

Agenda item # 73

**CITY OF SAN ANTONIO
SAN ANTONIO METROPOLITAN HEALTH DISTRICT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Fernando A. Guerra, MD, MPH, Director of Health

SUBJECT: Healthy Start Initiative Award Amendment

DATE: June 29, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept an award amendment in the amount of \$125,000.00 from the Department of Health and Human Services, Health Resources & Services Administration (HRSA) for the San Antonio Metropolitan Health District (SAMHD) to continue the Healthy Start Initiative and extend the period from May 31, 2006 to July 31, 2006. In addition, this ordinance will accept the revised budget.

Staff recommends approval.

BACKGROUND INFORMATION

The San Antonio Healthy Start Initiative brings together community leaders and agencies to identify and address issues associated with perinatal health disparities in Bexar County. In addition, the project increases public awareness of these problems through community health education, with extensive outreach, recruitment, and case management for at risk women and families within specific targeted zip codes in San Antonio. In order to encourage better family planning and less risky behaviors, project services are extended for young mothers and infants up to the infant's second birthday.

The Healthy Start Initiative targets fifteen (15) zip codes: 78154, 78202, 78203, 78205, 78207, 78210, 78211, 78215, 78217, 78218, 78219, 78220, 78239, 78244, and 78254. Program goals include the following:

- Reduce the overall infant mortality rate within the target community
- Increase the proportion of pregnant women in the target area who receive prenatal care in the first trimester
- Decrease the proportion of infants born within the targeted community weighing under 2,500 grams (5 lbs 8oz)
- Increase the proportion of African American clients recruited into the program
- Ensure that every woman participating in the Healthy Start Initiative is screened for postpartum depression
- Ensure that every woman participating in the Healthy Start Initiative receives postpartum care and information

The objectives for the Healthy Start Initiative were chosen based on SAMHD Vital Statistics maternal health indicators, the needs of the targeted communities, and the capacity of community

organizations to affect perinatal health behavior change. The project objectives support several Texas Department of State Health Services (TDSHS) strategic performance measures including: reduction in teen births, early prenatal care, and children fully immunized by age two, as well as related objectives of the national program Healthy People 2010.

The extended grant cycle will allow SAMHD to continue to consolidate and augment current population-based programs related to prenatal and infant health into a more coordinated and efficient initiative tied closely with Healthy Start. There are no changes to the personnel complement for this grant extension.

POLICY ANALYSIS

Passage of this ordinance will continue the long-standing practice of utilizing Federal and State aid to support the local public health programs of the City.

FINANCIAL IMPACT

This award amendment in the amount of \$125,000.00 will increase the total budget to \$875,000.00. This ordinance will place no demand on the City General Fund.

COORDINATION

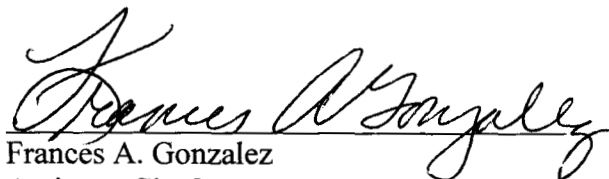
The City Attorney's Office and the Human Resources Department, Risk Management Division have reviewed and approved the HRSA Notice of Grant Award. The Office of Management and Budget and the Finance Department have approved the project budget.

SUPPLEMENTARY COMMENTS

A Discretionary Contracts Disclosure form is not required for this contract.

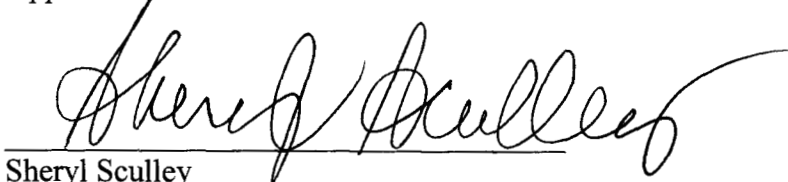


Fernando A. Guerra, MD, MPH
Director of Health




Frances A. Gonzalez
Assistant City Manager

Approved for Council Consideration:



Sheryl Sculley
City Manager

1. DATE ISSUED: 05/23/2006		2. PROGRAM CFDA: 93.926		DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES AND SERVICES ADMINISTRATION  NOTICE OF GRANT AWARD AUTHORIZATION (Legislation/Regulation) Public Health Service Act, Section 751 Public Health Service Act: Title III, Part D, Section 330H ; 42 U.S.C. 254c-8																																																																					
3. SUPERCEDES AWARD NOTICE dated: 07/18/2005 <small>except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.</small>																																																																									
4a. AWARD NO.: 4 H49MC00101-05-02		4b. GRANT NO.: H49MC00101				5. FORMER GRANT NO.:																																																																			
6. PROJECT PERIOD: FROM: 07/01/2001 THROUGH: 05/31/2009																																																																									
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8. TITLE OF PROJECT (OR PROGRAM): HEALTHY START INITIATIVE																																																																									
9. GRANTEE NAME AND ADDRESS: SAN ANTONIO CITY DEPARTMENT OF FINANCE 332 W. Commerce Street STE 300 SAN ANTONIO, TX 78205-2409				10. DIRECTOR: (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR) Kathleen M Shields SAN ANTONIO CITY DEPARTMENT OF FINANCE San Antonio Metropolitan Health District 1325 N Flores St San Antonio, TX 78212-4900																																																																					
11. APPROVED BUDGET: (Excludes Direct Assistance) <input checked="" type="checkbox"/> Grant Funds Only <input type="checkbox"/> Total project costs including grant funds and all other financial participation <table style="width: 100%;"> <tr><td>a. Salaries and Wages:</td><td style="text-align: right;">\$ 435,427.00</td></tr> <tr><td>b. Fringe Benefits:</td><td style="text-align: right;">\$ 143,691.00</td></tr> <tr><td>c. Total Personnel Costs:</td><td style="text-align: right;">\$ 579,118.00</td></tr> <tr><td>d. Consultant Costs:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>e. Equipment:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>f. Supplies:</td><td style="text-align: right;">\$ 37,219.00</td></tr> <tr><td>g. Travel:</td><td style="text-align: right;">\$ 31,034.00</td></tr> <tr><td>h. Construction/Alteration and Renovation:</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>i. 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RECOMMENDED FUTURE SUPPORT: (Subject to the availability of funds and satisfactory progress of project) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">YEAR</th> <th style="width: 80%;">TOTAL COSTS</th> </tr> </thead> <tbody> <tr><td style="text-align: center;">06</td><td style="text-align: right;">\$ 750,000.00</td></tr> <tr><td style="text-align: center;">07</td><td style="text-align: right;">\$ 750,000.00</td></tr> <tr><td style="text-align: center;">08</td><td style="text-align: right;">\$ 750,000.00</td></tr> </tbody> </table> 14. APPROVED DIRECT ASSISTANCE BUDGET: (In lieu of cash) <table style="width: 100%;"> <tr><td>a. Amount of Direct Assistance</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>b. Less Unawarded Balance of Current Year's Funds</td><td style="text-align: right;">\$ 0.00</td></tr> <tr><td>c. 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15. PROGRAM INCOME SUBJECT TO 45 CFR Part 74.24 OR 45 CFR 92.25 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES: A=Addition B=Deduction C=Cost Sharing or Matching D=Other [A] Estimated Program Income: \$ 0.00																																																																									
16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING: <small>a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 74 or 45 CFR Part 92 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.</small> REMARKS: (Other Terms and Conditions Attached [X] Yes [] No) This action reflects the extension of your budget period to July 31, 2006, and provides two months base funding pending the review and approval of your FY06 renewal application. Please note that these funds must be used for currently approved project activities ONLY. The remaining FY06 award is expected to be issued on or about August 1, 2006.																																																																									
Electronically signed by Pamela Hilton, Grants Management Officer on: 05/23/2006																																																																									
17. OBJ. CLASS: 41.51		18. CRS-EIN: 1746002070A1		19. FUTURE RECOMMENDED FUNDING:																																																																					
FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUBPROGRAM CODE																																																																				
06-3898020	93.926	H49MC00101B0	\$ 125,000.00	\$ 0.00	N/A																																																																				

Terms and Conditions

Failure to comply with the special remarks and condition(s) may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.

All prior terms and conditions remain in effect unless specifically removed.

Contacts:

Program Contact: For assistance on programmatic issues, please contact Benita Baker at:

HRSA/MCHB/DHSPS
5600 Fishers Lane RM 18-12
Rockville, MD 20857-0001
Phone: (301)443-1461
Email: bbaker@hrsa.gov

Division of Grants Management Operations: For assistance on grants administration issues, please contact Joyce Sagami at:

HRSA/OFAM/DGMO/HSB
5600 Fishers Lane, Room 11A-16
Rockville, MD 20857-0001
Phone: (301)594-4253
Email: jsagami@hrsa.gov
Fax: (301)594-4073

Responses to reporting requirements, conditions, and requests for post award amendments must be mailed to the attention of the Office of Grants Management contact indicated above. All correspondence should include the Federal grant number (item 4 on the award document) and program title (item 8 on the award document). Failure to follow this guidance will result in a delay in responding to your request.

Attachment II
Department of Health and Human Services (DHHS)
HRSA Healthy Start Initiative Project
Fund 26022000
Fund Center 3606610000

ESTIMATED REVENUES	SAP GL No.	CURRENT AMOUNT	ADD (DEDUCT)	REVISED BUDGET
HRSA Healthy Start Initiative (2 H49MC00101-05-00)	4501100	\$ 750,000		
HRSA Healthy Start Initiative (4 H49MC00101-05-02)	4501100		125,000	875,000
Total Estimated Revenues		<u>750,000</u>	<u>125,000</u>	<u>875,000</u>

APPROPRIATIONS

Healthy Start Initiative

Activity: 36-06-61 06/01/05 to 07/31/06
Cost Center 3606610002
Internal Order 136000000276

Regular Salaries & Wages	5101010	374,414	62,402	436,816
Overtime Salaries	5101020			
High Class Pay	5101030			
Language Skill Pay	5101050	4,800	800	5,600
retiree payout salary	5101070			
Retirement Benefits - Soc. Sec.	5103005	28,643	4,774	33,417
Life Insurance	5103010	674	112	786
Personal Leave Buy Back Pay	5103035	2,500	417	2,917
Tuition reimbursemen	5103050			
Car Expense Allowance	5103055	17,584	2,930	20,514
Education	5103065	5,500	917	6,417
flex benefits contribution	5104030			
Retirement Benefits - TMRS	5105010	43,544	7,257	50,801
education-classes	5201025			
Fees to Professional Contractors	5201040	23,284	3,880	27,164
Advertising & Publication	5203040	4,300	717	5,017
Membership Dues & Licenses	5203050	4,570	762	5,332
Binding, Printing & Reproduction	5203060	6,000	1,000	7,000
transporation fees	5203090	2,700	450	3,150
Mail & Parcel Post Service	5205010	3,000	500	3,500
rental of office equipment	5206010			
Rental of Facilities	5206010	45,958	7,660	53,618
Travel - Official	5207010	12,750	2,125	14,875
Alarm and security services	5208530	480	80	560
Office Supplies	5302010	8,820	1,470	10,290
clothing and linen supplies	534005			
Food	5304020	2,875	479	3,354
Other Commodities	5304080	12,716	2,119	14,835
Communications: Telephones	5403010	16,000	2,667	18,667
rental of pagers	5403030			
Cellular Phones - Air Time	5403040	6,219	1,037	7,256
wireless data communications	5403510			
Automatic Data Processing Services	5403520	12,647	2,108	14,755
Workers' Disability Compensation	5405020	4,044	674	4,718
Group Health Insurance (Flex)	5405040	85,800	14,300	100,100
Indirect Cost	5406530	20,178	3,363	23,541
computer equipment	5501000			
Total Appropriations		<u>\$ 750,000</u>	<u>125,000</u>	<u>875,000</u>

Class No.	PERSONNEL COMPLEMENT	PREVIOUS POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
	Activity No. 36-06-61			
	Cost Center 3606610002			
	Internal Order 136000000276			
0009	Senior Office Assistant	1	0	1
0040	Administrative Assistant I (.5 FTE)	0	0	0
0046	Management Analyst	0	0	0
0206	Health Program Manager	1	0	1
0239	Public Health Aide	1	0	1
0284	Health Program Supervisor (.5 FTE)	1	0	1
0865	Special Project Officer	4	0	4
0870	Special Project Coordinator (.5 FTE)	1	0	1
0906	Social Services Manager	1	0	1
0985	Case Aide	3	0	3
	Total Personnel:	<u>13</u>	<u>0</u>	<u>13</u>