

Agenda item # 83

**CITY OF SAN ANTONIO
DEPARTMENT OF COMMUNITY INITIATIVES
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Dennis J. Campa, Director, Department of Community Initiatives

SUBJECT: Acceptance of a grant from the U.S. Department of Housing and Urban Development for the 2005 Continuum of Care Homeless Assistance Supportive Housing Program

DATE: June 29, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance ratifies the Technical Submissions to the U.S. Department of Housing and Urban Development (HUD) for the 2005 Continuum of Care Homeless Assistance Supportive Housing Program (SHP). Agency applications are submitted as part of the consolidated application representing the San Antonio/Bexar County Continuum of Care. The ordinance also authorizes the acceptance of a grant award in an amount up to \$5,235,248 and further authorizes the Director of the Department of Community Initiatives to execute grant agreements with HUD and contracts with delegate agencies and any and all necessary documents which are continuations of current programs, with the following agencies, up to the amounts indicated: Center for Health Care Services – Men's Safe Haven \$355,624 and Women's Safe Haven \$376,534; City of San Antonio – Homeless Management Information System \$217,827, Dwyer Avenue Center/Woodhill Transitional \$243,720, Child Care Delivery System Division \$403,292, Child Care Delivery System Division \$284,186; Seton Home \$14,700 and Seton Home Expanded \$72,966; Hope Action Care \$144,373; Salvation Army – New Start \$89,786, Shining Star \$133,089, Scattered Sites \$210,904, and Scattered Sites Expansion \$167,997; Visitation House \$19,399; American G.I. Forum- NVOP – VIP - \$344,167 and Transitional Housing \$29,429; San Antonio AIDS Foundation \$56,212; San Antonio Urban Ministries \$382,716; SAMMinistries – Transitional Living and Learning Center \$600,173; Family Violence Prevention Services – La Paloma Transitional \$128,125, Transitional Housing \$96,060, Community Based Counseling \$190,224, Community Based Counseling Expansion \$87,330, and Community Based Counseling Life Skills \$59,985; Girls and Boys Town of San Antonio \$280,664; and St. Mary's School of Law \$103,018. Finally, this ordinance approves a budget and personnel complement.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

The U.S. Department of Housing and Urban Development sent Conditional Award letters in March 2006 requesting that each funded project sponsor submit a Technical Submission. Technical Submissions are required HUD documents, which contain project budgets, program goals, and match requirements. HUD enters into grant agreements with the City of San Antonio to develop delegate agency contracts and administer programs for the amounts indicated above.

The Supportive Housing Program is an excellent vehicle for addressing the issues of homelessness. Funding for the Supportive Housing Program addresses the following vital objectives: increasing residential stability, increasing skills and income, increasing levels of self-determination, and ending chronic homelessness. All projects awarded in this funding cycle were renewals; no renewals were omitted.

POLICY ANALYSIS

This ordinance continues existing City policy of leveraging grant funds to provide a Safety Net of comprehensive services to the homeless. SHP provides the core funding for agencies that provide these homeless services. This renewal of the SHP is an integral part of the City's Ten Year Plan to End Hunger and Chronic Homelessness.

FISCAL IMPACT

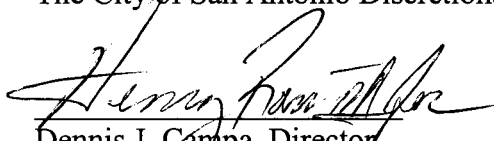
This ordinance authorizes the acceptance of the SHP 2005 renewals of twenty-six projects in an amount up to \$5,235,248 from HUD. In comparison, the amount awarded in SHP 2004 was for sixteen projects in the amount of \$2,987,584. Annual renewal amounts vary depending upon which projects are up for renewal.

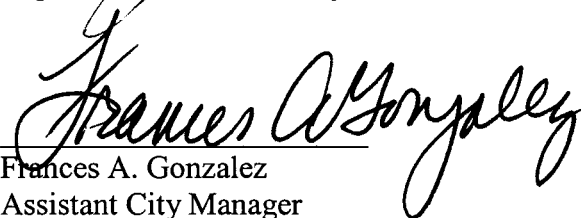
COORDINATION

Coordination has taken place with the Finance Department, City Attorney's Office, Office of Management and Budget, Office of Asset Management, U.S. Department of Housing and Urban Development and San Antonio Regional Alliance for the Homeless (SARAH).

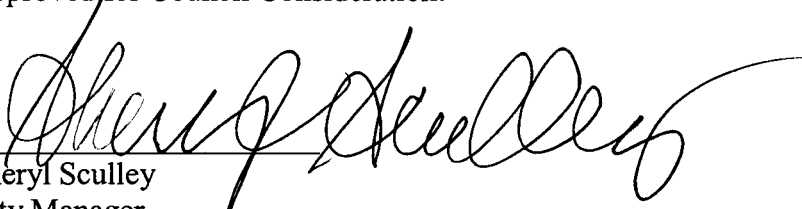
SUPPLEMENTARY COMMENTS

The City of San Antonio Discretionary Contracts Disclosure Forms are attached.


Dennis J. Campa, Director
Department of Community Initiatives


Frances A. Gonzalez
Assistant City Manager

Approved for Council Consideration:


Sheryl Sculley
City Manager

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

Center for Health Care Services

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ **No partner, parent or subsidiary; or**

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ **No subcontractor(s); or**

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ **No lobbyist or public relations firm employed; or**

List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals

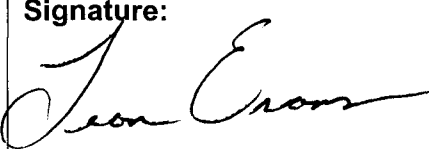
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: Executive Director Company or D/B/A: The Center for Health Care Services	Date: May 3, 2006
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City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

Seton Home

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ **No partner, parent or subsidiary; or**

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ **No subcontractor(s); or**

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

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List lobbyists or public relations firms:

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(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

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Signature:

Margaret Starkey

Title: Executive Director

Company or D/B/A:
Seton Home

Date: 6/8/06

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City of San Antonio Discretionary Contracts Disclosure

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Attach additional sheets if space provided is not sufficient.

Hope Action Care

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

☒ No subcontractor(s); or

List subcontractors:

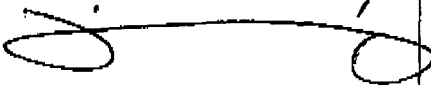
☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

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<input checked="" type="checkbox"/> No contributions made; If contributions made, list below:			
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

<input checked="" type="checkbox"/> Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or
Party aware of the following facts:

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Signature: 	Title: Executive Director Company or D/B/A: Hope Action Care	Date: 6/8/06

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City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

The Salvation Army, a Georgia Corporation

(2) Identify any individual or business entity which is a **partner, parent or subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist or public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

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(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



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Signature:



Title: Director of
Administrative Services

Company or D/B/A:
The Salvation Army, a
Georgia Corporation

Date: 6/2/06

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City of San Antonio
Discretionary Contracts Disclosure

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(1) Identify any individual or business entity¹ that is a party to the discretionary contract:

Visitation House

(2) Identify any individual or business entity which is a *partner*, *parent* or *subsidiary* business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a *subcontractor* on the discretionary contract.

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List subcontractors:

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Signature:

S. Brenda Turley

Title: Executive Director

Date: 6/12/06

Company or D/B/A:
Visitation House

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City of San Antonio
Discretionary Contracts Disclosure

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Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

American GI Forum National Veterans Outreach Program

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

X No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

X No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

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List lobbyists or public relations firms:

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Party aware of the following facts:

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Signature: 	Title: President and CEO Company or D/B/A: American GI Forum National Veterans Outreach Program, Inc.	Date: 4/17/06
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City of San Antonio Discretionary Contracts Disclosure

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Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a party to the discretionary contract.

San Antonio Metropolitan Ministry

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1).

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

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No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
None			

(6) Disclosures in Proposals

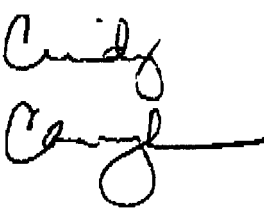
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Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

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Signature: 	Title: Chief Operating Officer Company or D/B/A: San Antonio Metropolitan Ministry	Date: 6/9/06
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JUN-09-2006 19:04 FROM: COMMUNITY ACTION

2077843

TO: 8216194

P. 002/003

City of San Antonio Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity that is a party to the discretionary contract.

Family Violence Prevention Services, Inc.

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity of any individual or business entity identified above in Box (1).

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

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JUN-09-2006 19:04 FROM: COMMUNITY ACTION

2077843

TO: 8216194

P.003/003

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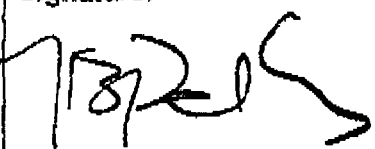
By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
N/A			

(6) Disclosures in Proposals
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which reasonably understood, raise a question² as to whether any city officer or employee would violate Section 2-43 of the City Code (Ethics Code), (conflicts of interest) by participating in official action relating to the discretionary contract.

X Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

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Signature: 	Title: President/CEO Company or D/B/A: Family Violence Prevention Services, Inc.	Date: June 12, 2006
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City of San Antonio Discretionary Contracts Disclosure

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(1) Identify any individual or business entity that is a party to the discretionary contract.

Girls and Boys Town of San Antonio

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, of any individual or business entity identified above in Box (1).

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

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List subcontractors:

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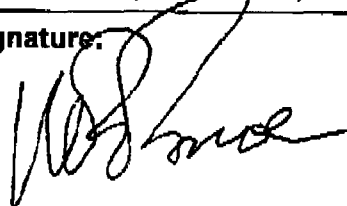


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Party aware of the following facts:

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Signature:



Title: Executive Director

Date: 6/12/06

Company or D/B/A:
Girls and Boys Town of San Antonio

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

**City of San Antonio
Discretionary Contracts Disclosure**

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity that is a party to the discretionary contract.

St. Mary's School of Law

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity of any individual or business entity identified above in Box (1).

X No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract.

X No subcontractor(s); or

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

X No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A *business entity* means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions

Political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any of the following: members of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections by any individual or business entity whose identity must be disclosed under Box (A), (B), (C), or (D) above, or by the officer or owners of any business entity listed in Box (A), (B), (C), or (D) above.

☐ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
N/A			


(6) Disclosure in Report

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which reasonably understandably raise a question as to whether any city official or employee would violate Section 2-43 of the City Code of Ethics (Conflicts of Interest) by participating in official action relating to the discretionary contract.

X Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: Dean of Law School Company or D/B/A: St. Mary's University	Date: June 12, 2006
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

Supportive Housing Program 2005
June 1, 2006 - May 31, 2009

BUDGET

REVENUES

4501100 HUD: Grants Federal - Operating	\$5,235,248
TOTAL REVENUES	<u>\$5,235,248</u>

APPROPRIATIONS

Internal Order 138000000461 2005 SHP THP Leasing

5206010 Rental of Facilities	\$83,414
	<u>\$83,414</u>

Internal Order 138000000462 2005 SHP THP Supportive Services

5101010 Regular Salaries & Wages	\$70,968
5101015 Temporary Salaries	30,515
5103005 FICA & Medicare Expense	5,600
5103007 Temporary FICA & Medicare Expenses	3,500
5103010 Life Insurance	550
5103035 Personal Leave Buy Back	500
5103056 Transportation Allowance	800
5104030 Flex Benefits	16,260
5105010 TMRS	8,963
5203090 Transportation Fees	500
5206010 Rental of Facilities	19,200
5407021 DW Deposits	1,000
5407032 DW Other	750
5407037 DW Rental Assistance	1,200
	<u>\$160,306</u>

Internal Order 138000000463 2005 SHP Administration

5101010 Regular Salaries & Wages	\$97,775
5103005 FICA & Medicare Expense	9,585
5103010 Life Insurance	200
5103035 Personal Leave Buy Back	1,500
5103056 Transportation Allowance	1,305
5104030 Flex Benefits	15,720
5105010 TMRS	15,600
5203090 Transportation Fees	500
5302010 Office Supplies	563
	<u>\$142,748</u>

Internal Order 138000000464 2005 SHP CCDS Homeless Initiatives Children's Shelter

5101010 Regular Salaries & Wages	\$43,009
5103005 FICA & Medicare	3,290
5103010 Life Insurance	65

Supportive Housing Program 2005
June 1, 2006 - May 31, 2009

5103035 Personal Leave Buy Back	815
5104030 Flex Benefits	8,130
5105010 TMRS	5,251
5201025 Education	500
5201040 Fees to Professional Contractors	210,163
5203060 Binding, Printing & Reproduction	650
5203090 Transportation Fees	400
5205010 Mail & Parcel Post	750
5206010 Rental of Facilities	7,200
5207010 Travel - Official	313
5302010 Office Supplies	1,200
5304075 Computer Software	500
5304080 Other Commodities	150
5403020 Communications	800
5501000 Computer Equipment	1,000
	<hr/>
	\$284,186

Internal Order 138000000465 2005 SHP CCDS Homeless Initiatives Salvation Army

5101010 Regular Salaries & Wages	\$48,493
5101050 Language Skill Pay	\$600
5103005 FICA & Medicare	3,710
5103010 Life Insurance	73
5103035 Personal Leave Buy Back	815
5104030 Flex Benefits	8,130
5105010 TMRS	5,921
5201025 Education	500
5201040 Fees to Professional Contractors	321,487
5203060 Binding, Printing & Reproduction	750
5203090 Transportation Fees	400
5205010 Mail & Parcel Post	850
5206010 Rental of Facilities	7,200
5207010 Travel - Official	400
5302010 Office Supplies	1,300
5304075 Computer Software	500
5304080 Other Commodities	163
5403020 Communications	1,000
5501000 Computer Equipment	1,000
	<hr/>
	\$403,292

Internal Order 138000000466 2005 SHP CFHC - Men's Safe Haven

5202020 Contractual Services	<hr/>
	\$355,624
	<hr/>
	\$355,624

Internal Order 138000000467 2005 SHP CFHC - Women's Safe Haven

5202020 Contractual Services	<hr/>
	\$376,534
	<hr/>
	\$376,534

Internal Order 138000000468 2005 SHP HMIS

5101010 Regular Salaries & Wages	\$119,990
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Supportive Housing Program 2005
June 1, 2006 - May 31, 2009

5103005 FICA & Medicare	9,180
5103010 Life Insurance	180
5103035 Personal Leave Buy Back	1,938
5104030 Flex Benefits	19,512
5105010 TMRS	15,000
5202020 Contractual Services	21,727
5304075 Computer Software	30,300
	<hr/>
	\$217,827

Internal Order 138000000469 2005 SHP Seton Home

5202020 Contractual Services	\$14,700
	<hr/>
	\$14,700

Internal Order 138000000470 2005 SHP Seton Home Expanded

5202020 Contractual Services	\$72,966
	<hr/>
	\$72,966

Internal Order 138000000471 2005 SHP Hope Action Care

5202020 Contractual Services	\$144,373
	<hr/>
	\$144,373

Internal Order 138000000472 2005 SHP Salvation Army New Start

5202020 Contractual Services	\$89,786
	<hr/>
	\$89,786

Internal Order 138000000473 2005 SHP Salvation Army Shining Star

5202020 Contractual Services	\$133,089
	<hr/>
	\$133,089

Internal Order 138000000474 2005 SHP Salvation Army Scattered Sites

5202020 Contractual Services	\$210,904
	<hr/>
	\$210,904

Internal Order 138000000475 2005 SHP Salvation Army Scattered Sites Expansion

5202020 Contractual Services	\$167,997
	<hr/>
	\$167,997

Internal Order 138000000476 2005 SHP Visitation House

5202020 Contractual Services	\$19,399
	<hr/>
	\$19,399

Internal Order 138000000477 2005 SHP AGIF - NVOP VIP

5202020 Contractual Services	\$344,167
	<hr/>
	\$344,167

Internal Order 138000000478 2005 SHP AGIF - NVOP Transitional

5202020 Contractual Services	\$29,429
	<hr/>

Supportive Housing Program 2005
June 1, 2006 - May 31, 2009

		\$29,429
	Internal Order 138000000479 2005 SHP SA AIDS Foundation	
5202020	Contractual Services	<u>\$56,212</u>
		\$56,212
	Internal Order 138000000480 2005 SHP SA Urban Ministries	
5202020	Contractual Services	<u>\$382,716</u>
		\$382,716
	Internal Order 138000000481 2005 SHP SAMMinistries Launching Pad	
5202020	Contractual Services	<u>\$600,173</u>
		\$600,173
	Internal Order 138000000482 2005 SHP FVPS La Paloma Transitional	
5202020	Contractual Services	<u>\$128,125</u>
		\$128,125
	Internal Order 138000000483 2005 SHP FVPS Transitional	
5202020	Contractual Services	<u>\$96,060</u>
		\$96,060
	Internal Order 138000000484 2005 SHP FVPS Community Based Counseling	
5202020	Contractual Services	<u>\$190,224</u>
		\$190,224
	Internal Order 138000000485 2005 SHP FVPS Community Based Counseling Expansion	
5202020	Contractual Services	<u>\$87,330</u>
		\$87,330
	Internal Order 138000000486 2005 SHP FVPS Community Based Counseling Life Skills	
5202020	Contractual Services	<u>\$59,985</u>
		\$59,985
	Internal Order 138000000487 2005 SHP Girls & Boys Town SA	
5202020	Contractual Services	<u>\$280,664</u>
		\$280,664
	Internal Order 138000000488 2005 SHP St Marys School of Law	
5202020	Contractual Services	<u>\$103,018</u>
		\$103,018
	TOTAL APPROPRIATIONS	<u><u>\$5,235,248</u></u>

**Supportive Housing Program 2005
Personnel Complement**

<u>Job Class</u>	<u>Positions</u>	<u>Authorized</u>	<u>Add/Delete</u>	<u>Revised</u>
0046	Management Analyst	3	0	3
0067	Administrative Aide	1	0	1
0874	Accountant II	1	0	1
0999	Sr. Management Analyst	1	0	1
0918	Program Manager	0	1	1
0866	Special Projects Manager	0	1	1
		<u>6</u>	<u>2</u>	<u>8</u>

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

San Antonio Urban Ministries

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist** or **public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

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(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):

☒ No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:


(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

☒ Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

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Signature: 	Title: Executive Director Company or D/B/A: San Antonio Urban Ministries	Date: 6/8/06
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City of San Antonio
Discretionary Contracts Disclosure

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(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

San Antonio AIDS Foundation

(2) Identify any individual or business entity which is a **partner, parent** or **subsidiary** business entity, of any individual or business entity identified above in Box (1):

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List subcontractors:

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By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals

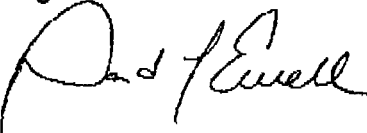
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

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Signature:



Title: Executive Director

Date: 6/12/06

Company or D/B/A:
San Antonio AIDS
Foundation

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.