and have determined that the fees presented are fair and reasonable.

POLICY ANALYSIS

This action continues the policy of improving facilities at San Antonio International Airport.

FISCAL IMPACT

This action appropriates \$49,064.00 [(\$31,584.00 (plating), \$3,654.00 (bidding), and \$13,826.00 (construction administration)] in the Airport Capital Improvement Fund for engineering and surveying services. Sufficient funds are available for this action.

COORDINATION


This request for ordinance has been coordinated with the following departments: Public Works, Finance, Management & Budget and the City Attorney's Office.

SUPPLEMENTARY COMMENTS

The required Discretionary Contracts Disclosure form is attached.



Mark H. Webb
Aviation Director



Roland A. Lozano
Assistant to the City Manager

Approved for Council Consideration



Sheryl Sculley
City Manager

City of San Antonio
Discretionary Contracts Disclosure

For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.

RECEIVED
AVIATION DEPT.
PLAN. & ENG

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(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

Vickrey & Associates, Inc.

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

X - No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

X - No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

X - No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

City of San Antonio Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current or former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☐ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
Officers & Owners of entity listed in Box 1	Hardberger	\$500	1/05
"	Hardberger	\$500	5/05
"	Perez	\$500	2/05
"	Perez	\$500	2/05
"	Flores	\$500	1/05
"	Flores	\$500	2/05
"	Haas	\$250	1/05
"	Haas	\$500	2/05
"	Haas	\$500	2/05
"	Haas	\$500	6/04
"	Wolf	\$500	1/05
"	Wolf	\$250	2/05
"	Wolf	\$500	2/05
"	Wolf	\$200	4/05
"	Hall	\$500	6/04
"	Hall	\$500	4/05
"	Radle	\$500	2/04
"	Radle	\$250	2/04
"	Radle	\$500	2/05

(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

X - Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:



Brenda Vickrey Johnson

Title: President

Company or D/B/A:
Vickrey & Associates, Inc.

5/18/2006
Date: 04/12/2006