

CITY OF SAN ANTONIO DEPARTMENT OF COMMUNITY INITIATIVES CITY COUNCIL AGENDA MEMORANDUM

TO:

Sheryl Sculley, City Manager

FROM:

Dennis J. Campa, Director, Department of Community Initiatives

SUBJECT:

Acceptance of a grant from the U.S. Department of Housing and Urban

Development for the 2005 Continuum of Care Homeless Assistance Supportive

Housing Program

DATE:

June 29, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance ratifies the Technical Submissions to the U.S. Department of Housing and Urban Development (HUD) for the 2005 Continuum of Care Homeless Assistance Supportive Housing Program (SHP). Agency applications are submitted as part of the consolidated application representing the San Antonio/Bexar County Continuum of Care. The ordinance also authorizes the acceptance of a grant award in an amount up to \$5,235,248 and further authorizes the Director of the Department of Community Initiatives to execute grant agreements with HUD and contracts with delegate agencies and any and all necessary documents which are continuations of current programs, with the following agencies, up to the amounts indicated: Center for Health Care Services - Men's Safe Haven \$355,624 and Women's Safe Haven \$376,534; City of San - Homeless Management Information System \$217,827, Dwyer Avenue Center/Woodhill Transitional \$243,720, Child Care Delivery System Division \$403,292, Child Care Delivery System Division \$284,186; Seton Home \$14,700 and Seton Home Expanded \$72,966; Hope Action Care \$144,373; Salvation Army - New Start \$89,786, Shining Star \$133,089, Scattered Sites \$210,904, and Scattered Sites Expansion \$167,997; Visitation House \$19,399; American G.I. Forum- NVOP - VIP - \$344,167 and Transitional Housing \$29,429; San Antonio AIDS Foundation \$56,212; San Antonio Urban Ministries \$382,716; SAMMinistries -Transitional Living and Learning Center \$600,173; Family Violence Prevention Services - La Paloma Transitional \$128,125, Transitional Housing \$96,060, Community Based Counseling \$190,224, Community Based Counseling Expansion \$87,330, and Community Based Counseling Life Skills \$59,985; Girls and Boys Town of San Antonio \$280,664; and St. Mary's School of Law \$103,018. Finally, this ordinance approves a budget and personnel complement.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The U.S. Department of Housing and Urban Development sent Conditional Award letters in March 2006 requesting that each funded project sponsor submit a Technical Submission. Technical Submissions are required HUD documents, which contain project budgets, program goals, and match requirements. HUD enters into grant agreements with the City of San Antonio to develop delegate agency contracts and administer programs for the amounts indicated above.

The Supportive Housing Program is an excellent vehicle for addressing the issues of homelessness. Funding for the Supportive Housing Program addresses the following vital objectives: increasing residential stability, increasing skills and income, increasing levels of self-determination, and ending chronic homelessness. All projects awarded in this funding cycle were renewals; no renewals were omitted.

POLICY ANALYSIS

This ordinance continues existing City policy of leveraging grant funds to provide a Safety Net of comprehensive services to the homeless. SHP provides the core funding for agencies that provide these homeless services. This renewal of the SHP is an integral part of the City's Ten Year Plan to End Hunger and Chronic Homelessness.

FISCAL IMPACT

This ordinance authorizes the acceptance of the SHP 2005 renewals of twenty-six projects in an amount up to \$5,235,248 from HUD. In comparison, the amount awarded in SHP 2004 was for sixteen projects in the amount of \$2,987,584. Annual renewal amounts vary depending upon which projects are up for renewal.

COORDINATION

Coordination has taken place with the Finance Department, City Attorney's Office, Office of Management and Budget, Office of Asset Management, U.S. Department of Housing and Urban Development and San Antonio Regional Alliance for the Homeless (SARAH).

SUPPLEMENTARY COMMENTS

The City of San Antonio Discretionary Contracts Disclosure Forms are attached.

Dennis J. Campa, Director

Department of Community Initiatives

Frances A. Gonzalez

Assistant City Manager

Approved, for Council Consideration:

Sheryl Sculley

City Manager

City of San Antonio

(1) Identify any individual or business entity that is a party to the discretionary contract:
Center for Health Care Services
(2) Identify any individual or business entity which is a <i>partner</i> , <i>parent</i> or <i>subsidiary</i> business entity, of any individual or business entity identified above in Box (1):
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No partner, parent or subsidiary; <i>or</i>
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.
No subcontractor(s); or
List subcontractors:
(4) Identify any <i>lobbyist</i> or <i>public relations firm</i> employed by any party to the discretionary
contract for purposes related to seeking the discretionary contract.
No lobbyist or public relations firm employed; <i>or</i>
List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

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This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.				
Signature:	Title: Executive Director	Date: May	3, 2006	
Jean Crom	Company or D/B/A: The Center for Health Care			

Services

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City of San Antonio

(1) Identify any individual or business entity that is a party to the discretionary contract:
Seton Home
(2) Identify any individual or business entity which is a <i>partner</i> , <i>parent</i> or <i>subsidiary</i> business entity, of any individual or business entity identified above in Box (1):
No partner, parent or subsidiary; <i>or</i>
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No subcontractor(s); or
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(5) Political Contributions

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

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No partner, parent or subsidiary; or
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
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This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.		
Signature:	Title: Executive Director	Date: 6/8/06
3 6	Company or D/B/A: Hope Action Care	

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City of San Antonio

(1) Identify any individual or business entity that is a party to the discretionary contract:
The Salvation Army, a Georgia Corporation
(2) Identify any individual or business entity which is a <i>partner</i> , <i>parent</i> or <i>subsidiary</i> business entity, of any individual or business entity identified above in Box (1):
No partner, parent or subsidiary; <i>or</i>
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
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No subcontractor(s); or
List subcontractors:
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(5) Political Contributions

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City of San Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity ¹ that is a party to the discretionary contract:
Visitation House
(2) Identify any individual or business entity which is a <i>partner</i> , <i>parent</i> or <i>subsidiary</i> business entity, of any individual or business entity identified above in Box (1):
No partner, parent or subsidiary; <i>or</i>
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
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No subcontractor(s); <i>or</i>
List subcontractors:
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(5) Political Contributions List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):				
No contributions made; in contributions made, list below:				
By Whom Made:	To Whom Made:	Amount:	Contribution:	
(6) Disclosures in Proposals Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question ² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract. Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or Party aware of the following facts:				
This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.				
Signature: Signature: Signature: Signature:	Title: Executive Director Company or D/B/A: Visitation House	Date: 6/12/	06	

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City of San Antonio

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American GI Forum National Veterans Outreach Program
(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1):
X No partner, parent or subsidiary; <i>or</i>
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
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For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

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City of San Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

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San Antonio Metropolitan Ministry
(2) identify any individual or business entity which is a partner parent or subsidiary business entity dentified above in Box (1):
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List lobbyists or public relations firms:

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Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:

Title: Chief Operating Officer

Company or D/B/A:
San Antonio Metropolitan Ministry

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FVPS

JUN-09-2006 19:04 FROM: COMMUNITY ACTION 2077843

TO:8216194

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City of San Antonio

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Party aware of the following facts:

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Signature:

Title:

President/CEO Company or D/B/A:

Family Violence Prevention Services, Inc. Date:

June 12, 2006

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To:2077843

City of San Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if spece provided is not sufficient.

(1) identify any individual or business entity that is a party to the discretionary contract.
Girls and Boys Town of San Antonio
(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity identified above in Box (1):
No partner, parent or subsidiary; <i>or</i>
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
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No contributions made; If contributions made, list below:							
By Whom Made:	To Whom Made:	Amount:	Date of Contribution				
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Any individual or busines known facts which reason policy reason project would violate; participating in official act Party not aware of fact the City Code; or	is entity seeking a discretionary contract onably funderstood (raise a question) a Section 2-43 of the City Code (Ethics Cition relating to the discretionary contract on the conflicts of interests which would raise a "conflicts-of-inf	t with the city s. to whether ode) : (confl	cts of interest)				
Any individual or busines known facts which reason facts which reason factorial action official action for the City Code; or	is entity seeking a discretionary contract onably funderstood (raise a question) a Section 2-43 of the City Code (Ethics Cition relating to the discretionary contract on the conflicts of interests which would raise a "conflicts-of-inf	t with the city s. to whether ode) : (confl	cts of interest)				
Any individual or busines known facts which reason amployee would violate of participating in official act Party not aware of fact the City Code; or	is entity seeking a discretionary contract onably funderstood (raise a question) a Section 2-43 of the City Code (Ethics Cition relating to the discretionary contract on the conflicts of interests which would raise a "conflicts-of-inf	t with the city s. to whether ode) : (confl	cts of interest)				
Any individual or busines known facts which, reason amployee would violate; participating in official act Party not aware of fact the City Code; or Party aware of the following.	sentity seeking a discretionary contract onably understood, raise a question a section 2-43 of the City Code (Ethics C tion relating to the discretionary contract of the would raise a "conflicts-of-infing facts: pplemented in the event there is any change in the faction, and no later than five (5) business.	t with the city s. to whether code confile con	under Section 2				
Party not aware of fa of the City Code; or Party aware of the following This form is required to be supportract is the subject of course.	sentity seeking a discretionary contract onably understood, raise a question a section 2-43 of the City Code (Ethics C tion relating to the discretionary contract of the would raise a "conflicts-of-infing facts: pplemented in the event there is any change in the faction, and no later than five (5) business.	t with the city s. to whether code confile con	under Section 2				

² For purposes of this rule, tacts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whather or not recusal is required.

City of San Antonio Discretionary Contracts Disclosure

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St. Mary's School of Law
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Entry of Say included a constraint security of the least the latest of the constraint security of the
X No partner, parent or subsidiary; or
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
X No subcontractor(s); or
List subcontractors:
(4): Inentive Webbyseo public eletions that enclose over over your letter scretore your
X No lobbylst or public relations firm employed; or
List lobbyists or public relations firms:

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

Contributi	No contributions made; If contributions made, list below: By Whom Made: To Whom Made: Amount: Contribution					
/A				Contribution:		
	I/A					
· · · · · · · · · · · · · · · · · · ·						

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:

Title:

Date:

 $// \wedge 7$

Party aware of the following facts:

Dean of Law School Company or D/B/A: St. Mary's University June 12, 2006

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

	BUDGET
REVENUES	
4501100 HUD: Grants Federal - Operating TOTAL REVENUES	\$5,235,248 \$5,235,248
APPROPRIATIONS	
Internal Order 138000000461 2005 SHP THP Leasing	
5206010 Rental of Facilities	\$83,414 \$83,414
Internal Order 138000000462 2005 SHP THP Supportive Services	
5101010 Regular Salaries & Wages	\$70,968
5101015 Temporary Salaries	30,515
5103005 FICA & Medicare Expense	5,600
5103007 Temporary FICA & Medicare Expenses	3,500
5103010 Life Insurance	550
5103035 Personal Leave Buy Back	500
5103056 Transportation Allowance	800
5104030 Flex Benefits	16,260
5105010 TMRS	8,963 500
5203090 Transportation Fees	19,200
5206010 Rental of Facilities	1,000
5407021 DW Deposits 5407032 DW Other	750
5407032 DW Other 5407037 DW Rental Assistance	1,200
3407037 DW Nemai Assistance	\$160,306
Internal Order 138000000463 2005 SHP Administration	
5101010 Regular Salaries & Wages	\$97,775
5103005 FICA & Medicare Expense	9,585
5103010 Life Insurance	200
5103035 Personal Leave Buy Back	1,500
5103056 Transportation Allowance	1,305
5104030 Flex Benefits	15,720 15,600
5105010 TMRS	500
5203090 Transportation Fees	563
5302010 Office Supplies	\$142,748
Internal Order 138000000464 2005 SHP CCDS Homeless Initiatives Children	n's Shelter
5101010 Regular Salaries & Wages	\$43,009
5103005 FICA & Medicare	3,290
5103010 Life Insurance	65

5103035 Personal Leave Buy Back	815
5104030 Flex Benefits	8,130
5105010 TMRS	5,251
5201025 Education	500
5201040 Fees to Professional Contractors	210,163
5203060 Binding, Printing & Reproduction	650
5203090 Transportation Fees	400
5205010 Mail & Parcel Post	750
5206010 Rental of Facilities	7,200
5207010 Travel - Official	313
5302010 Office Supplies	1,200
5304075 Computer Software	500
5304080 Other Commodities	150
5403020 Communications	800
5501000 Computer Equipment	1,000
	\$284,186
Internal Order 138000000465 2005 SHP CCDS Homeless Initiatives Salvation Art	
5101010 Regular Salaries & Wages	\$48,493
5101050 Language Skill Pay	\$600
5103005 FICA & Medicare	3,710
5103010 Life Insurance	73
5103035 Personal Leave Buy Back	815
5104030 Flex Benefits	8,130
5105010 TMRS	5,921
5201025 Education	500
5201040 Fees to Professional Contractors	321,487
5203060 Binding, Printing & Reproduction	750
5203090 Transportation Fees	400
5205010 Mail & Parcel Post	850
5206010 Rental of Facilities	7,200
5207010 Travel - Official	400
5302010 Office Supplies	1,300
5304075 Computer Software	500
5304080 Other Commodities	163
5403020 Communications	1,000
5501000 Computer Equipment	1,000
	\$403,292
Internal Order 138000000466 2005 SHP CFHC - Men's Safe Haven	
5202020 Contractual Services	<u>\$355,624</u>
	\$355,624
Internal Order 138000000467 2005 SHP CFHC - Women's Safe Haven	
5202020 Contractual Services	\$376,534_
	\$376,534
Internal Order 138000000468 2005 SHP HMIS	
5101010 Regular Salaries & Wages	\$119,990
-	

5103005 FICA & Medicare	9,180
5103010 Life Insurance	180
5103035 Personal Leave Buy Back 5104030 Flex Benefits	1,938 19,512
5105010 TMRS	15,000
5202020 Contractual Services	21,727
5304075 Computer Software	30,300
COUTOTO COMPUTOR CONTRACTO	\$217,827
Internal Order 138000000469 2005 SHP Seton Home	
5202020 Contractual Services	\$14,700
	\$14,700
Internal Order 138000000470 2005 SHP Seton Home Expanded	
5202020 Contractual Services	\$72,966
	\$72,966
Internal Order 138000000471 2005 SHP Hope Action Care	
5202020 Contractual Services	\$144,373
	\$144,373
Internal Order 138000000472 2005 SHP Salvation Army New Start	
5202020 Contractual Services	\$89,786
	\$89,786
Internal Order 138000000473 2005 SHP Salvation Army Shining Star	
5202020 Contractual Services	\$133,089
	\$133,089
Internal Order 138000000474 2005 SHP Salvation Army Scattered Sites	
5202020 Contractual Services	\$210,904
	\$210,904
Internal Order 138000000475 2005 SHP Salvation Army Scattered Sites Expans	sion
5202020 Contractual Services	<u>\$167,997</u>
	\$167,997
Internal Order 138000000476 2005 SHP Visitation House	
5202020 Contractual Services	<u>\$19,399</u>
	\$19,399
Internal Order 138000000477 2005 SHP AGIF - NVOP VIP	
5202020 Contractual Services	\$344,167
	\$344,167
Internal Order 138000000478 2005 SHP AGIF - NVOP Transitional	
5202020 Contractual Services	\$29,429

			\$29,429
	Internal Order 129000000470	2005 SHP SA AIDS Foundation	
5202020	Contractual Services	2003 SHF SA AIDS Foundation	\$56,212
0202020	Contractad Convictor		\$56,212
	Internal Orden 42000000400	2005 CUD CA Unbon Ministria	
5202020	Contractual Services	2005 SHP SA Urban Ministries	\$382,716
3202020	Contractual Services		\$382,716
			Ψ002,7 10
	Internal Order 138000000481	2005 SHP SAMMinistries Launching Pad	
5202020	Contractual Services	g	\$600,173
			\$600,173
		2005 SHP FVPS La Paloma Transitional	* * * * * * * * * * * * * * * * * * *
5202020	Contractual Services		\$128,125
			\$128,125
	Internal Order 138000000483	2005 SHP EVPS Transitional	
5202020	Contractual Services	2000 OTH T VI O TRANSITIONAL	\$96,060
0202020	Contractual Convices		\$96,060
			*,
	Internal Order 138000000484	2005 SHP FVPS Community Based Counseling	
5202020	Contractual Services	,	\$190,224
			\$190,224
	l-4	COOF OUR EVER Comments Read Comments of Co	
E202020		2005 SHP FVPS Community Based Counseling Ex	-
5202020	Contractual Services		\$87,330 \$87,330
			Ψ01,330
	Internal Order 138000000486	2005 SHP FVPS Community Based Counseling Lif	e Skills
5202020	Contractual Services	,	\$59,985
			\$59,985
5000000		2005 SHP Girls & Boys Town SA	#000 004
5202020	Contractual Services		\$280,664
			\$280,664
	Internal Order 138000000488	2005 SHP St Marys School of Law	
5202020	Contractual Services		\$103,018
			\$103,018
	TOTAL ADDRESS AND ASSESSMENT		
	TOTAL APPROPRIATIONS		\$5,235,248

Supportive Housing Program 2005 Personnel Complement

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8

City of San Antonio

(1) Identify any individual or business entity that is a party to the discretionary contract:
San Antonio Urban Ministries
(2) Identify any individual or business entity which is a <i>partner</i> , <i>parent</i> or <i>subsidiary</i> business entity, of any individual or business entity identified above in Box (1):
No partner, parent or subsidiary; <i>or</i>
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
(3) Identify any individual or business entity that would be a <i>subcontractor</i> on the discretionary contract.
No subcontractor(s); <i>or</i>
List subcontractors:
(4) Identify any <i>lobbyist</i> or <i>public relations firm</i> employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.
No lobbyist or public relations firm employed; <i>or</i>
List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

four (24) months made to Council, or to any politica individual or business ent	ns totaling one hundred dollars (\$10) any current or former member of Cill action committee that contributes tity whose identity must be disclose owners of any business entity listed in	ity Council, any to City Counci ed under Box (candidate for City l elections, by any 1), (2), (3) or (4
No contributions made	e; If contributions made, list below:		
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
known facts which, reason employee would violate So participating in official actions.	entity seeking a discretionary contra nably understood, raise a question ² ection 2-43 of the City Code (Ethics on relating to the discretionary contra ts which would raise a "conflicts-of-	as to whether Code), ("confli act.	any city official of icts of interest") by
This form is required to be supp	olemented in the event there is any change in cit action, and no later than five (5) busin whichever occurs first. Title: Executive Director		y change about which
Su Plackine	Company or D/B/A: San Antonio Urbar Ministries	ו	

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

p.2

City of Sari Antonio Discretionary Contracts Disclosure For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)

Attach additional sheets if space provided is not sufficient.

(1) Identify any individual or business entity that s a party to the discretionary contract:
San Antonio AIDS Foundation
(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1):
No partner, parent or subsidiary; or
List partner, parent or subsidiary of each party to the contract and identify the corresponding party:
(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.
No subcontractor(s); or
List subcontractors:
(4) Identify any <i>lobbyist</i> or <i>public relations firm</i> employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.
No lobbyist or public relations firm employed; cr
List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, linn, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or an other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) P(oliti	cal	C	nti	ibı	ati	on:	S
								~	

List all political contributions totaling one hundred tollars (\$100) or more within the past twentyfour (24) months made to any current or former in amber of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

No contributions made: If contributions made 1 st below:					
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:		

(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question2 as to whether any city official or employee would violate Section 2-43 of the City Core (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature:

Title: Executive Director

Date: 6/12/06

Company or D/B/A: San Antonio

AIDS

Foundation

2 For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusa or require careful consideration of whether or not recusal is required.