

Agenda Item #7D

**CITY OF SAN ANTONIO
LIBRARY DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Scully, City Manager
FROM: Ramiro S. Salazar, Library Director
SUBJECT: Ordinance amending a grant from the Texas State Library and Archives Commission
DATE: June 29, 2006

SUMMARY AND RECOMMENDATIONS

This Ordinance amends the grant from the Texas State Library and Archives Commission entitled Interlibrary Loan Services - Federal Grant 2006, contract #771-06045, to accept additional funds in the amount of \$17,070.00 and to authorize the execution of related contracts. These funds are awarded to support personnel costs for temporary staff for the contract year. The temporary staff increase has been authorized by the funding agency to address a backlog of requests resulting from increased demand and staff turnover. The amended grant will be budgeted at \$300,447.00. The grant was accepted on September 29, 2005 by Ordinance # 101471.

Staff recommends the approval of the Ordinance.

BACKGROUND INFORMATION

Since 1972, the Texas State Library and Archives Commission has awarded annual grants to the San Antonio Interlibrary Loan Center. This program provides Interlibrary Loan services to multi-type libraries in a 21-county area that includes Bexar County. San Antonio Public Library serves as the Major Resource Center for this service area. Bexar County area library patrons benefit from a centralized Interlibrary Loan service. Prior grants received from the Interlibrary Loan program from FY2000 through FY2006 have ranged from \$210,106.00 to \$283,377.00.

This supplement to the original grant amount has been authorized to relieve a processing backlog which is due to staff turnover and increased number of requests.

This grant is for state fiscal year 2006, beginning September 1, 2005 and ending August 31, 2006.

POLICY ANALYSIS

This action is consistent with City Council direction to accept appropriate State/Federal Grant Funds to enhance services for area residents. Benefit to Bexar County residents is a centralized Interlibrary Loan service with access to libraries across the United States. City Council has accepted Texas State Library and Archives Commission grants since 1972.

FISCAL IMPACT

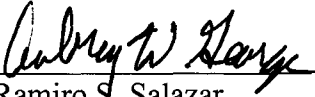
This amended grant is for state fiscal year 2006 and will not exceed \$300,447.00. The grant provides one hundred percent of personnel, fringe benefits and operating costs associated with the grant. Indirect costs have been provided for and will be paid to the City for administration of the grant as per the City's Indirect Cost Plan. Staffing remains at the current level of six (6) employees, including four (4) full-time and two (2) part-time employees. Temporary staffing is for two (2) employees, including one (1) full-time and one (1) part-time employee.

COORDINATION

This item has been coordinated with Finance, Office of Management and Budget, Information Technology Services, and Human Resources.


SUPPLEMENTARY COMMENTS

This action requires no disclosure under the City's Ethics Ordinance. The Discretionary Contracts Disclosure Form is not required.

for 
Ramiro S. Salazar
Library Department


Frances A. Gonzalez
Assistant City Manager

Approved for Council Consideration:


Sheryl Sculley
City Manager