

Agenda Item #71

**CITY OF SAN ANTONIO
SAN ANTONIO METROPOLITAN HEALTH DISTRICT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager
FROM: Fernando A. Guerra, MD, MPH, Director of Health
SUBJECT: Dental Services Contract Amendment
DATE: June 29, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the City Manager to accept and execute a contract amendment to increase the contract from \$27,000.00 to \$60,880.00 with local dentist, Donnese Michelle Fritsche, D.D.S, to provide services in clinics for the San Antonio Metropolitan Health District (SAMHD) for the period beginning May 15, 2006 through December 14, 2006. In addition, the ordinance approves payments for these contractual services.

BACKGROUND INFORMATION

SAMHD operates four (4) public health dental clinics which provide basic dental examinations and treatments for low income children and adults. Currently, there is only one (1) full time dentist on staff. Contract dentists are needed to keep all of the clinics functioning and to meet the continuing demand for services. These professionals are recruited through an ongoing Request for Qualifications (RFQ) process coordinated with the Contract Services Department.

POLICY ANALYSIS

Acceptance and execution of these professional dental services contracts will continue the long-standing practice of utilizing local expertise and outsourcing to support public health programs of the City.

FISCAL IMPACT

The Dental Services contract amendment submitted with this ordinance will increase the current contract of \$27,000.00 to \$60,880.00 to be charged to the general fund.

It should be noted that the amount of this contract may be greatly reduced depending on the ability of SAMHD to recruit and hire full time dentists for two Public Health Dentist positions that are currently vacant.

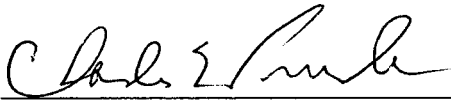
Doctor Fritsche will be paid at a rate of \$55.00 per hour.

COORDINATION

The City Attorney's Office and the Human Resources Department, Risk Management Division, have reviewed and approved the attached contracts. The Contract Services Department has reviewed and approved the selection process. The SAMHD has coordinated this item with the Economic Development Department, Office of Management and Budget, and Finance Department.

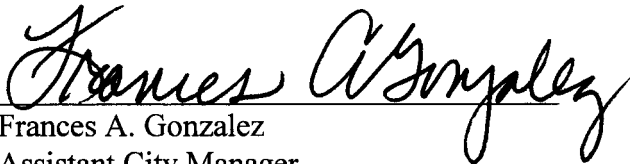
SUPPLEMENTARY COMMENTS

Contracts Disclosure Forms are attached to contracts as required.



Fernando A. Guerra, MD, MPH

Director of Health, San Antonio Metropolitan Health District



Frances A. Gonzalez

Assistant City Manager

Approved for Council Consideration:



Sheryl Sculley

City Manager

**AMENDMENT TO PROFESSIONAL HEALTH CARE
SERVICES AGREEMENT**

Amendment No. 1

The City of San Antonio, ("City") entered into an Agreement ("Agreement") with Donnese Michelle Fritsche, D.D.S. ("Contractor") on May 15, 2006 for the provision of dental services. City now wishes to amend the Agreement so as to increase the compensation, for the purpose of sustaining current patient demands, and hereby agrees to amend the Agreement as follows:

VI. COMPENSATION TO CONTRACTOR

4.1 In consideration of Contractor's performance in a satisfactory and efficient manner, as determined solely by Director, of all services, activities, duties and responsibilities set forth in this Agreement, City agrees to pay Contractor a fee of \$ 55.00 per hour up to an amount not to exceed sixty thousand-eight hundred eighty dollars (\$60,880.00) for the term of this contract.

All of the other terms and conditions of said contract shall remain in full force and effect.

Executed this 6th day of JUNE 2006.

CONTRACTOR

CITY OF SAN ANTONIO

Donnese Michelle Fritsche, D.D.S.
Donnese Michelle Fritsche, D.D.S.

Frances A. Gonzalez
Assistant City Manager

ATTEST:

Leticia M. Vacek Date
City Clerk

Approved as to form:

Michael D. Bernard
City Attorney

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity that is a party to the discretionary contract:

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, or any individual or business entity identified above in Box (1):

☒ **No partner, parent or subsidiary; or**

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract:

☒ **No subcontractor(s); or**

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract or purposes related to seeking the discretionary contract:

☒ **No lobbyist or public relations firm employed; or**

List lobbyists or public relations firms:

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions:
List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any ~~current or former member of City Council~~, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officer or owner of any business entity listed in Box (1), (2) or (3).

☐ No contributions made; If contributions made, list below:

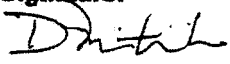
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals:
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which reasonably understood raise a question as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code) (conflicts of interest) by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: D.D.S. Company or D/B/A:	Date: 5/10/06
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.