

Agenda item # 30

**CITY OF SAN ANTONIO
AVIATION DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Mark H. Webb, Aviation Director

SUBJECT: Testing and Inspection for Airside Apron & Utilities Phase 1 at San Antonio International Airport

DATE: June 29, 2006

SUMMARY AND RECOMMENDATIONS

An ordinance authorizing the execution of a Professional Services Contract with the firm of Drash Consulting Engineers, Inc. (DCE) to provide construction and material testing and observation services in connection with the Airside Apron & Utilities Phase 1 at San Antonio International Airport for an amount not to exceed \$208,841.00 and revising budget.

Staff recommends the approval of this ordinance.

BACKGROUND INFORMATION

The City has in its Capital Program, construction work associated with the Airside Apron & Utilities at San Antonio International Airport in support of the Terminal Expansion Program. The construction contract for the Airside Apron Project was approved by City Council on January 26, 2006. This Project is an element of the approved Airport Master Plan and is required to implement the construction of the Expansion Program. The scope of work associated with this council action includes material testing of asphalt, concrete, and observation and inspection of all construction. It is in the best interest of the City, and it is a requirement of the FAA Grant Assurances, to enlist the services of a consultant to provide on-site inspection services for the duration of the Project and to provide quality assurance through material testing of all work.

The City requested Interest Statements from consulting firms desiring to provide Construction Materials Testing Services. All proposals received for this Project were evaluated by City staff based on capability, past experience, knowledge and familiarity with similar projects. The City Architect/Engineer Selection Committee reviewed the ratings and recommended that Drash Consulting Engineers, Inc. (DCE) be selected for this Project based upon their demonstrated ability, qualifications and experience. A copy of the rating sheet is attached.

City staff has negotiated an agreement with DCE to provide full time inspection services for a fee not to exceed \$95,647.00 and a testing fee not to exceed \$113,194.00 for a total amount not to exceed \$208,841.00 which is considered fair and reasonable for the work involved.

POLICY ANALYSIS

This action continues the policy of improving facilities at San Antonio International airport and using federal funds when available.

FISCAL IMPACT

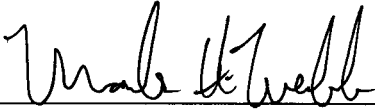
This action appropriates \$104,420.50 in the Airport PFC Capital Improvement Fund and \$104,420.50 in the airport 2005 PFC Bond Fund for a total appropriation of \$208,841.00 to provide construction and material testing and observation services in connection with the Airside Apron & Utilities Phase 1 project and revising the project budget. Budget adjustments will be made in a subsequent Ordinance to reflect additional FAA grant participation associated with this project.

COORDINATION

This request for ordinance has been coordinated with the following departments: Public Works, Finance, Management and Budget and the City Attorney's Office.

SUPPLEMENTARY COMMENTS

The required Discretionary Contract Disclosure Form is attached.

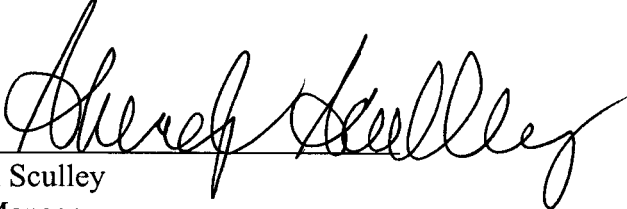


Mark H. Webb
Aviation Director



Roland A. Lozano
Assistant to the City Manager

Approved for Council Consideration:



Sheryl Sculley
City Manager

Attachments

**Score Summary
Inspection & Construction Materials
Testing Services Project 8-Apron
Utilities Phase 1 at SAIA**

	Maximum Points	Arias & Associates	Drash Consulting Engineers	Professional Services Industries	Raba-Kistner
A - Qualifications	20	15.33	16.33	13.33	15.33
B - Experience	20	15.00	17.00	14.00	13.67
C – Quality of Service	20	15.33	16.33	16.33	15.67
D – Previous Project Performance	20	13.00	15.33	15.67	12.67
E – Small Business Program	20	19.00	18.00	8.75	16.00
TOTAL SCORE	100	77.67	83.00	68.08	73.33

C. City of San Antonio Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity ¹ that is a party to the discretionary contract:	
Chester J. Drash, Jr., P.E.	
(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1):	
<input checked="" type="checkbox"/> No partner, parent or subsidiary; or	
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:	
(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.	
<input checked="" type="checkbox"/> No subcontractor(s); or	
List subcontractors:	
(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.	
<input checked="" type="checkbox"/> No lobbyist or public relations firm employed; or	
List lobbyists or public relations firms:	

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☐ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
Chester J. Drash	Bonnie Carter	\$70.00	July 2002
	Carroll Schubert	\$70.00	July 2002
	Bobby Perez	\$70.00	August 2002
	Louis Rowe	\$250.00	January 2003
	Carroll Schubert	\$250.00	April 2003
	Carroll Schubert	\$500.00	April 2003
	Toni Moorhouse	\$250.00	April 2003
	Enrique Barrera	\$250.00	April 2003
	Carroll Schubert	\$1,000.00	July 2004
	Richard Perez	\$500.00	August 2004
	Silvia Romo	\$250.00	October 2004
	Carroll Schubert	\$250.00	January 2005
	Julian Castro	\$500.00	February 2005
	Phil Hardberger	\$500.00	February 2005

(6) Disclosures in Proposals

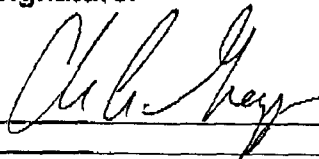
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:



Title: Vice President

Company or D/B/A:
Drash Consulting Engineers, Inc.

Date:

May 23, 2006

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.