

Agenda item #84

**CITY OF SAN ANTONIO
COMMUNITY INITIATIVES DEPARTMENT
CITY COUNCIL AGENDA MEMORANDUM**

TO: Sheryl Sculley, City Manager

FROM: Dennis J. Campa, Director, Department of Community Initiatives

SUBJECT: Contract Amendment with San Antonio Metropolitan Ministry and Salvation Army

DATE: June 29, 2006

SUMMARY AND RECOMMENDATIONS

This ordinance authorizes the execution of a no-cost contract amendment with the San Antonio Metropolitan Ministry (SAMMinistries) Transitional Living and Learning Center to transfer funds from Communications and Maintenance/Repair-Building to Machinery and Equipment. This ordinance also authorizes a no-cost contract amendment with the Salvation Army Shining Star Program to transfer funds from Salaries and Fees to Professional Services to line items for Food, Furniture and Educational Supplies.

Staff recommends approval of this ordinance.

BACKGROUND INFORMATION

SAMMinistries provides transitional housing and supportive services to homeless families. The Transitional Living and Learning Center, which can house 40 families, operates at 95% capacity. The Salvation Army's Shining Star Program provides transitional housing and supportive services to homeless single women who suffer with mental illness. The Shining Star Program, which can house eight women, operates at 100% capacity.

POLICY ANALYSIS

This ordinance will enable the Department of Community Initiatives to continue to purchase housing and supportive services for homeless families and chronically homeless individuals through the Supportive Housing Program (SHP). These SHP housing programs are integral parts of the City's Ten-Year Plan to End Chronic Homelessness. The proposed amendments will have no additional costs as well as no impact on the delivery of services, but will facilitate the timely expenditure of the grant funds. These two contracts require Council approval to amend the project budgets. New delegate agency contracts will not require Council action to enact budget adjustments, provided revisions do not exceed the original budgets.

FISCAL IMPACT

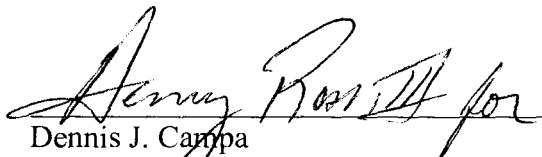
There is no fiscal impact as a result of this ordinance.

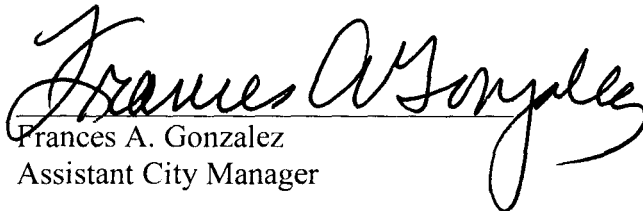
COORDINATION

Coordination has occurred with the City Attorney's Office, Finance Department, Office of Management & Budget, the U.S. Department of Housing and Urban Development, SAMMinistries, and the Salvation Army.

SUPPLEMENTARY COMMENTS

The required Discretionary Disclosure Forms are attached.


Dennis J. Campa
Director, Department of Community Initiatives


Frances A. Gonzalez
Assistant City Manager

Approved for Council Consideration:


Sheryl Sculley
City Manager

City of San Antonio Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a party to the discretionary contract:

San Antonio Metropolitan Ministry

(2) Identify any individual or business entity which is a partner, parent or subsidiary business entity, or any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a subcontractor on the discretionary contract:

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any lobbyist or public relations firm employed by any party to the discretionary contract or purposes related to seeking the discretionary contract:

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

¹ A business entity means a sole proprietorship, partnership, firm, corporation, holding company, joint-stock company, receivership, trust, unincorporated association, or any other entity recognized by law. A sole proprietor should list the name of the individual and the d/b/a, if any.

(5) Political Contributions.

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any current or former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3).



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:
None			

(6) Disclosures in Proposals.

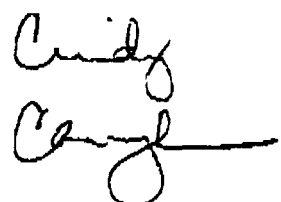
Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which reasonably understood, raise a question as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code) (conflicts of interest) by participating in official action relating to the discretionary contract.



Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

This form is required to be supplemented in the event there is any change in the information before the discretionary contract is the subject of council action, and no later than five (5) business days after any change about which information is required to be filed, whichever occurs first.

Signature: 	Title: Chief Operating Officer Company or D/B/A: San Antonio Metropolitan Ministry	Date: 6/9/06
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² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.

City of San Antonio
Discretionary Contracts Disclosure

*For use of this form, see Section 2-59 through 2-61 of the City Code (Ethics Code)
Attach additional sheets if space provided is not sufficient.*

(1) Identify any individual or business entity¹ that is a **party** to the discretionary contract:

The Salvation Army, a Georgia Corporation

(2) Identify any individual or business entity which is a **partner, parent or subsidiary** business entity, of any individual or business entity identified above in Box (1):

☒ No partner, parent or subsidiary; or

List partner, parent or subsidiary of each party to the contract and identify the corresponding party:

(3) Identify any individual or business entity that would be a **subcontractor** on the discretionary contract.

☒ No subcontractor(s); or

List subcontractors:

(4) Identify any **lobbyist or public relations firm** employed by any party to the discretionary contract for purposes related to seeking the discretionary contract.

☒ No lobbyist or public relations firm employed; or

List lobbyists or public relations firms:

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(5) Political Contributions

List all political contributions totaling one hundred dollars (\$100) or more within the past twenty-four (24) months made to any *current* or *former member* of City Council, any *candidate* for City Council, or to any *political action committee* that contributes to City Council elections, by any individual or business entity whose identity must be disclosed under Box (1), (2), (3) or (4) above, or by the officers, owners of any business entity listed in Box (1), (2) or (3):



No contributions made; If contributions made, list below:

By Whom Made:	To Whom Made:	Amount:	Date of Contribution:

(6) Disclosures in Proposals

Any individual or business entity seeking a discretionary contract with the city must disclose any known facts which, reasonably understood, raise a question² as to whether any city official or employee would violate Section 2-43 of the City Code (Ethics Code), ("conflicts of interest") by participating in official action relating to the discretionary contract.

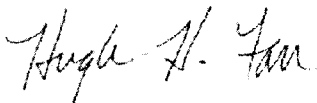


Party not aware of facts which would raise a "conflicts-of-interest" issue under Section 2-43 of the City Code; or

Party aware of the following facts:

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Signature:



Title: Director of
Administrative Services

Company or D/B/A:
The Salvation Army, a
Georgia Corporation

Date: 6/2/06

² For purposes of this rule, facts are "reasonably understood" to "raise a question" about the appropriateness of official action if a disinterested person would conclude that the facts, if true, require recusal or require careful consideration of whether or not recusal is required.