

Agenda item #76

**CITY OF SAN ANTONIO  
SAN ANTONIO METROPOLITAN HEALTH DISTRICT  
CITY COUNCIL AGENDA MEMORANDUM**

**TO:** Sheryl Sculley, City Manager

**FROM:** Fernando A. Guerra, MD, MPH, Director of Health

**SUBJECT:** The University of Texas Health Science Center SA - Study of Stillbirth Project

**DATE:** June 29, 2006

**SUMMARY AND RECOMMENDATIONS**

This ordinance authorizes the City Manager to accept and execute Amendment No. 1 to the subaward agreement previously accepted totaling \$3,902.00 from the University of Texas Health Science Center at San Antonio (UTHSCSA) to augment funding for services provided by the San Antonio Metropolitan Health District (SAMHD) in support of the San Antonio Center for the Study of Stillbirth Project for the period August 1, 2005 through July 31, 2006. This ordinance will also revise the project budget.

Staff recommends approval.

**BACKGROUND INFORMATION**

In 2003, UTHSCSA was granted a five year award through a Cooperative Clinical Research Agreement from the National Institutes of Health (NIH) for a project entitled "San Antonio Center for the Study of Stillbirth". The objective of the study is to (1) develop a standard stillbirth postmortem protocol to include review of clinical history, protocols for autopsies and pathologic examinations of the fetus and placenta, other postmortem tests to illuminate genetic, maternal and other environmental influences, and (2) to obtain a geographic population-based determination of the incidence of fetal deaths at 20 weeks gestation or greater, their causes and risk factors.

SAMHD has been a partner in this effort since its inception. Through a previous ordinance City Council approved a subaward agreement in the amount of \$37,672.00 for SAMHD to participate in the project through July 31, 2006. UTHSCSA has now offered an additional \$3,902.00 to cover additional project expenses incurred.

The personnel complement for this program will continue to be one Special Projects Coordinator working part-time. This employee will coordinate all aspects of the project, sharing epidemiologic data pertinent to the project and providing appropriate support as needed.

**POLICY ANALYSIS**

This ordinance follows past City policy of fostering and maintaining cooperative relationships with academic institutions for the benefit of the community.

### **FISCAL IMPACT**

This UTHSCSA Amendment No. 1 to the subaward agreement provides an additional \$3,902.00 in funding for the SAMHD to participate in the project, bringing the total funding to \$41,574.00.

### **COORDINATION**

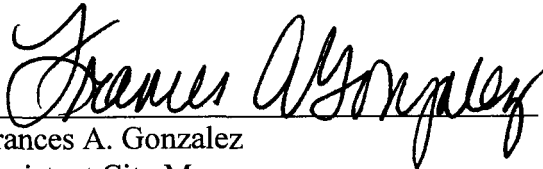
The City Attorney's Office and the Human Resources Department, Risk Management Division have reviewed the contract with UTHSCSA. The SAMHD has coordinated with the Office of Management and Budget and the Finance Department for accurate accounting of the grant.

### **SUPPLEMENTARY COMMENTS**

A Discretionary Contracts Disclosure form is not required for this item.



Fernando A. Guerra, MD, MPH  
Director of Health



Frances A. Gonzalez  
Assistant City Manager

Approved For Council Consideration:



Sheryl Sculley  
City Manager

**Subaward Amendment**

<b>Prime Awardee</b>	<b>Subawardee</b>
<b>Institution/Organization ("University")</b>  <b>Name:</b> The University of Texas Health Science Center at San Antonio  <b>Address:</b> 7703 Floyd Curl Drive, MC 7828 San Antonio TX 78229-3900	<b>Institution/Organization ("Collaborator")</b>  <b>Name:</b> The City of San Antonio on behalf of the Metropolitan Health District  <b>Address:</b> 332 W. Commerce, Suite 307 San Antonio, TX 78205
<b>Prime Award No.</b> 5 U10 HD045955-02	<b>Subaward No.</b> 121313/121312
<b>Effective Date of Amendment</b> August 1, 2006	<b>Amendment No.</b> One

**Amendment(s) to Original Terms and Conditions**

The original Agreement is modified to increase the amount available for expenditure by \$3,902. The total amount authorized for expenditure is now \$41,574.

All other terms and conditions of the Agreement remain unchanged.

By an Authorized Official of UNIVERSITY:

\_\_\_\_\_  
Jane A. Youngers, Director (date)  
Office of Grants Management

By an Authorized Official of COLLABORATOR:

\_\_\_\_\_  
Frances A. Gonzalez (Date)  
Assistant City Manager

ATTEST:

\_\_\_\_\_  
Leticia M. Vacek (Date)  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Michael D. Bernard  
City Attorney

**Attachment II**  
**UTHSCSA San Antonio Center for the Study of Stillbirth**  
**Fund 26012000**  
**Funds Center 3606800000**  
**Functional Area 3600500000020013**  
**Budget for Period : 08/01/2005 to 07/31/2006**

ESTIMATED REVENUES	GL	CURRENT BUDGET	ADD (DEDUCT)	REVISED BUDGET
UTHSCSA Subaward Agreement	4501160	37,672		37,672
Admentment No. 1	4501160		3,902	3,902
<b>Total Estimated Revenues</b>		<b>\$ 37,672</b>	<b>3,902</b>	<b>41,574</b>

**APPROPRIATIONS**

UTHSCSA San Antonio Center for the Study of Stillbirth  
Cost Center: 3606800003  
Internal Order: 136000000282

Regular Salaries & Wages	5101010	24,305	4,595	28,900
Retirement Benefits - Soc. Sec.	5103005	1,859	352	2,211
Retirement Benefits - TMRS	5105010	2,827	540	3,367
Group Health Insurance	5405040	3,900	(2,379)	1,521
Life Insurance	5103010	44	1	45
Travel - Official	5207010	1,378	6	1,384
Indirect Cost	5406530	3,359	(259)	3,100
Language Skill Pay	5101050	0	350	350
Cellular Phone - Air Time	5403040	0	300	300
Car Expense Allowance	5103055	0	396	396
<b>Total Appropriations</b>		<b>\$ 37,672</b>	<b>3,902</b>	<b>41,574</b>

PERSONNEL COMPLEMENT	CURRENT POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
Cost Center: 3606800003			
Internal Order: 136000000282			
Class No.			
Title			
0870 Special Project Coordinator (.50 FTE)	1	0	1
<b>Total Personnel:</b>	<b>1</b>	<b>0</b>	<b>1</b>